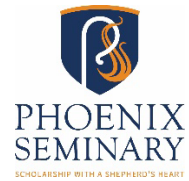


MA506B INTEGRATIVE SEMINAR II: PASTORAL CARE I
FALL, 2022 – PHOENIX SEMINARY (MAA IN PARTNERSHIP WITH
WHITTON AVENUE BIBLE CHURCH AND CHURCH ON MILL)



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Office Hours: NA – Please call or email for appointment, expect response within 48 hours

DESCRIPTION (from *Student Handbook*)

An intensive supervised ministry experience focused on the development of competencies related to effectively planning and conducting congregational worship services, weddings, and funerals consisting of the following: ministry service in a pre-approved setting, involvement in a formal church-based internship/ministerial training program, and appropriate academic requirements which will enhance the student's understanding of ministerial leadership. Preapproval required. 3 hours. Prerequisite: BC498 or taken concurrently. Substitutions for MDiv Program: MS504 Leadership and Pastoral Competencies (3 hrs.). *Note: Enrollment limited to admitted Phoenix Seminary MDiv and MAM students who are also approved for an internship with Whitton Avenue Bible Church, Church on Mill, or their home church. First-time MAA students must register for the course at the seminary and apply to the church simultaneously. Formerly coded as MA502.*

COURSE OUTCOMES

At the end of this course:

1. The student will build a set of theological convictions of congregational worship and understand how these convictions influence pastoral care.
2. The student will be able to plan a congregational worship service with timing for each element.
3. The student will plan a pre-funeral meeting with the family with essential questions to prepare for a funeral as well as manuscripting a full funeral service with timing for each element.
4. The student will plan pre-marital counseling and a wedding service with timing for each element.
5. The student will read all class materials and contribute to class discussions in thoughtful ways that move the conversation along.
6. The student will, through participation in a local church internship, become familiar with some of the regular practical demands of pastoral ministry.

REQUIRED COURSE TEXTS

A. BOOKS:

Bennett, Arthur. *The Valley of Vision: A Collection of Puritan Prayers and Devotions*. Pennsylvania: Banner of Truth Trust, 1975. (familiarity level reading; recommend leather bound version)

Carson, D.A., ed. *Worship by the Book*. Grand Rapids: Zondervan, 2002.

Chapell, Bryan. *Christ-Centered Worship*. Grand Rapids: Baker Academic, 2009.

Croft, Brian and Phil Newton. *Conduct Gospel-Centered Funerals*. Grand Rapids: Zondervan, 2014. (familiarity level reading)

Dever, Mark and Paul Alexander. *How to Build a Healthy Church: A Practical Guide for Deliberate Leadership*. Wheaton: Crossway, 2021.

Gilbert, Greg. *What is the Gospel?* Wheaton: Crossway, 2010.

Keller, Timothy. *The Meaning of Marriage*. New York: Dutton, 2011.

Ortlund, Ray. *The Gospel: How the Church Portrays the Beauty of Christ*. Wheaton: Crossway, 2014.

B. ARTICLES / CONTEMPORARY SOURCES (ON RESERVE IN THE LIBRARY):

Armstrong, John H. ed. *The Coming Evangelical Crisis*. Chicago: Moody Bible Institute, 1996.
Please read Chapter 11, Leonard Payton, “How Shall We Sing to God?”, 189-206.

Butterfield, Rosaria Champagne. *The Secret Thoughts of an Unlikely Convert: An English Professor’s Journey Into Christian Faith*. Pittsburgh: Crown & Covenant Publications, 2014. Please read Chapter 3, “The Good Guys—Sanctification and Public Worship”, 65-94.

Leeman, Jonathan, ed. “The Church Praying”. <https://9marks.org/wp-content/uploads/2016/06/9Marks-Journal-Spring-2016.pdf>, Accessed 30 June 2017.

Lewis, C.S. “The Weight of Glory”. <http://www.verber.com/mark/xian/weight-of-glory.pdf>, Accessed 30 June 2017.

Mohler, Albert. “A Call for Theological Triage and Christian Maturity”. <http://www.albertmohler.com/2004/05/20/a-call-for-theological-triage-and-christian-maturity-2/>, Accessed 30 June 2017.

