

2021 – 2022

ACADEMIC CATALOG



PHOENIX SEMINARY

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Policies may change mid-year and when necessary, those changes are incorporated into the current catalog text. Phoenix Seminary reserves the right to correct errors in the catalog. A Catalog Change Log has been established to document catalog updates and corrections.

From the Desk of the President

Phoenix Seminary trains men and women to build up healthy churches here in Phoenix and around the world. You are a part of what God is doing to grow his Kingdom, and we are honored that you are studying with us.

For thirty-two years, Phoenix Seminary has graduated leaders who serve in the church, parachurch ministries, and professional counseling. Every graduate leaves with a Christ-centered, biblically-grounded, and mentor-shaped graduate education.

As a student, you have the one-in-a-lifetime opportunity to study with internationally recognized faculty who not only research at the highest levels of scholarship, but who serve students, their churches, and Christ with the heart of a shepherd. In other words, our faculty models the heartbeat of our Seminary and our goal for you – “Scholarship with a Shepherd’s Heart.”

The church desperately needs trained leaders who have minds sharpened by the Word and who have hearts prepared for shepherding. Head and heart must be held together so that the whole person can be trained for the awesome responsibility of ministry. Our sincere hope and prayer is that you graduate from Phoenix Seminary equipped, head and heart, for the task ahead.

The challenges of ministry are mounting with each passing year. Be bold and courageous. God has called you and he is faithful.

For Christ,

Dr. Brian Arnold
President

Phoenix Seminary
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Scottsdale, Arizona 85260
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www.ps.edu

About Phoenix Seminary

Our Mission Statement

Phoenix Seminary trains men and women for Christ-centered ministry for the building up of healthy churches in Phoenix and the world.

Our Philosophy

“Scholarship with a Shepherd’s Heart”

Our Statement of Faith

1. **Concerning God:** We believe there is one God, Who eternally exists in three persons – Father, Son, and Holy Spirit.
2. **Concerning the Bible:** We believe the 66 books of the Old and New Testament are the authoritative Word of God based on an inspired text without error in the autographs.*
3. **Concerning the Person and Work of the Lord Jesus Christ:** We believe in the full deity and humanity of Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father where He intercedes for us, and in His personal return in power and glory.
4. **Concerning the human Condition:** We believe all human beings are lost and sinful by nature. Consequently, salvation can only be accomplished by God’s grace through regeneration and justification by the Holy Spirit. Salvation cannot be earned. It is a gift from God, received only by faith in Jesus Christ.
5. **Concerning the Present Work of the Holy Spirit:** We believe all human beings are lost and sinful by nature. Consequently, salvation can only be accomplished by God’s grace through regeneration and justification by the Holy Spirit. Salvation cannot be earned. It is a gift from God, received only by faith in Jesus Christ.
6. **Concerning the Spiritual Unity of Believers:** We believe the Church is the body of Christ of which He is the head.
7. **Concerning the Future:** We believe in the bodily resurrection of the saved unto eternal life and the lost to eternal condemnation.

*Autograph is a theological term referring to the original Hebrew, Aramaic and Greek manuscripts of Scripture.

This Statement of Faith does not fully encompass the extent of our doctrinal beliefs. The Bible itself, speaks with final authority concerning truth, morality and the conduct of mankind, and is the final source of all that we believe. For purposes of Phoenix Seminary’s doctrine, practice, policy and discipline, the Board of Directors, as advised by the faculty, is the Seminary’s final interpretive authority on the Bible’s meaning and application.

Accreditation

The Commission on Accrediting of the Association of Theological Schools

Phoenix Seminary is accredited by the Commission on Accrediting of the Association of Theological Schools. The following degree programs are approved by the Commission on Accrediting: Master of Divinity, Master of Arts in Counseling, Master of Arts (Biblical and Theological Studies), Master of Arts in Ministry, Master of Theology, and Doctor of Ministry.

The Commission on Accrediting

The Association of Theological Schools United States and Canada

10 Summit Park Drive

Pittsburgh, PA 15275

412.788.6505

412.788.6510 (Fax)

ats@ats.edu

www.ats.edu

The Higher Learning Commission

Phoenix Seminary is accredited by the Higher Learning Commission, an institutional accreditation agency recognized by the U.S. Department of Education.

The Higher Learning Commission

230 South LaSalle Street, Suite 7-500

Chicago, IL 60604-1411

312.263.0456

info@hlcommission.org

www.hlcommission.org

The Arizona State Board for Postsecondary Education

Phoenix Seminary is licensed by the Arizona State Board of Private Postsecondary Education to offer the Master of Arts in Counseling degree. All other degree programs are religiously exempt from Arizona licensure.

The Arizona State Board for Private Postsecondary Education

1740 W. Adams St., Suite 3008

Phoenix, AZ 85007

602.542.5709

602.542.1253 (Fax)

www.azppse.gov

Administration and Faculty

PRESIDENT

Brian Arnold, PhD

PROVOST/EXECUTIVE VICE PRESIDENT

J. Michael Thigpen, PhD

COMPTROLLER

Deborah Arnitz

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DIRECTOR OF ENROLLMENT AND COMMUNICATIONS

Kody Gibson

Resident Faculty

Roger Ball, DMin; Associate Professor, Leadership and Ministry

Steve Duby, PhD; Associate Professor of Theology

Wayne A. Grudem, PhD; Distinguished Research Professor, Theology and Biblical Studies

Peter Gurry, PhD; Assistant Professor, New Testament; Director of Text and Canon Institute

Malcolm R. Hartnell, PhD; Professor of Intercultural Studies, Emeritus

David Hogg, PhD; Professor of Church History, incoming Director of Library Services

John Meade, PhD; Associate Professor, Old Testament; Director of Master of Theology Program, Director of Text and Canon Institute

Justin M. Smith, PsyD; Professor, Professional and Pastoral Counseling; Director of Counseling Program

Steven R. Tracy, PhD; Professor, Theology and Ethics

Administrative Faculty

Joshua P. Anderson, DMin; Dean of Students; Assistant Dean of Distance Education; Director of Doctoral Ministry Program

Douglas R. Olbert, MDiv, MLIS; Director of Library Services

Roma R. Royer; Assistant Dean of Academic Services and Assessment

Merry E. Stenson, MEd; Registrar

Adjunct Faculty

Josh Anderson

Biblical Literature

Kyle DiRoberts

*Biblical Literature, Theology
Ministry Apprenticeship*

Brian Reed

Biblical Literature

Owen Anderson

Theology, Doctor of Ministry

Al Fadi

Intercultural Studies

Jerri Shields

Counseling and Family

Kristin Beasley

Ministry Skills

Bryan Fergus

Ministry Skills, Doctor of Ministry

Ryan Stephens

Biblical Literature

Christine Bielinski

Counseling and Family

Andrew Gutierrez

Ministry Apprenticeship

Kathy Thomas

Counseling and Family

Travis Buchanan

Biblical Literature

Preston Hancock

Leadership Development

Roxane Thorstad

Counseling and Family

Bud Brown

Doctor of Ministry

Dawit Kebede

Biblical Literature, Theology

Mike Turner

Counseling and Family

Adam Chebahtah

Biblical Communication

Reid Kisling

Doctor of Ministry

Lee Underwood

Counseling and Family

Kuo-Yi Chung

Counseling and Family

Stephen Macchia

Doctor of Ministry

Josh Vincent

Ministry Apprenticeship

Edward Clavell

Leadership Development

William Mobley

Counseling and Family

David Walther

Counseling and Family

Shane Copeland

Ministry Skills

Chris Newkirk

Ministry Apprenticeship

Mark DeYmaz

Doctor of Ministry

Chuck Newkirk

Biblical Communication, Ministry Apprenticeship

Board of Directors

Mr. Ron Ogan
Mr. Ken Beckemeyer
Mr. David Dickerson
Ms. Judy Huber

Mr. Daniel Schmaltz
Mr. Warren H. Stewart, Sr.
Mr. Robert E. Brown (Legal Advisor)

Faculty Teaching Position

Phoenix Seminary's resident faculty and senior administration hold to the following teaching position. Board members, staff, and students must only affirm the Phoenix Seminary Statement of Faith.

Concerning the Bible

We believe the Scriptures, the 66 books of the Old and New Testaments, are the inspired Word of God, without error in the words of the original writings. The Scriptures provide the complete revelation of His will for the salvation of humanity and the divine and final authority for all Christian faith and life. [Joshua 1:7-8; Psalm 19:7-11; 119:97-104, 160; Matthew 5:17-18; Mark 12:36; Luke 24:44-45; John 16:13-14; 1 Corinthians 11:23; Galatians 1:11-12; 2 Timothy 3:16-17; Hebrews 4:12; 1 Peter 1:11-12; 2 Peter 1:20-21; 3:15-16]

Concerning God

We believe there is one true and infinitely perfect God who is the creator and sustainer of all things. He eternally exists in three persons-Father, Son, and Holy Spirit. [Genesis 1; 3:22; 11:7; Deuteronomy 4:35, 39; 6:4; Psalm 8:3; 90:2; 148; Isaiah 45:5; Matthew 28:18-19; Romans 1:18-20; 1 Corinthians 8:4-6; 2 Corinthians 13:14; Ephesians 4:4-6; Colossians 1:16-17]

God the Father

We believe the Father, the first Person of the Trinity, decreed for His glory all things that come to pass. He providentially upholds and governs all creatures and events according to His own purpose. Through His plan and His wisdom He has graciously provided salvation for mankind through Jesus Christ. [Psalm 103:19; 135:6; Proverbs 21:1; Daniel 4:34-35; Romans 11:33-36; 1 Corinthians 8:6; Ephesians 1:4-14; 1 Peter 1:1-5]

God the Son

We believe Jesus Christ, the second Person of the Trinity, is the eternal Son of God. He was conceived by the Holy Spirit, born of the Virgin Mary, and lived a sinless life as the God-Man. He died on the cross in order to pay the penalty for the sins of the world, rose bodily from the dead,

and ascended into heaven. He has been seated at the right hand of the Father and now serves as the believers' High Priest and Advocate. [Luke 1-2; John 1:1-18; 1:29-34; 3:16; 8:58; Romans 1:3-4; 3:21-25; 5:17; 6:4; 1 Corinthians 15:3-4; Colossians 1:13-22; 2:3; Hebrews 1:1-4; 2:14-18; 4:14; 9:11-15]

God the Holy Spirit

We believe the Holy Spirit is the third Person of the Trinity. He glorifies the Lord Jesus Christ, convicts the world of sin, and regenerates the believer. He indwells the believer and illumines the Scriptures. He empowers and encourages believers for spiritual growth, godly living, and Christian service. [John 3:5; 14:16-17, 26; 16:7-15; Acts 5:1-11; 13:2; 1 Corinthians 2:10-16; 12:11; Galatians 5:16-25; Ephesians 1:13-14; 4:30; 5:17-18]

Concerning Humanity

We believe God created man and woman in His image, free from sin. They became sinners by voluntarily and personally choosing to disobey God's command. As a result of their sin, the human race is alienated from God and subject to His wrath. All people are sinners by nature and by practice. [Genesis 1:26-27; 3:1-19; Jeremiah 17:9; Romans 3:10-18; 23; 5:12-21; 6:23; Ephesians 2:1-5; 1 John 1:8, 10]

Concerning Salvation

We believe that salvation in the Scriptures is a multifaceted truth. The primary uses of this biblical term give greater depth, insight, and understanding of the character of God and the believer's past, present, and future aspects of salvation.