Thorn, Joe. “Walking Through the Valley of Vision”. <http://www.joethorn.net/valley/>, Accessed 30 June 2017.

C. RECOMMENDED BUT NOT REQUIRED (SELECTED BIBLIOGRAPHY):

Carson, D.A. *Memoirs of an Ordinary Pastor*. Wheaton: Crossway, 2008.

Harvey, Dave. *When Sinners Say “I Do”: Discovering the Power of the Gospel for Marriage*. Wapwallopen: Shepherd Press, 2007.

Hughes, Kent R. and Douglas Sean O’Donnell, *The Pastor’s Book: A Comprehensive and Practical Guide to Pastoral Ministry*. Wheaton: Crossway, 2015.

Kauflin, Bob. *Worship Matters: Leading Others to Encounter the Greatness of God*. Wheaton: Crossway, 2008.

Keller, Timothy. *Center Church*. Grand Rapids: Zondervan, 2012.

Leeman, Jonathan, ed. “The Church Singing” <https://9marks.org/journal/church-singing/>, Accessed 30 June 2017.

Thorn, Joe. *Note to Self*. Wheaton: Crossway, 2011.

Vincent, Milton. *A Gospel Primer for Christians: Learning to See the Glories of God's Love*. La Cadena: Mission Reprographics, 2006.

COURSE REQUIREMENTS

<p>Readings [20%] [Outcomes 1, 2]</p>	<p>Complete all assigned reading by the due dates indicated.</p> <p>Fill in, print off, sign, and turn in the reading log at the end of this syllabus on Dec 7. 200 points.</p>
<p>Class Discussions [15%] [Outcome 5]</p>	<p>Contribute to our weekly discussions with thoughtful insights and questions. 150 points.</p>
<p>Congregational Worship Paper [20%] [Outcomes 1, 2]</p>	<p>After reading <i>Worship by the Book</i> and <i>Christ-Centered Worship</i>, create a template of a gospel-centered worship service including all of the biblical elements of a congregational worship service, including sermon outline, list of songs, prayers, and Scripture readings. You should also include a thoughtful, concise theology of worship explaining why you ordered the service the way you did, being sure to include biblical justification for each element and the importance of corporate worship in the life of a member and the life of the church.</p> <p>This entire assignment should be 7-8 pages.</p> <p>This paper is due on October 26. 200 points. (bring 1 copy for the teacher and 1 copy for each student)</p>
<p>Wedding Service Paper [15%] [Outcome 4]</p>	<p>Organize a 4-5 week plan for a couple seeking biblical pre-marital counseling. What questions should you ask? What homework will you give them? What Scripture and extra-biblical resources will you direct them to? Why? (See Keller's book for thought development.)</p> <p>Additionally, create a wedding service with a full manuscript (including a brief sermon) of what you would like to say at this couples wedding. Consider reflecting on an actual couple you know considering marriage.</p> <p>This entire assignment should be 7-8 pages.</p> <p>This paper is due on November 9. 150 points. (bring 1 copy for the teacher and 1 copy for each student)</p>
<p>Funeral Service Paper [15%] [Outcome 3]</p>	<p>After reading Brian Croft's <i>Conduct Gospel-Centered Funerals</i>:</p> <p>Create a plan for meeting with a family to plan a funeral service (for an adult) including a questionnaire asking pertinent questions necessary for planning a service. Be sure to include thoughts on what you might say / do to offer pastoral compassion to the family. Additionally, organize a funeral service for the person</p>

	<p>above including all essential elements. Be sure to include a (brief) sermon. This entire assignment should be roughly 5 pages.</p> <p>This paper is due on December 7. 150 points. (bring 1 copy for the teacher and 1 copy for each student)</p>
<p>Internship Responsibilities [15%] <i>[Outcome 6]</i></p>	<p>Fulfill all of your regular duties as a pastoral intern, including all regular meetings and required tasks. In order to maintain accountability, you are required to turn in a time log (located at the end of this syllabus along with the reading log) at the conclusion of this seminar. You must indicate that you have fulfilled the required minimum of 15 hours of service in ministry, four sermon previews or service reviews, observing pastoral or premarital counseling, and a church staff meeting. The time log will be combined with an evaluation from your supervisor to determine your grade for this portion of the class.</p> <p>*Note: Supervisor Commitment Form due by Aug 27th & Supervisor Review Form due no by Dec 10th. Forms are included at end of syllabus.</p> <p>Due date: Dec 7. 150 points.</p>