Justification

We believe that due to the sinful nature of mankind, it is impossible to enter into a right relationship with God or to earn the forgiveness of sins through one's own efforts. However, because of God's great love and mercy, He has graciously paid the penalty for sin through Christ's substitutionary death on the cross and has provided new life through His resurrection. The forgiveness of sins is an act of God's grace. It is a free gift to be received by faith in Christ alone. Only those who receive this gift become children of God and have eternal life – a relationship in which they are kept forever. [Isaiah 53:6; Mark 10:45; Romans 3:21-31; 5:1-19; 8:6-8; 10:4; 2 Corinthians 5:21; Galatians 2:16-20; 3:11; Ephesians 2:4-10]

Sanctification

We believe the process of spiritual growth begins at the point of justification. It is normative for believers to be conformed progressively to the image of Jesus Christ in attitude and action. Spiritual growth is increasingly demonstrated by the fruit of the Spirit and by obedience to the

will of God due to a love for Him and others. Believers who walk in the Spirit in obedience to Him will receive eternal rewards at the Judgment Seat of Christ. God disciplines believers who disobey Him with temporal consequences and the loss of eternal rewards. [Leviticus 20:7-8; Psalm 51:7-10; John 3:16-21; Romans 6:15-23; 1 Corinthians 3:11-15; 2 Corinthians 5:10; Galatians 5:16-25; Ephesians 3:16-19; Colossians 3:5-17; 1 Thessalonians 3:12-13; 5:23; Hebrews 10:10, 14; 12:4-13; 1 John 3:2; 2 Peter 1:5-11]

Glorification

We believe the ultimate glorification of believers is assured on the basis of the immutable character of God and His sovereign work in their lives. God glorifies all whom He has called and justified. His character and work guarantee the believer's final conformity to the image of Jesus Christ. [John 17:24; Romans 8:17, 28-30; Ephesians 5:27; Philippians 3:21; 1 John 3:2]

Concerning the Church

We believe the true Church is the body of Christ of which He is the head. All those in this age who believe in Jesus Christ are baptized into the body of Christ, the universal Church. [Acts 1:5; 11:15, 1 Corinthians 12:13; Ephesians 1:21-23; Ephesians 2:20-22; 3:1-10; Colossians 1:18] We believe the local church is an organized, autonomous gathering of believers. The local church assembles for the purpose of instruction in the Scriptures, prayer, fellowship, worship, exhortation, encouragement, and the observance of the ordinances. Believers are to recognize their spiritual interdependence in the body of Christ and to be witnesses to God's saving grace in the world. [Acts 2:42; 6:1-6; Colossians 4:16; 1 Thessalonians 1:1; 2:1-20; 1 Timothy 3:1-13; 4:13; Titus 1:5-9; Hebrews 3:13; 10:25; 1 Peter 2:9] We believe the Scriptures prescribe two ordinances for the church: water baptism and the Lord's Table. Believers are to be baptized in water as a testimony to their spiritual identification with Christ's death and resurrection. In corporate worship, believers are to celebrate regularly the Lord's Supper in remembrance of His death on the cross and in anticipation of His return. These important physical reminders of the work of Christ are not prerequisites to justification. [Matthew 28:16-20; Luke 22:19-20; Acts 2:38-41; Romans 6:1-11; 1 Corinthians 11:23-32]

Concerning Angels and Satan

We believe angels were created by God as sinless spiritual beings. They worship and serve God in heaven and minister to God's people on earth. We believe that Satan was created as the highest angelic being, but because of his pride, God removed him from his position. Satan, the archenemy of God, endeavors to frustrate the purposes of God through all types of deception. Having been defeated at the cross, he and his demonic followers will ultimately be cast into the Lake of Fire. [Genesis 3:1-4; Ezekiel 28:12-19; Daniel 12:1; Matthew 4:1-11; 25:41; Mark 3:23-27; 2 Corinthians 11:3; 1 Timothy 3:6; Hebrews 1:6, 14; James 4:7; 1 Peter 5:8-9; Revelation 20:10]

Concerning the End Times

We believe in the personal and imminent return of the Lord Jesus Christ. This hope plays a significant role in motivating believers to a godly life and service on behalf of Jesus Christ and the kingdom of God. [Mark 13:24-27; John 14:2-3; Romans 14:10; 1 Corinthians 3:10-15; 2 Corinthians 5:10; 1 Thessalonians 4:13-17; 5:1-11; 2 Thessalonians 1:5-12; Titus 2:11-13; Revelation 20:1-6; 22:7, 20] We believe the dead will be raised bodily. The believer will be resurrected to eternal, unbroken fellowship with God and the unbeliever will be resurrected to eternal, conscious punishment. [Daniel 12:2; Mark 9:43-48; John 5:28-29; 1 Corinthians 15:50-53; Philippians 3:20-21; Revelation 4:1-11; 20:11-15; 21:1-4]

Applying for Admission

The Enrollment Department

The Enrollment Department welcomes the opportunity to encourage you as you explore our school and seek the Lord's leading for your education. Our nationally-recognized faculty and friendly staff enjoy helping potential students in discerning if God is calling them to Phoenix Seminary. If you think He may be calling you, please call us at 602.850.8000 (in the Phoenix area) or toll-free at 888.443.1020 to learn more about the Seminary or to arrange a campus visit.

General Admission Requirements

Phoenix Seminary welcomes all applicants who give evidence of a commitment to Jesus Christ and whose lives demonstrate consistency with the teaching of the Bible. Applicants must give evidence of ministry potential and, if married, should also have the support of their spouse. Applicants must have earned a baccalaureate degree or its educational equivalent from an accredited college or university before they can be admitted to graduate studies at Phoenix Seminary. An undergraduate GPA of 2.5 (on a 4.0 scale) is required. A GPA of 3.0 (on a 4.0 scale) is required for admission to the MA (BTS), MAC and cooperative MAC program with Ottawa University. Graduates of unaccredited institutions, when accepted, are placed on academic probation. Probation is removed after twelve credit hours of satisfactory progress toward the degree. Specific admission requirements are detailed in each program section.

Application for Admission

Applications for admission are made through <https://ps.edu/apply/>. Once the completed application and all necessary information are received, the Admissions Committee will promptly examine the material and notify the applicant regarding admission status. If more information is needed, the applicant will be contacted by email or telephone. A personal interview may be required by the Admissions Committee. The Seminary reserves the right to review any supplemental information to an application, solicited or unsolicited. The Admissions Committee will evaluate such information for its accuracy and helpfulness to the admissions process.

Applications will be accepted a maximum of one year prior to the applicant's intended start date. Failure to disclose information requested within the application process could disqualify applicants for admission or result in grounds for immediate dismissal if discovered after admission. Phoenix Seminary reserves the right to deny admission to applicants for any reason which in its sole discretion, it deems appropriate.

Enrollment Agreement

Newly admitted students must complete an Enrollment Agreement indicating an understanding of various policies and tuition costs.

Non-Discrimination Policy

Within the context of its theological convictions and mission, Phoenix Seminary does not discriminate on the basis of race, sex, color, disability, age or national or ethnic origin in the administration of its educational policies, admissions policies, academic scholarships and loan programs and other school-administered programs.

Responsible Borrowing Policy

Believing that the manner in which an applicant manages their finances reflects their character and affects their future success in ministry, the Admissions Committee will give consideration to an applicant's student loan history including evidence of forbearance, delinquency and default whether or not the applicant plans to apply for student loans. Any applicant with student loan debt in excess of \$60,000 will normally not be considered for admission. We seek to ensure that our students are not faced with overwhelming financial debt that might hinder present or future ministry involvement.

Automatic Disqualifiers

The Admissions Committee will automatically disqualify any applicant who has:

1. Engaged in sexual misconduct against children (under the age of 15), including any perpetration of a sexual crime against children (under the age of 15) while the applicant was a minor (under the age of 18) or adult within five years of application.
2. Engaged in sexual misconduct against a minor (under the age of 18) or adult within five years of application.
3. Engaged in conduct constituting a felony within five years of application.
4. Been dishonorably discharged from any branch of the Armed Services within five years of application.
5. Engaged in any act of domestic violence within two years of application, including but not limited to, any crime of violence, intimidation, harassment, damage to property or other

abuse perpetrated against a current or former spouse, current or former intimate partner or family member.

6. Possessed, sold, manufactured or used illegal drugs within three years of application.
7. Been in prison within two years of application
8. Engaged in conduct constituting driving under the influence (“DUI”)/driving while impaired (“DWI”) within two years of application.
9. Received church discipline within two years of application.
10. Been removed from a position of ministry because of a charge of unethical or immoral behavior within five years of application (excludes ministry removal for economic or institutional necessity).
11. Lied during any stage of the application process, including but not limited to falsifying any information on the application.

Discretionary Disqualifiers

The following discretionary disqualifiers may, upon review by the Admissions Committee, make any applicant ineligible for Seminary admission who has:

1. Engaged in sexual misconduct against a minor (under the age of 18) or adult more than five years prior to application.
2. Engaged in conduct constituting a felony more than five years prior to application.
3. Engaged in conduct constituting a misdemeanor (minor traffic violations excluded).
4. Engaged in any act of domestic violence more than two years prior to application, including but not limited to, any crime of violence, intimidation, harassment, damage to property or other abuse perpetrated against a current or former spouse, current or former intimate partner or family member.
5. Possessed, sold, manufactured or used illegal drugs more than three years prior to application.
6. Been in prison more than two years prior to application.
7. Engaged in conduct constituting driving under the influence (“DUI”)/driving while impaired (“DWI”) more than two years prior to application.
8. Received church discipline more than two years prior to application.
9. Been removed from a position of ministry because of a charge of unethical or immoral behavior more than five years prior to application (excludes removal for economic or institutional necessity).
10. Been involved in the habitual use of pornography or other adult entertainment in any form or medium within 12 months of application (if the applicant desires to discuss this matter in a confidential conversation with a seminary representative, please inform your Enrollment Counselor).

11. Been involved in homosexual, premarital or extramarital sexual relations within two years of application.
12. Had a complaint of sexual harassment substantiated against him/her.

NOTE: This is not intended to be an exhaustive list of factors which may lead to the disqualification of an applicant for admission and does not preclude denial of admission to any applicant on other appropriate grounds. For additional information please see “Disclosure and Release Authorization” within the Application for Admission (located on www.ps.edu).

Non-Baccalaureate Admission

Applicants who lack the prerequisite baccalaureate degree may apply for admission into the Master of Divinity, Master of Arts (Biblical and Theological Studies), Master of Arts in Ministry, or Graduate Diploma program. This does not apply to the Master of Arts in Counseling or the cooperative Master of Arts in Counseling program offered in conjunction with Ottawa University.

Admission of applicants without baccalaureate degrees is highly selective. Applicants are evaluated on maturity (based on personal recommendations), educational background, considerable lay or vocational ministry experience and vocational goals. Applicants must be at least 30 years of age. Preference is given to those who have the most qualifying educational background. A personal interview may be required. Applicants accepted will be put on academic probation. Probation is removed after twelve semester credit hours of satisfactory progress toward the degree.

Visiting Students

Visiting students who are pursuing studies at other institutions may be admitted to enroll for one or more courses without the intention of completing a program at Phoenix Seminary. Visiting students are expected to complete the same coursework requirements as degree or diploma students. A maximum of one semester may be completed as a visiting student.

Visiting students who plan to eventually apply to a degree program must satisfy the general admission requirements of the Seminary.

Admission Options for Hispanic Students

Hispanic students who desire to earn a master’s degree through Phoenix Seminary but do not have a bachelor’s degree, an undergraduate degree completion option is available in partnership with Biblical Seminary of Colombia, a nationally-accredited undergraduate and graduate school of theological education in Medellin, Colombia. Students can earn a Bachelor of Arts in Theology through Biblical Seminary of Colombia. This degree is 153 credits, costs \$62 per credit hour, and

is available completely online and in Spanish. This allows Hispanic students to complete their bachelor's degree inexpensively and conveniently. After students complete their undergraduate degree, they can apply to Phoenix Seminary's master degree programs and, if accepted, may qualify for advanced placement in their master's degree.

Hispanic students who are not interested in pursuing a master's degree but would like a non-credit option available in Spanish, a diploma is available through Biblical Seminary of Colombia. For more information, contact Phoenix Seminary's Enrollment Department.

Demonstration of English Proficiency

Applicants for whom English is not their native or birth language – even if they are United States Citizens, attended American or English-speaking colleges and/or universities or are longtime residents of English-speaking countries – must submit proof of ability to perform graduate education in the English language. Proof may be demonstrated in three ways:

1. Earn a bachelor or master's degree from an English-language institution, as demonstrated by a degree-posted transcript.
2. Take the Test of English as a Foreign Language (TOEFL) and present a minimum score of 92 (Internet), 587 (Paper) or 240 (Computer). The TWE (Test for Written English) portion of the exam must also be completed with a minimum score of 4.5 (out of 6). A copy of your test and the test date must be provided. Enter Phoenix Seminary's code (#8513) on your answer sheet to have your scores automatically sent to the Seminary. Information on the TOEFL exam can be requested at www.toefl.com or by writing TOEFL Services, P.O. Box 6151, Princeton, NJ 08541-6151 or calling 609.771.7100.
3. Take the International English Language Testing System (IELTS), Academic Module and present a minimum overall band score of 6.5. Information on the Academic Module of IELTS is available at www.ielts.org. Please request that a copy of your test results be sent to the Director of Admissions at Phoenix Seminary.

The TOEFL or IELTS must be taken no more than two years prior to the date of application. The purpose of this requirement is to enable students to make rapid progress in the comprehension and mastery of their program of study.

International Students

The Seminary will consider international student applicants who hold an H1-B Visa, an R-1 (Religious Worker) Visa, a Spouse Visa, or a Permanent Resident Visa (green card) who meet the requirement for a demonstration of English proficiency. Applicants with an F-1 (Student Visa) will be considered on a limited basis. Please speak with an Enrollment Counselor.

Readmission

Applicants who do not enroll within one year of the date of admission, as well as students who do not enroll for three consecutive Fall or Spring semesters (Summer semesters excluded) will be withdrawn from the Seminary. Withdrawn students who desire to return must apply for readmission through the Enrollment Department. Readmitted students are subject to the program requirements in effect at the time of readmission rather than those from the time of initial admission.

Financial Information

Tuition and Fees

Quality theological education is expensive. Phoenix Seminary works hard to keep our tuition below the national average. This is possible because the majority of the cost of training our students is paid by the generous gifts of our investors – members of the body of Christ who support the vision and mission of the Seminary. Students and prospective students must also be good stewards, making careful financial planning part of the process to prepare for their education.

2021 – 2022 TUITION

Credit Hour	\$525
Credit Hour (DMin)	\$500
Non-Credit Hour (Certificate/Audit)	\$125

2021 – 2022 FEES (NON-REFUNDABLE)

General Services Fee (per semester)	\$100
Late Payment Fee per month (after payment deadline)	\$50
Advanced Standing Fee	\$75
DMin Project Extension Fee (one year)	\$600
Graduation Fee (Doctor of Ministry)	\$185
Graduation Fee (Masters and Graduate Diploma)	\$160
Transcript Fee	\$10
CF599 Comprehensive Examination (MA in Counseling)	\$50
<small>(Student responsible to pay remainder of \$150 to testing company)</small>	
*CF528 Individual Counseling Experience	\$840
<small>(MA in Counseling – Fees for 12 counseling sessions are paid by the student directly to a licensed professional counselor.)</small>	

*Represents the minimal cost for CF528 counseling sessions.

Payment

The Business Office issues statements via the student's netclassroom portal (PS student portal) which itemize charges, credits, pending financial aid and payments due. This email will include instructions on accessing the Online Payment Center or signing up for the Tuition Installment Plan. If a student's tuition will be paid by a third party, the student should forward the statement directly to the third party. Payment should be submitted as soon as the student has determined how he or she wants to pay for courses, but no later than the Tuition Payment Deadline. The student will be charged a \$50 late tuition payment fee in instances when a late payment was not authorized by the Business Office or the Financial Aid Office.

Tuition Installment Plan

Credit students have the option to pay their tuition and fees via interest-free monthly installments. Installments are automatically withdrawn from the student's credit card or ACH (eCheck) account.

If you have any questions, comments, or suggestions concerning the online payment process or the Tuition Installment Plan, please contact your Student Services Advisor.

Alumni Tuition Waiver

The Alumni Tuition Waiver exists to encourage continuing education for our graduates of all credit programs. All Phoenix Seminary alumni may register for one course per semester (except TH504 or DMin courses) as non-credit, non-transcripted alumni enrichment with no charge for tuition. DMin alumni may also register for one alumni enrichment course annually with no charge for tuition. General Service fees still apply for all alumni. Alumni who have outstanding financial obligations to the Seminary will not be permitted to register for alumni enrichment courses.

Cancellation/Tuition Refund Policy

An applicant denied admission by the school is entitled to a refund of all monies paid. An applicant who provides written notice of cancellation within 3 days (excluding Saturday, Sunday and federal and state holidays) of signing an enrollment agreement is entitled to a refund of all monies paid to Phoenix Seminary. No later than 30 days of receiving the notice of cancellation, the school shall provide the 100% refund. An applicant requesting cancellation more than 3 days after signing an enrollment agreement and making an initial payment, but prior to entering the school, is entitled to a refund of all monies paid (minus the non-refundable general services fee and the Birkman survey for Doctor of Ministry students). Tuition refunds for dropped courses are made according to the percentage of refund noted on the Tuition Fee Schedule. The percentage used is determined by the effective schedule change date/time period regardless of class attendance.

Due to the refund percentage rate and any schedule change fee, dropping a course or changing from credit to audit will not necessarily result in a refund. Schedule Change Fees will not be assessed for changes made during the 100% refund period or after the 50% refund period; for canceled courses, capped courses, or non-tuition courses; for first-semester students; or for changed/advised initiated by Academic Services.

Applying for Financial Aid

Financial Aid

Phoenix Seminary's goal is to offer our students a variety of options for financial assistance so they may complete their degree program with little or no debt.

Financial Assistance

We encourage students to take advantage of the many resources available to help pay for their education. Many churches will help fund a student's education. Direct financial assistance is available through the scholarships and financial resources listed below. While we do not encourage debt, we do participate in the William D. Ford Federal Direct Loan Program. These loans are managed by the Department of Education's Federal Loan servicers and must be repaid.

Scholarship Resources

For information on how to apply for one of our scholarships, please contact your designated Enrollment Counselor or Student Service Advisor. Awards are based on half-time to full-time enrollment. All Distinguished Scholarship recipients (excluding Kuns and Casilli) must reapply each academic year for scholarship awards. Applications for Seminary scholarships and for Federal Financial Aid must be received by the posted deadline. New students must submit the completed Application for Admission and Scholarship Application(s) by the posted deadlines to be considered for scholarships.

Federal Financial Aid

Unsubsidized Stafford Loan Program

Students may borrow money for educational expenses directly from the Federal Direct Loan Program. Funds are transmitted electronically to the student's tuition account. Interest on the Unsubsidized Stafford loan begins to accrue at the time of the first disbursement. Repayment of principal plus interest begins six months after graduation or withdrawal from school, whichever comes first.

Application Procedures

It is the student's responsibility to keep the institution and lender informed of any name or address changes. Title IV Federal Financial Aid Funds can only be used for educational purposes. Financial aid awards are subject to change at any time due to changes in student financial or academic status.

Federal Financial Aid Eligibility

Students accepted for admission may apply for financial assistance. Phoenix Seminary awards assistance on the basis of need, regardless of sex, age, disability, creed or national origin of the applicant. To receive federal financial assistance the student must meet the following criteria:

1. Be a U.S. citizen or an eligible non-citizen;
2. Have a valid Social Security Number;
3. Be registered with Selective Services if a male and between the ages of 18 and 25;
4. Have financial need;
5. Not be in default, delinquent, or owe an overpayment on any Title IV Program;
6. Be enrolled at least half-time in an eligible program;
7. Maintain Satisfactory Academic Progress in accordance with the school's standards.

Disbursement of Federal Financial Aid Funds

Student loan borrowers are required to complete an entrance interview. Federal Direct Stafford Loans disburse once the student has completed three weeks of the semester. The Business Office credits students' accounts with financial aid funds within three days of the electronic transfer.

Federal Financial Aid Refund Policy

For purposes of determining refunds, the number of days enrolled is calculated from the start date to the date the student submits a written statement of withdrawal or the last known date of class attendance as determined by the Office of Financial Aid or the Office of the Registrar. Class days missed due to absences are included. Time out of class due to a leave of absence or school closure is excluded.

The U.S. Department of Education's Return of Title IV Funds policy generally entitles recipients of Title IV aid to retain that aid on a pro-rata basis through completion of 60 percent of the course, then generally provides for 100 percent entitlement. However, since both the Title IV funds received as well as the Phoenix Seminary refund policy apply exclusively to tuition, any student who terminates may be obligated to pay a portion of any charges for items other than tuition, in addition to any obligation for repayment of Title IV financial aid.

Refunds are prioritized by source of funds as follows:

1. Unsubsidized Stafford Loans
2. Other Aid
3. General Fees, Late Fees, and other institutional charges are not refundable.

Veteran's Benefits

All Phoenix Seminary's credit programs are eligible for VA benefits. Only courses which count toward the degree will be included in the certification of enrollment. The VA's progress requirements are the same as those stated in the Academic Standing and Academic Probation sections. To begin the certification process, a Certificate of Eligibility (COE) must be submitted to your Student Services Advisor prior to enrolling in classes. Phoenix Seminary will inquire about each veteran's previous education and training, and request that the student obtain transcripts from all prior institutions, including military training, traditional college coursework, and vocational training. Previous transcripts will be evaluated and credit will be granted, as appropriate.

VA Late Payment Policy

Phoenix Seminary will allow any covered individual (Any individual who is entitled to educational assistance under chapter 31, Vocational Rehabilitation and Employment, or chapter 33, Post-9/11 GI Bill benefits) to attend or participate in the course of education during the period beginning on the date that which the individual provides to the educational institution a certificate of eligibility for entitlement to educational assistance under chapter 31 or 33. Phoenix Seminary is not allowed to impose any penalty including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds to any covered individual because of the inability to meet his or her financial obligations to the seminary due to the delayed disbursement funding from VA under Chapter 31 or 33. These policies will be held in effect until the earlier of the following dates: 1. The date on which payment from the VA is made to the institution. 2. 90 Days after the date the institution certified tuition and fees following the receipt of the certificate of eligibility.

Additional Resources

Partners in Ministry Waiver (Spouse Tuition Benefit)

We recognize that the ministry of married couples is a team calling. To encourage spouses of students to participate in Phoenix Seminary classes and activities as much as possible, spouses of MDiv, MAC, MAM, MA (BTS) and Graduate Diploma students may enroll for credit or non-credit courses with no cost for tuition (not to exceed the hours taken by the primary credit student at any semester). General Service fees still apply. To be eligible, the spouse must meet the appropriate admission requirements and submit the Application for Admission.

Denominational and Church Assistance

Some denominations have scholarships and loan programs to assist seminarians. Many local churches have also established scholarship funds for their members.

Foundation Grants to Individuals

Available in most public libraries, this resource lists hundreds of foundations which offer grants to graduate students. Foundations may be associated with parents, employers, regional areas, scholastic ability or vocation.

Ministry Waiver

The Ministry Waiver is designed to allow individuals engaged in full-time ministry to attend one course per year as a non-credit student at no cost for tuition. General services fees still apply. Applicants must be engaged in full-time ministry and must complete the non-credit, Continuing Education Application for Admission. Applicants must have not attended Phoenix Seminary previously and are limited to one tuition-waived non-credit course.

Satisfactory Academic Progress (SAP)

To maintain financial aid eligibility, students receiving VA or Title IV benefits are required to maintain a qualitative cumulative GPA of at least 2.0 for MDiv and MAM; 3.0 for DMin, ThM, MA (BTS), and MAC. The Financial Aid Office will evaluate SAP at the end of each payment period.

In addition to the qualitative measure, you must satisfactorily complete the following. A specific number of credit hours per academic year (fall-spring-summer) in the above programs based on the maximum time frame completion of the degree program in which a financial aid student is enrolled. This time frame for completion is stated in the Academic Catalog's graduation requirements for each degree program.