GRADING INFORMATION

Letter Grade	Percentage	Grade Points	Description
A+	100–97	4.0	
A	96–93	4.0	Excellent; superior achievement.
A-	92–90	3.7	
B+	89–87	3.3	
B	86–83	3.0	Good; commendable achievement.
B-	82–80	2.7	
C+	79–77	2.3	
C	76–73	2.0	Satisfactory; acceptable achievement.
C-	72–70	1.7	
D+	69–67	1.3	
D	66–63	1.0	Poor; marginal achievement.

D-	62–60	0.7	
F	59–0	0.0	Failure to advance in the course. No credit earned. Computed in GPA.

SEMINARY ACADEMIC POLICIES

All Seminary policies affecting student work, appeals, and grievances, as outlined in the Student Handbook and/or Seminary Catalog will apply, unless otherwise indicated in this syllabus. See the respective sections of the [Student Handbook](#).

Attendance Policy

One of the strengths of Phoenix Seminary is the classroom interaction between instructors and students. Attendance and participation are essential components of the training process. **An absence is defined as when a student does not attend a class period whether it be for an on campus or an online course. Watching a recorded lecture in lieu of attending class does not constitute attendance.** When a student is going to be absent, it is important that the student consult with the instructor in advance about work to be missed. In the case of extenuating circumstances, students may request an exception to this policy by submitting a petition to the Academic Petition Committee.

Excessive absences may result in grade reduction or course failure as indicated on the following chart:

COURSE FORMAT	REDUCED GRADE	COURSE FAILURE
15-week	2 nd missed class	4 th missed class

COURSE POLICIES

The following policies are not covered in this syllabus but are nonetheless binding on a student's work and behavior. It is important that the student refer to the respective sections of the [Student Handbook](#) (available online at www.ps.edu/student-affairs/student-handbook) for further details:

Statement of Unity and Respect
 Course Assignments: Electronic Submission, Late Paper Policy
 Course Attendance
 Course Recording
 Statement of Academic Honesty
 Copyright Law
 Disclosure of Personal Information
 Gender Inclusive Language
 Grading: Course Extensions, Grade Appeals, and Repeating a Course
 Ethical Guidelines for Human Subject Research
 Teaching Assistants
 Visitors
 On-Line Course Materials
 Course Evaluations

Additional Notes on Papers:

- All papers must use proper SBL Formatting as required by Phoenix Seminary

- Think of papers as means to articulate theology and practice, and a resources to return to as God grants opportunities for leadership
- All three papers may push students beyond personal experience and the theological convictions you hold prior to the class: try not to underestimate the time these important assignments will take to complete
- Papers will be presented to peers as part of the course

COURSE WORKLOAD GUIDELINES

The following is a breakdown of the number of hours the average student can expect to spend on this course to complete the required assignments. These guidelines represent the typical graduate student and are intended as a guide to assist you in planning your homework schedule. These numbers may be higher or lower depending on your particular background and education.

Seminars, Discussion, & Pastoral Mentoring	48 hours
Reading	46.5 hours
Congregational Worship Paper	16 hours
Wedding Service Paper	4 hours
Funeral Service Paper	2.5 hours
Internship (1 hr weekly)	15 hours
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TOTAL	132 hours

Late Papers

Late papers will be reduced 10 points for every day (24 hour period) past the due date.

Courteous Use of Technology in the Classroom (phone, tablet, laptop)

Phoenix Seminary considers a student’s character to be evidenced in part by their respect for their classmates, professors, and their valuable time in class. Please consider *how not to be rude* in the use of your technology by bearing in mind the following:

- Laptops and tablets are welcome in class to take notes and to access readings we’re discussing. Using them for anything else (social networking, accessing non-course related websites, checking email) is discourteous and distracting to others.
- Phones must be silenced in class and stowed. That includes turning off the vibrate function. (We can hear it buzzing.) Is texting ok? No. If an emergency situation exists out of which you feel you must use your phone you should quietly step out of class to do so.