The Financial Aid Office will evaluate SAP at the end of each payment period. If SAP is not met in a given semester, a Financial Aid Warning will be issued.

Academics

Educational Values

Phoenix Seminary seeks to promote personal and spiritual growth through the alignment of degree program student outcomes with the following educational values:

- 1. Theological Understanding through Biblical Study**

We believe the Word of God is foundational to life and ministry. Therefore, we will provide education that stimulates increasing love, respect and submission to the Word of God as well as accurate and appropriate handling of the Scriptures.

- 2. Character Development through Mentoring**

We believe godly character is paramount for successful Christian ministry. Therefore, we will provide mentoring relationships that encourage personal integrity and Christ-like character.

3. **Ministry Skills through Practice**

We believe ministry skills are formed in the classroom and proven in ministry practice outside the classroom. Therefore, we will provide opportunities that develop essential skills for reducing marginalization and injustice of people groups by bridging cultural, socio-economic, ethnic, racial and gender boundaries.

Effectiveness and Student Achievement

Phoenix Seminary is committed to integrity and Christian stewardship. Therefore, it engages in systematic evaluation of its effectiveness in producing graduates who possess the knowledge, skills, and character indicated in our Educational Values. Student achievement and the Seminary's educational effectiveness are measured through 1) the assessment of student learning outcomes 2) Graduation and retention rates and 3) graduate satisfaction and successful ministry employment.

Indicators of program effectiveness include both institutional and self-reported participant data that taken together help to ensure congruence between vocational intention and theological training. To aid in consistent and reliable reporting, our evaluative processes incorporate data reported to the Association of Theological Schools (ATS), our professional accrediting association. Two of the most common indicators of educational effectiveness in higher education are completion rates and the placement of graduates.

Academic Freedom

We recognize that students come from a wide variety of evangelical denominations and churches and will not necessarily subscribe to every portion of the Teaching Position. However, in order to graduate, students must affirm the Phoenix Seminary Statement of Faith, as we believe this reflects a broad-based statement of the essentials of the Christian faith.

Course Schedules and Credit Hours

Detailed final course schedules with descriptions are published in advance of each semester.

The minimum full-time academic load for the DMin is four semester credit hours. The minimum full-time academic load for the MDiv, MAC, MA (BTS), MAM, and Graduate Diploma is nine semester credit hours (five in the summer term). The minimum half-time load for these programs is four semester credit hours (three in the summer term). Before enrolling for more than 18 hours, students must submit an Academic Petition to the Assistant Dean of Academic Services.

Credit Hour Definition

Classroom Courses: A semester credit hour normally represents one 50-minute class meeting per week and a minimum of two hours of outside-of-class student work each week for approximately fifteen weeks for one semester.

Online Courses: A semester credit hour normally represents three hours of student work per week for approximately 15 weeks for one semester. This is equivalent to the time required in a ground course semester credit hour. Student work in an online course includes, but is not limited to, the following: quizzes, discussion questions, video lectures, research papers, and exams.

Course Workload Guidelines

For the courses in Biblical Literature (BL), New Testament Greek (NT) or Old Testament Hebrew (OT) divisions, students should anticipate studying approximately three hours outside of class for each hour spent in the classroom. For all other courses, student should anticipate studying approximately two hours outside of the class for each hour spent in the classroom. The first semester of enrollment generally requires more time for adjustment and the development of effective study and management skills. These guidelines represent the typical graduate student and are intended as a guide to assist you in planning your homework schedule.

Assignment Time Estimates

Mastery Reading, Technical	20 pages/hour or 10 chapters of Scripture/hour
Mastery Reading, Other	30 pages/hour or 15 chapters of Scripture/hour (careful Interaction with ideas, note taking, accountability in class, Papers and tests)
Familiarity Reading, General	45 pages/hour or 25 chapters of Scripture/hour (highlighting, general acquaintance with ideas in text but not specific points or details)
Writing Research Papers	½ page/hour
Writing Reflection Papers	2 pages/hour
Scripture Memorization	4 verses/hour
Major Exam Preparation	7 hours
Beginning Translation	2-3 lines/hour
Advanced Translation	5-7 lines/hour
Vocabulary Memorization	15 words/hour

If there are other types of assignments not listed above, the time proposed will be a reasonable time for an average student to fulfill the requirement. The grading in the course will be

proportional to the balance of assignments. Biblical Literature courses have additional Bible reading requirements.

Independent and Individualized Study

Independent Study

In extenuating circumstances, all degree students may petition to enroll in a regular course through independent study. Students who take courses by independent study lose the benefit of classroom interaction with the professor and other students. Consideration will be given to the student's academic record and the availability of an independent study supervisor. Academic petitions for independent study should be submitted to your Student Services Advisor no later than four weeks prior to the registration deadline.

Attendance is based on a minimum of three interactions during the semester between the instructor and student. The instructor will be available throughout the semester to clarify any questions or to discuss course topics. Assignments of homework, tasks, tests and papers may be due at different intervals. Methods of contact between student and instructor are structured differently and arranged between the two parties. Phoenix Seminary uses a variety of technology such as Skype, email, phone calls, Tegrity recordings (lecture capture software), Moodle and FaceTime for communication within the independent study course.

There is a limit to the number of independent studies a student is permitted to take in each program degree.

ThM = No Independent Study

MAC = 1 Independent Study

MDiv = 2 Independent Studies

MAM = 1 Independent Study

MA (BTS) = 1 Independent Study

Graduate Diploma = No Independent Study

Individualized Study

An individualized study is a unique course which is designed by a faculty advisor and student which permits DMin, MDiv, MA (BTS), and MAM students to pursue personalized studies to build competence in their area of ministry interest. To be eligible for approval, an individualized study must:

1. Not replicate a course normally offered in the regular curriculum;
2. Have the support of the faculty member who would potentially supervise the study;
3. Pursue defined objectives which are clearly set forth in a course syllabus (created by the student and faculty advisor prior to registration);
4. Be undertaken by a student maintaining a cumulative GPA of at least 3.4;
5. The culminating requirements of one individualized study in the MA (BTS) program, requires students to have a cumulative 3.0 GPA.

Academic petitions for individualized study should be submitted to your Student Services Advisor no later than four weeks prior to the Registration deadline.

Attendance is based on a minimum of three interactions during the semester between the instructor and student. The instructor will be available throughout the semester to clarify any questions or to discuss course topics. Assignments of homework, tasks, tests, and papers may be due at different intervals. Methods of contact between student and instructor are structured differently and arranged between the two parties.

There is a limit to the number of individualized studies a student is permitted to take in each program degree.

ThM = No Individualized Study

MAM = 1 Individualized Study

MDiv = 2 Individualized Studies

Graduate Diploma = No Individualized Study

MA (BTS) = 1 Individualized Study

Field Education

Field Education Requirements

A core value at Phoenix Seminary is to prepare students to serve Jesus Christ effectively in a changing world by providing ministry training. Significant components of this training are accomplished through field education. Each degree program has field education requirements.

Internships (BC591, CF591, CS591, IS591, LA591, MS591, SF591)

Internships are designed to integrate students into living ministry situations in roles of creativity, leadership and direct ministry training by qualified ministry supervisors. Students will experience training critical to their ministry plans as well as cross-training to learn other aspects of ministry. Students are responsible for arranging a ministry environment in which to complete their Internship, along with oversight and evaluation from a qualified ministry Supervisor. Students should plan to intern in the area of their expected ministry service following graduation and should become involved in and committed to a potential internship site as early as possible in their Seminary experience. For assistance in securing a ministry environment or for any other questions regarding the Internship process, please contact the Director of Field Education.

Students register for Internships as they would any other course. The Internship Information and Registration Packet should be submitted to the Director of Field Education well before the start of the semester in which the student plans to complete an Internship and no later than the second Friday of the semester.

Counseling Practicum (CF594)

CF594 Counseling Practicum is designed to integrate students into client-based environments under the care of qualified counseling supervisors. Students will experience training critical to their counseling skills as well as learn about the dynamics of clinical practice. This summative experience combines knowledge of counseling theory and research, counseling skills, knowledge of Scripture, biblical character, and gifts of the Spirit into a unified, coherent experience. Students bring together these different skills and are matched with actual clients in a real life counseling setting.

Counseling Internships (CF596/597)

CF596 Counseling Internship I is an introduction to the practice of clinical assessment, treatment planning, and interventions within a professional counseling practice. Student-counselors evaluate their own work as well as receiving client, peer, supervisor, and faculty feedback in 360 evaluations. Classroom component accompanies field placement.

CF597 Counseling Internship II is an advanced practice of assessment, diagnosis, and treatment of individuals, couples, families, and/or groups under the direct supervision of an approved on-site supervisor and faculty supervisor. Classroom component accompanies field placement.

Students register for CF594, CF596, and CF597 as they would any other course, but it is imperative that students follow all procedures including registration, application, letter of reference, fingerprinting and insurance. The information and Registration Packet should be submitted to Dr. Justin Smith, the Director of the Counseling Program, well before the start of the semester in which the student plans to complete the Practicum and no later than the 2nd Friday of the semester.

Clinical Pastoral Education (CPE)

Clinical Pastoral Education (CPE) is designed to advance the skills, attitudes, and ethics of pastoral care giving under a theological and behavioral health model. It is especially useful for those considering work as a pastor or chaplain. Certain chaplaincy opportunities are only open to those who have completed two or more units of CPE, either in seminary or after graduation.

CPE units may be undertaken from centers accredited by either the Association for Clinical Pastoral Education (ACPE) or the College of Pastoral Supervision and Psychotherapy (CPSP). Students may receive transfer credit at Phoenix Seminary for completion of ACPE or CPSP-accredited Clinical Pastoral Education (CPE) units.

The Association for Clinical Pastoral Education

The Association for Clinical Pastoral Education, INC. is a multicultural, multi-faith professional association committed to advancing experience-based theological education for seminarians, clergy and lay persons of diverse cultures, ethnic groups and faith traditions. They establish standards, certify supervisors and accredit programs and centers in varied settings. ACPE programs promote the integration of personal history, faith tradition and the behavioral sciences in the practice of spiritual care through the clinical educational methods of Clinical Pastoral Education. CPE may be used as an avenue for completing certain Field Education requirements in your Seminary degree program. It is up to the student to make contact with the CPE center of their choice, register and pay all fees associated with the center and to communicate to the Director of Field Education and/or the Registrar his or her intent to complete one or more CPE units in order to receive transfer credit.

The CPE centers in Arizona are:

- Banner Good Samaritan Medical Center
Department of Spiritual Care
1111 East McDowell Road
PO Box 2989
Phoenix, AZ 85006-2612
602.839.2249
- Banner Desert Medical Center
Department of Spiritual Care
1400 South Dobson Road
Mesa, AZ 85202
480.412.4888
- Yuma Regional Medical Center
Department of Spiritual Care and Patient Advocacy
2400 South Avenue A
Yuma, AZ 85364-7127
928.336.7510

The College of Pastoral Supervision and Psychotherapy (CPSP)

The College of Pastoral Supervision and Psychotherapy is a theologically based covenant community, dedicated to “Recovery of Sou.” CPSP offers the following:

- Accredited training and credentialing for Pastoral Psychotherapy. Credential is certification as Diplomate in Pastoral Psychotherapy.

- Accredited training and credentialing for Pastoral Supervision. Credential is certification as Diplomate in Pastoral Supervision.
- Accredited training and credentialing for Pastoral Counseling. Credential is certification as Pastoral Counselor or Associate Pastoral Counselor.
- Accredited training and credentialing for Clinical Chaplaincy. Credential is certification as Board Certified Clinical Chaplain or Board Certified Associate Clinical Chaplain.