COURSE SCHEDULE: FALL SEMESTER (AUG 15-DEC 9, 2022)

Course schedule, topics, evaluation, and assignments may be changed at the professor's discretion to responsively meet the needs of this class.

August 17 – Week 1

1. Introduction to course and delegation of assignments / internship duties
2. Instructions on readings – please note that readings should be completed in their entirety unless page numbers are specified in the course schedule
3. Instruction on daily prayers (13 weeks, see Thorn's guide "Walking Through the Valley of Vision")
4. Q&A

August 24 – Week 2 Supervisor Commitment Form Due

Read for class: Assigned daily prayers in *The Valley of Vision, What is the Gospel?*

1. The greatest news ever told
2. God, man, Christ, response
3. False 'gospels'
4. Building the local church on the gospel

August 31 – Week 3

Read for class: Assigned daily prayers in *The Valley of Vision, The Gospel: How the Church Portrays the Beauty of Christ, "The Weight of Glory", Christ-Centered Worship* (pgs 125-136)

1. Why corporate worship?
2. Leading the church to meaningfully encounter the glory of God together
3. The church formally (services) and informally (relationships) makes the gospel visible

September 7 – Week 4

Read for class: Assigned daily prayers in *The Valley of Vision, Worship by the Book* (pgs 11-135)

1. Developing a theology of corporate worship
2. Allowing the Word of God to do the work of God
3. Brief introduction to the regulative principle of worship

September 14 – Week 5

Read for class: Assigned daily prayers in *The Valley of Vision, Christ-Centered Worship* (15-124, 136-158)

1. From theology to practice: building intentional liturgies
2. Must every church use a liturgy?

September 21 – Week 6

Read for class: Assigned daily prayers in *The Valley of Vision, Christ-Centered Worship* (pgs 234-251, 263-288), *Worship by the Book* (pgs 173-188, 240-248)

1. The role of preaching in the church
2. The priority of proclamation in the weekly liturgy

September 28 – Week 7

Read for class: Assigned daily prayers in *The Valley of Vision, "How Shall We Sing to God?", Christ-Centered Worship* (pgs. 296-304), *Worship by the Book* (pgs. 193-239)

1. The role of God's gathered people in song

2. Developing and sustaining worship teams

October 5 – Week 8

Read for class: Assigned daily prayers in *The Valley of Vision*, “The Church Praying”, *Christ-Centered Worship* (pgs. 289-295), *Worship by the Book* (pgs. 249-250)

1. The place of prayer in the life of the church
2. Leading the church to pray
3. Ordinances: Lord’s supper and baptism

October 12 – Week 9

Read for class: Assigned daily prayers in *The Valley of Vision*, “The Good Guys – Sanctification and Public Worship”, *Worship by the Book* (136-172), *Christ-Centered Worship* (pgs. 159-232, 252-262 please note only familiarity level reading required for these pages)

1. Meaningful confessions, calls to worship, benedictions, Scripture readings
2. The regulative principle of worship, pt 1

October 19 – Week 10

Read for class: Assigned daily prayers in *The Valley of Vision*, *How to Build a Healthy Church* (pgs. 95-110, 129-140, 153-172), *The Meaning of Marriage* (pgs. 1-46)

1. The regulative principle of worship, pt 2
2. Designing church life to enhance and build on God’s work in corporate worship
3. Q&A on worship

October 26 – Week 11 Congregational Worship Paper Due

Read for class: Assigned daily prayers in *The Valley of Vision*, *The Meaning of Marriage* (pgs. 47-118)

1. Congregational worship presentations (remember extra copies)
2. What is marriage?
3. What makes marriage joyful?
4. What makes marriage difficult?