The contact for CPSP in Phoenix is:

- Dr. Geoff Tio
520.370.4196
geoftio@ccchaplains.org

[Caveat for aspiring chaplains: The major chaplaincy certification body in the U.S. is the Board of Chaplaincy Certification of the Association of Professional Chaplains. They have strict standards for CPE acceptance, requiring four units of CPE as one of the requirements for Board Certification. The Board may or may not accept specific CPE experiences depending on where they were completed. Students should check with the Association of Professional Chaplains before they undertake CPE to make sure it will be credited toward certification.]

Transfer Credit for Clinical Pastoral Education

For the first completed unit of CPE the student will receive up to six semester credit hours of transfer credit toward BC591, CF591, CS591, LA591, MS591, SF591, and/or general electives. A maximum of two units of CPE will be considered for up to a maximum of eight semester credit hours of transfer credit. Students are encouraged to undertake CPE only after they have completed approximately one half of their degree program. Evidence of completion of the unit will be the student's final CPE supervisor's evaluation and/or copy of the certificate of completion awarded by the ACPE or CPSP.

For other questions related to CPE, please contact the Director of Field Education or a CPE center of your interest.

Transfer Credit for Selah Certificate in Spiritual Direction

Students in the Master of Divinity in Spiritual Formation or the Master of Arts in Ministry Spiritual Formation emphasis are encouraged to consider pursuing the Selah Certificate Program in Spiritual Direction (offered through Leadership Transformations, INC.) in conjunction with their Phoenix Seminary studies. The Selah program is Trinitarian in theology, contemplative in style, and biblical in grounding. This limited-size cohort program is designed around five residential retreats over a two-year period with each retreat lasting 3-4 days/nights. Students who

successfully complete the Selah Certificate in Spiritual Direction and provide official documentation of completion will receive up to eight semester credit hours of transfer credit toward the SF591 Spiritual Formation Internship and/or general electives, subject to the approval of the Director of Field Education and/or the Registrar. For further information, contact:

Leadership Transformations, Inc.

Selah Certificate Program in Spiritual Direction

www.leadershiptransformations.or/selah.htm

info@leadershiptransformation.org

877.832.6584

Transfer Credit for Department of Defense Chaplains' School

Students who successfully complete military Chaplain's School as chaplain candidates and provide official documentation of completion, will receive up to six semester credit hours of transfer credit toward BC591, CF591, CS591, LA591, MS591, SF591, and/or general electives, subject to the approval of the Director of Field Education and/or the Registrar. (Credit is limited to programs of the United States Department of Defense or Canadian National Defense.)

Advanced Standing for Field Education

Students who have extensive ministry experience may apply for Advanced Standing to be exempted from the Internship. For more details, contact the Director of Field Education.

Field Education Personnel

The Director of Field Education is responsible for orienting students to their responsibilities, assisting in identifying potential ministry sites, serving as liaison with Ministry Supervisors when required and evaluating the student's progress in the program. The Ministry Supervisor assists the student in designing the scope of the ministry experience. Supervisor will exercise oversight of the student during the duration of the experience and will assist in the evaluation of the student's performance. The student's mentor may also be a helpful resource in reviewing the balance of spiritual life, academic life, ministry, employment and personal concerns. For information not covered here contact the Director of Field Education. Students in CF594, CF596, or CF597 should contact the Director of the Counseling program with any questions.

Schedule Changes

During the open registration period, you may make alterations to your schedule through the online registration portal (PS student portal). After this period ends, to make changes to your schedule you will need to contact your Student Services Advisor.

Students may add courses prior to the third class session (or its equivalent for intensive courses). Additions after that time must be approved in advance by submitting an academic petition to the Academic Petition Committee. Classes missed prior to the date the student added the course will count as absences for grading purposes. The student is responsible for consulting the course syllabus or instructor for specific details on the course attendance/grading policy.

Students may drop courses without grade penalty before the third class session (or its equivalent for intensive courses). Students may also change from credit to audit during this period. After the add/drop deadline, students requesting to withdraw from a course(s) will receive a “withdraw while failing” (WF) grade, unless the student has been granted permission to withdraw without academic penalty by submitting an academic petition to the Academic Petition Committee.

It is the student’s responsibility to notify their Student Services Advisor if a course is to be dropped or withdrawn. Pay careful attention to the Fee Schedule for key add/drop and refund dates.

Auditing Courses

Credit students may audit a course without receiving credit. Auditors are considered regular participants in the course, though completion of written assignments or examinations is not required. Audit enrollment may be limited. Audited classes may be repeated for credit (full credit tuition would be charged for the retake). While in common usage, the term “Audit” is used to describe any sort of non-credit enrollment in a course, Phoenix Seminary considers audit a technical term that describes the enrollment of a credit student in a course without receiving credit. The Seminary also allows for non-credit (Continuing Education) students to take courses without receiving credit. Moreover, graduates of credit programs at Phoenix Seminary may take courses for Alumni Enrichment without receiving credit.

Registration Priority

Credit students are given priority in course registration, and for this reason the number of non-credit or Alumni Enrichment seats may be capped in some courses. When the maximum enrollment for a course has been reached, seating priority will be given to students in the following order (regardless of the date of registration):

1. Credit students (non-tuition waiver)
2. Credit students (tuition waiver)
3. Non-credit students (non-tuition waiver)
4. Non-credit students (tuition waiver)

Cancellation Policy

Phoenix Seminary reserves the right to cancel classes based on class size or to make other changes as seminary needs require. All information within the Course Schedule is subject to change at any time before the first week of the semester.

Academic Advising

All credit students are strongly encouraged to seek academic advisement in planning their Seminary education. Advising for new and continuing credit students is available through Student Services Advisors.

Academic Calendar Structure

Fall semester typically begins the second-to-the-last full week of August. Classes do not meet in mid/late November during the Reading Week/Thanksgiving break. Final exam week concludes just before the Christmas holiday.

January term intensive courses typically begin the first weekday after New Year's Day and are part of the Spring semester for registration, financial aid, and grading purposes.

Spring semester traditional courses begin the week following January term, typically the second-to-the-last full week of January. Classes do not meet in mid-March during Spring break. Final exam week typically concludes in the second week of May.

Summer semester typically begins the second-to-the-last full week of May. Classes do not meet during the midsummer break. Final exam week ends in early August.

Reduced Credit

Transfer Credit

Current students enrolled at Phoenix Seminary who desire to take courses at other institutions applicable to their degree programs must contact the Registrar prior to enrolling for such courses.

Students or approved applicants who have completed relevant graduate-level studies at another institution may be eligible to receive transfer credit, provided that the courses meet the following criteria:

1. Completed with a grade of "C" (2.0) or higher. For the DMin, MAC and MA (BTS), a grade of "B" (3.0) or higher as recorded on an official transcript from a graduate institution accredited by the Commission on Accrediting of the Association of Theological Schools or a regional accrediting association;
2. Completed within 10 years of application to a Phoenix Seminary program;

3. Approximately parallel to course content at Phoenix Seminary (80 percent or higher equivalence) as judged by comparison of course descriptions or syllabi;
4. If the course was completed within a master's degree, no more than 50 percent of the prior credits may be accepted in transfer toward the Phoenix Seminary degree;
5. For the maximum allowable transfer credits for each program, refer to the program descriptions. There are additional limitations on the amount of distance learning credits that can be received.

Where students can show warrant, exceptions to these guidelines may be granted.

In most instances, all transfer credit completed previously at other institutions is identified by the Registrar shortly after an applicant is admitted. An official letter detailing the transfer credit awarded is issued to the applicant before or during his or her first semester of enrollment. Please note that requests for transfer credit evaluation must be made subsequent to admission to a program, but prior to the second semester of enrollment (except in the case of transfer credit taken at other institutions while enrolled at Phoenix Seminary).

If granted, transfer credit is incorporated into the student's program, thereby reducing the total number of Phoenix Seminary credit hours required. Courses approved for transfer credit are not detailed on the Phoenix Seminary transcript and are not considered in the GPA for the purposes of determining academic standing. Undergraduate coursework is not eligible for transfer credit, but see Advanced Standing and Course Validation. Questions regarding transfer credit should be addressed to the Registrar.

Advanced Standing

Students or approved applicants who have a strong background in the subject matter covered in select seminary courses (whether through undergraduate coursework or personal study), may be eligible to receive advanced standing. If granted, advanced standing waives the required course from the student's program and also reduces the total number of Phoenix Seminary credit hours required. Advanced standing is available in the MDiv, MA (BTS), or MAM degree programs. The maximum hours of advanced standing allowed are as follows:

MDiv	30 hours
MA(BTS)	15 hours
MAM	15 hours

Combined advanced standing and transfer credit may not exceed 46 hours for the MDiv, 23 hours for the MA (BTS) or MAM. Advanced standing cannot be applied to elective credit.

There are two ways to achieve advanced standing:

1. Competency Exam

Advanced standing is awarded based on the student's knowledge and competence as demonstrated through an examination. Although a written examination may be required, in some cases the examining instructor conducts an interview (in person or by telephone), during which the student is asked open-ended questions to determine if he or she can demonstrate a competent, current understanding of approximately 80 percent of the course content.

To schedule an appointment for an examination, contact your Student Services Advisor. An examination fee of \$75 must be submitted when taking each exam. This fee is non-refundable regardless of the outcome of the exam.

2. Assessment of undergraduate coursework

Approved applicants who have undergraduate coursework that is equivalent to that required by the MDiv, MA (BTS), or MAM program core, may have selected credit hours waived according to the following requirements:

- a) Undergraduate institution must be accredited.
- b) Undergraduate graduation date must be within five years of application.
- c) Cumulative undergraduate GPA must be 3.0 or higher on a 4.0 scale.
- d) Specific undergraduate courses assessed and approved by the seminary must be completed with a B (3.0) or above.
- e) Syllabi may be required as documentation for each course.
- f) An advanced standing evaluation will be conducted for each student.

Courses approved for advanced standing are detailed on the Phoenix Seminary transcript but are not considered in the GPA for the purposes of determining academic standing.

Enrolling in a course for which advanced standing was granted will nullify the advanced standing. Non-credit students enrolled in a course may not take an advanced standing exam for that course. If they wish to receive credit, they must retake the course for credit and pay the full credit tuition.

Please note that requests for advanced standing must be made subsequent to admission to a program, but prior to the second semester of enrollment, with the exception of the first-year Greek and Hebrew exams which may be attempted at any time prior to enrollment in Greek or Hebrew.

Questions regarding advanced standing should be addressed to your Student Services Advisor.

Course Validation

Students are encouraged to not duplicate coursework completed at the undergraduate level in their studies at Phoenix Seminary. Students or approved applicants who have a strong background in the subject matter covered in selected seminary courses may be eligible to substitute electives in their place. The Registrar, in consultation with appropriate faculty as necessary, will assign course validations and determine whether substitute electives are followed. Courses which meet the following criteria are normally eligible for validation:

1. Completed with a grade of “B” (3.0) or higher as recorded on an official transcript from an accredited undergraduate institution;
2. Completed within five years of application to a Phoenix Seminary program;
3. Approximately 80 percent equivalent to the content of the required Phoenix Seminary course (syllabi, course descriptions and course assignments may be required) contained in the Courses Eligible for Advanced Standing/Course Validation on page 37.

Where student can show warrant, exceptions to these guidelines may be granted.

Students who lack relevant undergraduate coursework, which are eligible for validation, but who have considerable knowledge in a subject area through personal study, may complete an advanced standing examination instead. When such an examination is taken for the purpose of course validation, the course requirement will be waived, but not the credit hours. The examination fee is charged regardless of the outcome of the exam. For further details, see advanced standing on previous page.

Course validation results in the waiving of required course(s) and the re-assignment of credit hours to divisional electives in the same course division or a related course division. For example, if BL511 Old Testament 1: Genesis to Esther was validated, then any non-required Biblical Literature (BL) or Hebrew Language (OT) course could be taken instead. When multiple courses from the same division are validated, a portion of the hours may be assigned as general electives rather than divisional electives.

In most instances, all eligible course validations are identified by the Registrar shortly after an applicant is admitted. An official letter detailing the course validations is issued to the applicant before or during his or her first semester of enrollment.

Note that requests for course validation must be made subsequent to admission to a program, but prior to the second semester of enrollment.

If granted, course validations result in specific required Phoenix Seminary courses being waived and replaced with divisional electives without a reduction in the total number of credit hours required for a program.

Enrolling in a course for which course validation has been granted will nullify the validation. Students enrolled in a course for audit or enrichment may not take an advanced standing/validation exam for that course. If they wish to receive credit for the course, they must retake the course for credit and pay the full credit tuition. Questions regarding course validations should be addressed to your Student Services Advisor.

Courses Eligible for Advanced Standing and Course Validation

(Courses are three credit hours each unless otherwise noted.)

BIBLICAL COMMUNICATION (BC)

BC512 Homiletics: Principles of Preaching

BC513 Advanced Preaching Skills

BC509 Advanced Teaching Skills

BC591 Internship I (2 credits)

BIBLICAL LITERATURE (BL)

BL511 Old Testament 1: Genesis to Esther

BL512 Old Testament 2: Job to Malachi

BL513 New Testament 1: Matthew to Acts

BL514 New Testament 2: Romans to Revelation

CHURCH HISTORY (CH)

CH511 Church History 1

CH512 Church History 2

INTERCULTURAL STUDIES (IS)

IS504 Cross-Cultural and Diversity Competency

IS505 Communicating Christ in a Pluralistic World

LEADERSHIP AND ADMINISTRATION (LA)

LA511 Developing Leaders Who Develop Leaders

LA512 Survey of Effective Ministries

LA514 Competencies in Ministry Administration

LA591 Internship I (2 credits)

MINISTRY SKILLS (MS)

MS503 Introduction to Pastoral Counseling

MS508 Competencies in Pastoral Practice

MS509 Competencies in Ministry Leadership

MS591 Internship I (2 credits)

NEW TESTAMENT GREEK (NT)

NT512 New Testament Greek 1

NT513 New Testament Greek 2

NT514 Greek Syntax and Exegesis*

OLD TESTAMENT HEBREW (OT)

OT512 Old Testament Hebrew 1

OT513 Old Testament Hebrew 2

OT514 Hebrew Syntax and Exegesis*

THEOLOGY (TH)

TH512 Anthropology, Christology, and Pneumatology

TH513 Soteriology, Ecclesiology, and Eschatology

*In addition to competency exam students must also submit an exegetical paper from the fourth year of their undergraduate degree.

Standards for Completion of a Second Degree

A student who has earned or is working on a degree at Phoenix Seminary may earn a second degree at the seminary under the following conditions:

1. The student must meet the requirements for both degree programs. The student who has not yet completed his or her first master's degree may be admitted provisionally to the second program.
2. Credits earned for the first degree may be used to meet the requirements of the second degree, provided that those credits were earned within five years of admission to the second degree.
3. The student must satisfy all requirements for the second degree program.
4. If applicable, all credit hours from the first degree may be counted toward the second, assuming total credits used do not exceed 66% of the second degree. For example, a student with a MAM degree could transfer all credits into the MDiv degree and, upon completion of all degree requirements in both programs, receive both degrees.

Academic Standing per Program

The following cumulative grade point averages must be maintained in order to remain in good academic standing:

PROGRAM	CUMULATIVE GPA
MDiv	2.0
MA (BTS)	3.0
MAC	3.0
MAM	2.0
Graduate Diploma	2.0
ThM	3.0
DMin	3.0

Grading Scale

GRADE	PERCENT	POINTS	DESCRIPTION
A+	100-97	4.0	
A	96-93	4.0	Excellent; superior achievement
A-	92-90	3.7	
B+	89-87	3.3	
B	86-83	3.0	Good; commendable achievement
B-	82-80	2.7	
C+	79-77	2.3	
C	76-73	2.0	Satisfactory; acceptable achievement
C-	72-70	1.7	
D+	69-67	1.3	
D	66-63	1.0	Poor; marginal achievement
D-	62-60	0.7	
F	59-0	0.0	Failure to advance /0 credit/computed in GPA
S+	N/A	N/A	Superior achievement; not computed in GPA
S	N/A	N/A	Sufficient achievement; not computed in GPA
S-	N/A	N/A	Acceptable achievement; not computed in GPA
U+	N/A	N/A	Marginal achievement; not computed in GPA
U	N/A	N/A	Insufficient achievement; not computed in GPA
IP	N/A	N/A	In Progress (DMin Project only)
EX	N/A	N/A	Extension; formally-approved petition for extension
WP	N/A	N/A	Class withdraw while passing; not computed in GPA

WF	N/A	N/A	Class withdraw while failing; computed in GPA until retake
AU	N/A	N/A	Audit; no credit earned, not computed in GPA

Dean's List (Semester GPA)

3.6 - 4.0

Graduation Honors Qualifications (Cumulative GPA)

Highest Honors: 4.0 – 3.9

High Honors: 3.899 – 3.75

Honors: 3.749 – 3.6

Satisfactory Academic Progress

In order to maintain financial aid eligibility, students receiving VA or Title IV benefits are required to maintain Satisfactory Academic Progress (SAP). Whether you are maintaining SAP is both a qualitative and quantitative measurement.

You must maintain a cumulative grade point average of at least 2.0 on a 4.0 scale in all master's-level degree programs (3.0 in MAC and MA (BTS)). Should your cumulative GPA drop below this level, you have a two-semester probationary period to attain the GPA minimum. In addition, you must satisfactorily complete: 15 semester credit hours per academic year (Fall-Spring-Summer) in the MDiv program.

For financial aid eligibility, a leave of absence (LOA) does not extend the time period allowed for degree program completion. Rather, the time limit is calculated from the date of initial matriculation (which is the first semester you enrolled for classes). The Financial Aid Office will evaluate SAP at the end of each payment period. If SAP is not met in a given semester, a Financial Aid Warning will be issued.

Academic Warning, Probation, and Dismissal Policy

Academic Warning*: A student whose GPA falls below the minimum required for his/her program, or receives a grade of D+, D, D-, F, WF or U, will be placed on academic warning.

Academic Warning means:

1. The Student may be encouraged to take a reduced load of courses;
2. The student must have a conference with his/her academic advisor or the Executive Vice President and Provost to discuss areas of concern and options for improvement.

Academic warning is removed when the student's GPA reaches (2.0 for MDiv, MAM, and GDipl; 3.0 for ThM, DMin, MA (BTS) and MAC) or exceeds the minimum required for the degree.

Academic Probation*: A student whose GPA remains below the minimum GPA (2.0 for MDiv, MAM, and GDipl; 3.0 for ThM, DMin, MA (BTS) and MAC) or below the minimum required for the degree at the close of a semester in which they are on academic warning, will be placed on academic probation. Academic probation means:

1. The student is required to take a reduced course load;
2. The student must have monthly conferences with his or her academic advisor or the Executive Vice President and Provost during the probationary period to ensure clarity about possible consequences, discuss areas of concern, and pursue options for improvement;
3. The student may no longer be making Satisfactory Academic Progress, and as such may no longer be eligible for some kinds of financial aid.

Academic Dismissal*: A student whose GPA remains below a minimum of (2.0 for MDiv, MAM, and GDipl; 3.0 for ThM, Dmin, MA (BTS) and MAC) or below the degree program requirements at the conclusion of the next fall or spring semester (subsequent to the term in which the student is placed on probation) will be dismissed from the program. To be eligible for federal financial aid, the law specifies that by the end of the second academic year (regardless of how many credits the student has accrued), the student must have a cumulative GPA consistent with the requirement for graduation from the program. Furthermore, if the Registrar determines that a student cannot mathematically finish his/her program within the maximum timeframe for program completion, the student becomes ineligible for aid. This dismissal may be appealed by petition to the faculty for a joint recommendation for retention by the faculty, the Executive Vice President and Provost, and the Dean of Students.

A student who is dismissed for failing to meet academic standards may appeal for readmission after five weeks of the next semester have passed. The student must show that there were exceptional circumstances. Appeals for readmission should be submitted to the Academic Petition Committee.

*Written notification is given by the Office of the Registrar to the student, the student's advisor and mentor at the time of grade report distribution. In the cases of Academic Warning, Academic Probation or Academic Dismissal a notation is placed on the student's Official Transcript.

Leave of Absence, Withdrawal and Readmission

Leave of Absence

Students who will not be registering for courses in a semester must complete the Leave of Absence Form (available on www.ps.edu). Students should plan extended absences of a semester or longer with their Student Services Advisor. Students may request a Leave of Absence

(LOA) not to exceed two consecutive Fall or Spring semesters (Summer semesters excluded). Students not registered for a course(s) in the third consecutive semester, they will be withdrawn from Phoenix Seminary. The student should speak with their Student Service Advisor before submission of the form to ensure that all matters are in order. An LOA may be granted for personal, financial or other reasons, but the expectation is that the student will return to his or her program within the time frame indicated on the LOA form.

A student on LOA retains his or her existing program year and is considered “Active” but “On Leave.” The student should ensure that contact information and other relevant data are kept current through the Office of the Registrar. An LOA is permitted only for students in good standing and does not constitute a waiver of the time frame for program completion. LOA status is not intended to merely delay program deadlines or other program responsibilities but is rather a genuine absence from the Seminary community.

If during the LOA the student finds that he or she must withdraw from the Seminary or needs further extended leave beyond what was originally filed, he or she must communicate his or her intentions to their Student Service Advisor. Note: LOA beyond two consecutive Fall or Spring semesters (Summer semesters excluded) is considered withdrawal from the Seminary and the student must reapply with no guarantee of readmission.

Withdrawal and Readmission

If a student desires to withdraw from the Seminary with no intentions of returning, the student must complete the Withdrawal Form (available from your Student Service Advisor). The student should speak with their Student Service Advisor before submission of the form to ensure that all matters are in proper order. Please see the “Withdrawal from Courses” to become aware of how it will academically effect the student’s grades. Withdrawal is not complete until final settlements have been made with the Offices of Accounting, Financial Aid and the Registrar. Withdrawal from the Seminary deactivates the student’s file and if he or she desires to return at a future date, the student must reapply with no guarantee of readmission.

Students who do not enroll for three consecutive Fall or Spring semesters (Summer semesters excluded) will be automatically withdrawn from their program and from the Seminary. Withdrawn students who desire to return must apply for readmission through the Admissions Office. Note: Withdrawn students who apply for readmission are subject to the program requirements in effect at the time of readmission rather than those from the time of initial admission.

Involuntary Leave of Absence

In addition to similar provisions in the Student Conduct Policy, Phoenix Seminary allows the administration to place a student on immediate leave if any of the following are in evidence: self-harm; threat to others; or damage of property. In order to have the involuntary leave of absence lifted, the student must undergo a mental health evaluation by a licensed mental health professional in active clinical practice. Returning to seminary is contingent upon the health provider's professional judgment that the student is sufficiently recovered to resume study.

Withdrawal from Courses

Students who are currently enrolled may drop from a class without academic penalty during the course drop period. A withdrawal after the course drop period will be recorded as "WF" (withdrew while failing) in all courses and calculated in the student's grade point average (GPA). To receive a final grade of "WP" (withdrew while passing), calculated in the student's GPA, in all courses, student should contact their Student Service Advisor and submit an academic petition no later than two weeks after they signed the withdrawal form. The Academic Petition Committee will consider granting permission to withdraw without academic penalty based on serious, extenuating circumstances. The official withdrawal date is the date the Student Service Advisor is notified of the student's intention to withdraw. Students can withdraw from a course(s) up to two weeks before the last day of class(es). Students who desire to withdraw from their course(s) but do not desire to withdraw from the Seminary should use the Course Withdrawal Form (available from the Student Service Advisor).