November 2 – Week 12

Read for class: Assigned daily prayers in *The Valley of Vision*, *The Meaning of Marriage* (pgs. 119-218, 277-282)

1. Why Marriage?
2. Roles and responsibilities in marriage
3. Preparing a couple to wed (pre-marital counseling)

November 9 – Week 13..... Wedding Service Paper Due

Read for class: Assigned daily prayers in *The Valley of Vision*, “A Call for Theological Triage and Christian Maturity”, *The Meaning of Marriage* (pgs. 219-276)

1. Planning and leading a wedding service
2. Shepherding after the wedding
3. Biblical marriage in modern American culture (live-in relationships, LGBTQ, etc.)

November 16 – Reading Week – No Seminar or Internship

November 23 – Thanksgiving Break – No Seminar or Internship

November 30 – Week 14

Read for class: *Conduct Gospel-Centered Funerals* (familiarity level reading)

1. Wedding service paper presentations (remember extra copies)
2. A theology of death
3. Caring for the family and preparing the funeral service
4. Funerals for believers vs. funerals for unbelievers
5. Shepherding opportunities

December 7 – Week 15.....Funeral Service Paper Due
.....Supervisor Review Form Due
.....Reading/Attendance Report Due

Read for class: None

1. Funeral service paper presentations (remember extra copies)
2. Semester summary
3. Q&A

MA506B INTERNSHIP/SUPERVISOR COMMITMENT
(Due August 24th)

Student Name _____

Internship Supervisor/Position _____

Easiest Way to Contact Supervisor Information _____

Name of Church _____

BY SIGNING BELOW, I AGREE, AS THE INTERNSHIP SUPERVISOR, TO FACILITATE INTERNSHIP OPPORTUNITIES AND BRIEF TIMES OF TRAINING/DEBRIEF WITH THE STUDENT AT LEAST 2X DURING THE FALL 2022 SEMESTER. IF THE STUDENT FAILS TO FOLLOW THROUGH ON THEIR RESPONSIBILITIES I COMMIT TO CONTACTING THE CLASS INSTRUCTOR.

SIGNATURE: _____ DATE: _____

MA506B INTERNSHIP/SUPERVISOR APPROVAL
(Due Dec 7th)

Student Name _____

Internship Supervisor _____

Please list a few of the experiences/opportunities that the student participated in during the semester as a part of their internship:

Student Review: The Student was responsive, responsible, and fulfilled all that was requested of them:

Strongly Agree Agree Somewhat Agree Only Seldomly Do Not Agree

SUPERVISOR SIGNATURE: _____ **DATE:** _____

FOR CONFIDENTIALITY THE SUPERVISOR IS WELCOME TO:

- SEND THIS DOCUMENT BACK WITH THE STUDENT OR
- SCAN & EMAIL TO CHRIS@WHITTONAVENUE.ORG OR
- MAIL IN THE DOCUMENT TO 2601 E. WHITTON AVENUE, PHX, AZ 85016

MA506B READING /ATTENDANCE REPORT
(Due December 7th)

Name _____

I have attended _____ out of 15 seminars.

I have completed _____ hours of internship responsibilities.

- I turned in my supervisor commitment form by Aug 24 - YES NO
- I ensured that my supervisor provides the supervisor review form by Dec 7 - YES NO

I have read the following:

Worship by the Book

YES NO Number of pages? ____ (of 110)

Christ-Centered Worship

YES NO Number of pages? ____ (of 304)

What is the Gospel?

YES NO Number of pages? ____ (of 122)

The Meaning of Marriage

YES NO Number of pages? ____ (of 282)

How to Build a Healthy Church (Selected Chapters)

YES NO Number of pages? ____ (of 45)

Conduct Gospel-Centered Funerals (Familiarity)

YES NO Number of pages? ____ (of 80)

The Valley of Vision (Familiarity)

YES NO Number of pages? ____ (of 195)

The Gospel

YES NO Number of pages? ____ (of 118)

6 ASSIGNED ARTICLES

YES NO Number of articles? ____ (of 6 articles)¹

PERCENTAGE OF READING DONE ACCORDING TO SYLLABUS SCHEDULE: _____

Signature _____

Date _____

¹ Articles averaged at 10 pages per article