Timeframe for Program Completion

Coursework must generally be completed within the established timeframe as measure from the date of entry into the program:

Master of Divinity	6 years
Master of Arts (Biblical and Theological Studies)	4 years
Master of Arts in Counseling	5 years
Master of Arts in Ministry	4 years
Graduate Diploma	3 years
Master of Theology	3 years
Doctor of Ministry	6 years

Some students may find it difficult to complete the course of study within the established timeframe. If additional time is needed, a Degree Completion Plan must be approved by the Registrar.

Graduation

Any student who plans to participate in the graduation ceremony and changes their degree, needs to do so before March 1st. Any student who changes their degree after March 1st will be eligible to participate in the graduation ceremony of the next year.

Graduation Requirements

To graduate from Phoenix Seminary, the student must:

1. Give evidence of biblical understanding, godly character and readiness for ministry;
2. Complete the prescribed course of study within the timeframe for program completion with acceptable academic standing;
3. Sign an affirmation of the Phoenix Seminary Statement of Faith;
4. Submit the graduation application by the posted deadline;
5. Settle all financial obligations with a zero balance, including payment of the graduation fee. Diplomas will be held for remaining balances;
6. Receive the recommendation of the Faculty and approval by the Board of Directors for graduation;
7. Complete the Graduating Student Questionnaire;
8. Students in the MDiv, MA (BTS), MAC, and MAM program need to take the Bible and Theology test and pass with a minimum score of 80%.
9. Attend commencement exercises. Permission to graduate *in absentia* should be requested in writing from the Registrar at least six weeks prior to commencement. Students graduating *in absentia* are still required to pay the full graduation fee.

Additional degree-specific graduation requirements are described in Academic Programs.

Commencement Ceremony

The commencement ceremony is held annually at the end of the spring semester. Faculty believes commencement is a vital part of the academic calendar. All non-graduating students are encouraged to attend the commencement ceremony to show support for the graduates.

Degrees are awarded each semester upon completion of all degree requirements. The last day of the semester as indicated by the academic calendar is considered the official date of graduation.

Summer graduates who will complete their degree requirements with no more than eight credit hours of coursework may participate in the commencement ceremony preceding their final semester.

Graduation Fees

Graduation Fee (Doctor of Ministry)	\$185
Graduation Fee (Masters and Graduate Diploma)	\$160

The graduation fee is required for all graduates including *in absentia*. It covers the cost for regalia, diploma, and ten graduation announcements.

Academic Policies and Procedures

Course Extensions

In the rare cases of serious illness, family emergency, military assignment or other extenuating circumstances, a student may submit an academic petition to the Assistant Dean of Academic Services through their Student Services Advisor requesting a formal course extension no later than two weeks before the last day of class. A course extension allows the student to complete coursework beyond the end of the semester until a newly specified deadline. If the student fails to complete the coursework by the end of the specified period, the course extension will be changed to an appropriate letter grade based on completed course requirements.

Repeating a Course

Students may repeat any course in which a grade of C, D, F, WF, WP or U was received. When completed, only the last grade will be used in determining the grade point average. The former grades will remain on the student's academic transcript followed by an * indicating that the course was retaken.

Grade Appeals

If a student feels that his or her final semester grade in a given course is not equitable, the student should consult with the course instructor. If the student is not satisfied, he or she may appeal in writing to the Academic Petition Committee. The Academic Petition Committee will confer with the instructor and seek a satisfactory resolution of the problem. The written appeal must be made within the subsequent semester.

Transcripts

Students and alumni are entitled to receive transcripts of their completed coursework if they have no financial obligations to the Seminary. The Transcript Request Form is available on www.ps.edu under Students > Forms and Documents. An official transcript will be issued to appropriate institutions or individuals in a sealed envelope within ten business days of the receipt of the signed transcript request and payment. Requests made at the end of a semester will be processed within ten business days after final grades post. Unofficial transcripts may be

obtained free of charge through the Student Portal or requested through the Office of the Registrar.

Transcripts from other institutions contained in student files are the property of Phoenix Seminary and as such are under the control of the Office of the Registrar. While federal law allows that students may review the content of their academic files, transcripts from other institutions submitted to Phoenix Seminary for admissions or transfer credit evaluation will not be photocopied or forwarded elsewhere.

Records Retention

Phoenix Seminary retains a variety of records pertinent to the academic progress of students. These records are available to faculty and staff who have a legitimate educational interest in the student. Educational records are released to third parties only with the student's written authorization.

Phoenix Seminary retains documents for approved applicants for up to two years. For applicants who do enroll, the Seminary retains documents in their official files for two years beyond the date of last attendance. Basic application materials and the official records of academic achievement at Phoenix Seminary are retained permanently.

The Family Educational Rights and Privacy Act (FERPA) of 1974 governs students' rights of privacy and access to their educational records. Students have the right to inspect their files and all materials therein, except those items specifically waived by the student. Students wishing to view their files should contact the Registrar.

Student Privacy

It is the policy of Phoenix Seminary to adhere to the provisions of the Family Education Rights and Privacy Act (FERPA) of 1974, also known as the Buckley Amendment.

Phoenix Seminary and Ottawa University communicate on a need-to-know basis regarding students' academic progress in the cooperative MAC program and other program-related issues.

Course Recording Policy

Many students find it helpful to record their course lectures so they can review them again. Students must always request the instructor's permission to record a course. "Taking the course" by listening to recordings made in class is not permitted except in cases of a formally-petitioned independent study. The instructor is not responsible to record classes for absent students for any reason.

Audio/Video Recording of Classes

By enrolling for classes at Phoenix Seminary students voluntarily agree to have themselves recorded. The school “captures” many class sessions (including breaks) in high-definition video for use in construction of online courses. Students must leave the classroom if they wish to discuss confidential subjects with the professor or other students.

Photography/Videography for Marketing Purposes

Occasionally a photographer or videographer is on hand to take classroom and event photos. Enrollment at Phoenix Seminary implies consent for use of photographs and video in limited ways to promote the Seminary. If students must maintain privacy for security reasons, please contact the Registrar.

Copyright Notice

Any and all class materials, outlines, handouts, syllabi, Power Point presentations, etc. (including audio and video recordings) are the intellectual property of the course professor. Copyright and all rights concerning distribution, transmission, release or duplication in any form and by any means including electronic media, of this material belongs to the course instructor, who has sole decision-making authority concerning requests for release, use or publication.

Teaching Assistants

Many professors at Phoenix Seminary utilize teaching assistants. Under the professor’s supervision and his or her direction, teaching assistants may grade student assignments and assist students as needed. The grading of student assignments including grades, as well as all verbal and written conversations with students and the professor regarding student performance, will be kept in confidence by the teaching assistant. The professor of record is ultimately responsible for the course grading.

Human Subject Research Ethical Guidelines

When research conducted by members of the Phoenix Seminary community involves human subjects, the paramount responsibility of those members is to the human subjects they study. When there is a conflict of interest, these subjects always come first. It is essential that the rights, interests and sensitivities of those being studied be safeguarded. Among other things, research subjects have the right to remain anonymous; the right to understand the nature, purpose and intended use of the research; the right to understand the possible consequences of the research; and the right, if any, to fair compensation for their services. (Adapted from The Statement on Ethics of the American Anthropological Association). At Phoenix Seminary, human subject research is overseen by the Protection of Human Rights Research Internal Review Board.

Students who expect to engage in human subject research should speak to their professor for more information.

Online Learning

A maximum of 41 credits in the Master of Divinity and 21 credits in the Master of Arts in Ministry program may be completed through online learning, whether taken at Phoenix Seminary or transferred from another institution. The Master of Arts (Biblical and Theological Studies) and the Graduate Diploma are offered completely online.

While the Phoenix Seminary Faculty's philosophy of education places a priority on the importance of face-to-face instruction and ministry formation in traditional classroom settings, they also recognize the value in offering online courses.

Online courses are available for full academic credit to those enrolled in Seminary's degree and diploma programs and may also be accessed on a non-credit basis. Online courses offered by Phoenix Seminary meet all applicable regulations of State and Federal agencies and the criteria of our professional (ATS) and regional (HLC) accrediting agencies.

Phoenix Seminary online courses are multifaceted, consisting of learning experiences such as captured lectures, assigned readings, projects, research papers, quizzes, discussion forums and examinations. The classes require regular and substantive student-faculty and student-student communication. Courses are often taught/facilitated by the faculty member whose lectures form the backbone of the course or by qualified online instructors who facilitate the course, using the captured lectures of the professor who developed the course. Online courses follow a traditional 15-week semester format in the fall and spring semesters, but they are adapted in the summer semesters to follow the accelerated 10-week format. Online courses will appear in the semester course schedules with course numbers followed by the letter "o".

State Authorization

Phoenix Seminary seeks to offer our online program and classes in as many states, districts, and territories as possible. For this reason, we are an institutional participant in the State Authorization Reciprocity Agreement (SARA) initiative. In this agreement, the Seminary has reciprocity with other SARA states, districts and territories for its distance education programs. It is intended to make it easier for students in another state to take online courses offered by Phoenix Seminary. Please visit the NC-SARA website (<http://nc-sara.org>) for the most current list of states that participate in SARA.



Online Course Requirements

Online course minimum system requirements

Internet Connectivity	High speed connection (DSL, Cable, Satellite, Wireless)
Software	Microsoft Office 2007 or higher, Adobe Acrobat Reader
PC Operating Systems	Windows 7, Windows 8, Windows 8.1, Windows 10
PC Browsers	Microsoft Internet Explorer (version 11) Microsoft Edge Mozilla Firefox (through version 53) Google Chrome (through version 58) Legacy browsers with known compatibility issues: Internet Explorer 10 and below
Mac Operating Systems	OS X Yosemite (10.10.x), OS X El Capitan (10.11.x), Mac OS Sierra (10.12.x)
Mac Browsers	Apple Safari (through version 10) Mozilla Firefox (through version 53) Google Chrome (through version 58) Legacy browsers with known compatibility issues: Safari 7 and below
Minimum RAM	2 GB
Recommended RAM	4 GB
Minimum CPU	Pentium 4, 1.3 GHz
Recommended CPU	Intel Core Duo 1.33 GHz. Recommended Intel i3 2.3 GHz

Technical Skills Required to Complete Online Coursework

To complete the requirements of a Phoenix Seminary online course you must have the ability:

1. To use a computer word processor such as Microsoft Word;
2. To launch a web browser (see above) and complete an online application at the seminary website for admission to Phoenix Seminary;
3. To register and pay tuition and fees for classes via the student portal;
4. To log into the seminary's Moodlerooms Learning Management System (PS Online) and establish access using a password/key provided to registered students;
5. To access course materials and discussion forums by clicking on the items and drop-down menus displayed on the course page in Moodlerooms;
6. To send and receive email;
7. To send assignments to the professor as an attachment to email or through the electronic course dropbox in Moodlerooms;
8. To complete course evaluations and related assessment surveys online.

Online Student Serves and Support

Once admitted, online students are assigned a “personal librarian” at the Seminary Library with whom they may communicate by email, telephone or Skype video call.

- Academic advising may be obtained from the student’s assigned Student Services Advisor.
- Career counseling is provided by the Dean of Students.
- Technical assistance is available by contacting OnlineSupport@ps.edu.

Mentoring Program

The purpose of personal mentoring is to stimulate students to grow in godliness to increasingly embody the character of Christ and the lifestyle of mature Christian disciples.

Why does Phoenix Seminary require mentoring?

Personal character development does not happen in isolation. The focus of the Mentoring Program is character development. Through a Personal Development Plan, the student will create specific personal objectives for each of the four character attributes below. The mentoring relationship provides accountability as the student progresses toward their objectives.

In the area of Character Development, graduates will:

1. Evidence an increasing love and growing accountability to God and to the body of Christ.
2. Demonstrate Christ-like character and personal integrity.
3. Evidence strong moral and ethical standards in both personal and professional relationships and duties.
4. Demonstrate mental and emotional health.

Who participates in the mentoring program?

A mentoring relationship is required for all MDiv, MAC, MA (BTS) (on-campus only), and MAM students. Students and mentors may choose to continue meeting beyond Mentoring Program requirements.

- MDiv and MAC – Until passing the 60-Hour Periodic Faculty Review
- MA (BTS) and MAM – Until passing the 30-Hour Periodic Faculty Review

How are students and mentors connected?

The student prayerfully chooses someone in his or her Christian community who has the spiritual maturity and life experience to provide the student with wisdom and accountability. The student is to ask that individual to consider serving as their official Phoenix Seminary mentor.

Before the end of the third week of their first semester of enrollment, the student is to contact the Mentoring Department in order to provide the Director of Mentoring with contact information for their mentor candidate. If the student cannot identify anyone to serve as their mentor, the Director of Mentoring will assist them in connecting with a mentor. All new mentors must be approved by the Director of Mentoring. *Students are required to communicate with the Mentoring Department prior to the end of their first semester. Failure to do so will result in the inability to register for the subsequent semester.* The mentor's input will also be requested for use in the Periodic Faculty Reviews.

Periodic Faculty Review

Students are Periodically Reviewed by Faculty for Continuation

The progress of each student in the MDiv, MAC, MA (BTS), and MAM will be reviewed by the Faculty. Periodic Faculty Reviews occur at approximately 30 semester credit hours for the MDiv, MAC, MA (BTS), and MAM, and again at approximately 60 semester credit hours for the MDiv and MAC. The review is intended to encourage growth in the important areas of character, readiness for ministry and academic progress and is based on the Educational Values of Phoenix Seminary. The review consists of a report of the student's progress by the student's mentor and discussion by the faculty and administration. Passing the Periodic Faculty Review is necessary for the student to continue in the program. A student may appeal a Periodic Faculty Review decision by making a request in writing to the Academic Petition Committee of Phoenix Seminary.

Actions Prior to the Periodic Faculty Review

Students will be alerted by email from the Mentoring Department no less than 15 days before his/her name is brought before the Periodic Faculty Review. The email will include:

1. A reminder of verbiage in the Student Handbook concerning the Review;
2. A statement that the review will occur sometime during the next 30 days;
3. A statement that all reviews take place without the student present;
4. A statement that a letter from the Dean of Students will be sent to each student reviewed informing them of the results of the review.

Actions during the Periodic Faculty Review

During the 30-60 Periodic Faculty Review the assembled faculty, in assessing each student's progress, will come to one of the following determinations:

1. Unconditional pass
2. Pass with concern
3. Remediation required
4. Student discipline

Academic Programs

Master of Divinity (MDiv)

Degree Purpose

The Master of Divinity degree is the primary academic program at Phoenix Seminary. Students who plan to be pastors, Bible teachers, missionaries, or counselors are especially encouraged to enroll in the Master of Divinity program.

The Master of Divinity program is designed to equip students for professional, vocational ministry in church and para-church settings. This may include a broad range of occupations, including the pastorate, intercultural service, Christian leadership, pastoral counseling, chaplaincy, evangelism, and youth ministry. In many churches and denominations, the MDiv degree has been recommended for those preparing for ordination. It can also provide the academic basis for the ThM, DMin or PhD degrees.

The Master of Divinity program includes personal training that can scarcely be acquired anywhere else. It provides the skills of biblical interpretation, including competency in Greek and Hebrew, careful theological analysis, and wise evaluation of the thought and events of church history, and also in the effective use of these skills in preaching, Bible teaching, church leadership, counseling, and cross-cultural ministry. These specialized skills are taught at Phoenix Seminary by competent faculty members who have been experts in their fields for many years.

Student Learning Outcomes

Graduates of the Master of Divinity degree program should be able to:

1. Know and apply Scripture using proper hermeneutical principles.
2. Articulate sound doctrine according to historic Christian orthodoxy.
3. Explain how to shepherd people with biblical wisdom, compassion and justice.
4. Demonstrate healthy relationships with God and neighbor.

Admission Requirements

Applicants to the Master of Divinity program must have earned an accredited baccalaureate degree (or its equivalent) that includes exposure to a breadth of liberal arts. Phoenix Seminary encourages undergraduate course work in philosophy and the history of Western Civilization. An undergraduate GPA of 2.5 (on a 4.0 scale) is required. Those who do not meet these academic requirements may petition the Admissions Committee for special consideration. Applicants must

have vocational goals consistent with the design of the Master of Divinity. Applicants must demonstrate evidence of mature Christian character and ministry potential.

MDIV CORE REQUIREMENTS 69 HOURS

Biblical Languages 12 hours

NT512 New Testament Greek 1	3 hours
NT513 New Testament Greek 2	3 hours
OT512 Old Testament Hebrew 1	3 hours
OT513 Old Testament Hebrew 2	3 hours

Biblical Literature 16 hours

BC498 Graduate Research and Writing	1 hour
BL515 Hermeneutics: Principles of Interpretation	3 hours
BL511 Old Testament 1: Genesis to Esther	3 hours
BL512 Old Testament 2: Job to Malachi	3 hours
BL513 New Testament 1: Matthew to Acts	3 hours
BL514 New Testament 2: Romans to Revelation	3 hours

Character Development 5 hours

SF501 Living in God’s Presence	2 hours
SF504 Foundations of Intimacy	3 hours
CD530 30-hour Periodic Faculty Review	Transcripted
CD560 60-hour Periodic Faculty Review	Transcripted

Church History 6 hours

CH511 Church History 1	3 hours
CH512 Church History 2	3 hours

Intercultural Studies 6 hours

IS504 Cross-Cultural and Diversity Competency	3 hours
IS505 Communicating Christ in a Pluralistic World	3 hours

Ministry Skills 9 hours

BC512 Homiletics: Principles of Preaching	3 hours
MS503 Introduction to Pastoral Counseling	3 hours
MS504 Leadership and Pastoral Competencies	3 hours

Theology 15 hours

TH511 Prolegomena, Scripture, and God	3 hours
TH512 Anthropology, Christology, & Pneumatology	3 hours
TH513 Soteriology, Ecclesiology, & Eschatology	3 hours
TH516 Christian Ethics	3 hours

CF527 Biology, Cognition, and Behavior	3 hours
CF509 Integration of Counseling and Christianity	3 hours
CF535 Mending the Soul	3 hours
CF591 Internship I*	2 hours
--5## General Electives	9 hours

Christian Studies (CS) 23 HOURS

Course 1 – Elective of student’s choosing	3 hours
Course 2 – Elective of student’s choosing	3 hours
Course 3 – Elective of student’s choosing	3 hours
Course 4 – Elective of student’s choosing	3 hours
Course 5 – Elective of student’s choosing	3 hours
Course 6 – Elective of student’s choosing	3 hours
Course 7 – Elective of student’s choosing	3 hours
CS591 Internship I*	2 hours

Leadership and Administration (LA) 23 HOURS

LA511 Developing Leaders Who Develop Leaders	3 hours
LA512 Survey of Effective Ministries	3 hours
LA513 Conflict Resolution in the Church	3 hours
LA514 Competencies in Ministry Administration	3 hours
LA591 Internship I*	2 hours
--5## General Electives	9 hours

Spiritual Formation (SF) 23 HOURS

SF511 History and Literature of Spiritual Formation	3 hours
SF512 Foundations of Spiritual Formation	3 hours
SF513 Dynamics of the Spiritual Journey	3 hours
SF514 The Practice of Spiritual Formation	3 hours
SF528 Individual Spiritual Direction	Transcribed
SF591 Internship I*	2 hours
--5## General Electives	9 hours

*Clinical Pastoral Education (CPE) may in some cases be undertaken to fulfill requirements for Internship I and/or general elective credit.

Phoenix Seminary Ministry Apprenticeship Alliance

The Ministry Apprenticeship Alliance (MAA) is available to all Master of Divinity students. The MAA aims to join rigorous scholarship and supervised ministry experience and mentoring in the context of approved churches. The MAA is an expansion of Phoenix Seminary's theological classes that integrates experiential learning, structured supervision, and disciplined spiritual formation with practical day-to-day ministry training. Phoenix Seminary students who participate in the MAA will be able to earn up to 18 hours of course credit towards core and elective requirements in the MDiv degree in their approved ministerial contexts. Pre-approval is required for all courses. For further information concerning the courses, please refer to the course description section of the Academic Catalog. Contact your Student Services Advisor if interested in registering for any of the courses.

Master of Arts (Biblical and Theological Studies)

[MA (BTS)]

Degree Purpose

The Master of Arts (Biblical and Theological Studies) is available 100% online or in our traditional campus setting. The flexibility this degree provides is ideal for students currently serving in churches or para-church organizations, allowing them to obtain graduate Biblical and Theological education while learning practical ministry skills in their current church or para-church ministry contexts. Course completed in this program may be transferred to other programs such as the Master of Divinity. Because students have the option to complete a thesis, this degree may be used as the academic foundation needed to continue in a PhD program. This degree is also an ideal option for those in secular vocations who want to do graduate studies in Bible and Theology. Those whose work requires frequent travel can login anywhere with broadband internet access.

While pursuing the Master of Arts (Biblical and Theological Studies) you will engage with an outstanding faculty in the systematic study of Scripture and theology, be exposed to contemporary theological issues, and learn to think biblically, independently and constructively. Campus students will also be directed by a Seminary mentor or local church mentor during their training for the personal development of Christ-like character.

Student Learning Outcomes

Graduates of the Master of Arts (Biblical and Theological Studies) should be able to:

1. Know and apply Scripture using proper hermeneutical principles.
2. Articulate sound doctrine according to historic Christian orthodoxy.

- Demonstrate competency in research skills for academic study of the Scriptures and Christian theology.

Admission Requirements

Applicants to the Master of Arts (Biblical and Theological Studies) must have earned an accredited baccalaureate degree (or its equivalent) that includes exposure to a breadth of liberal arts. Phoenix Seminary encourages undergraduate coursework in philosophy and the history of Western civilization. A cumulative undergraduate GPA of 3.0 (on a 4.0 scale) is required. Those who do not meet these academic requirements may petition the Admissions Committee for special consideration. Applicants must also demonstrate evidence of mature Christian character.

MA (BTS) CORE REQUIREMENTS	37 HOURS
Biblical Languages	6 hours
NT512 New Testament Greek 1	3 hours
NT513 New Testament Greek 2	3 hours
-OR-	
OT512 Old Testament Hebrew 1	3 hours
OT513 Old Testament Hebrew 2	3 hours
Biblical Literature	16 hours
BC498 Graduate Research and Writing	1 hour
BL515 Hermeneutics: Principles of Interpretation	3 hours
BL511 Old Testament 1: Genesis to Esther	3 hours
BL512 Old Testament 2: Job to Malachi	3 hours
BL513 New Testament 1: Matthew to Acts	3 hours
BL514 New Testament 2: Romans to Revelation	3 hours
Character Development*	Transcribed
CD530 30-hour Periodic Faculty Review	Transcribed
Church History	6 hours
CH511 Church History 1	3 hours
CH512 Church History 2	3 hours
Theology	9 hours
TH511 Prolegomena, Scripture, and God	3 hours
TH512 Anthropology, Christology, & Pneumatology	3 hours
TH513 Soteriology, Ecclesiology, and Eschatology	3 hours
BIBLE, THEOLOGY, AND LANGUAGE ELECTIVES	6 HOURS
CULMINATING REQUIREMENTS	3 HOURS

BL/TH588 MA (BTS) Individualized Study

3 hours

MA (BTS) TOTAL

46 HOURS

Transfer Credit

A maximum of 50 percent (23 semester credit hours) of the coursework required for the Master of Arts (Biblical and Theological Studies) may be transferred from another seminary or graduate school when the transfer credits fit the nature of the program and other requirements are met. Only courses completed with a grade of B or higher will be accepted in transfer to this program.

Mentoring*

On-Campus students enrolled in the MA (BTS) are required to participate in the seminary's Mentoring program. This requirement does not apply to those completing the entire program outline.

Graduation Requirements

The Master of Arts (Biblical and Theological Studies) requires the completion of 46 semester hours within four years with a minimum cumulative GPA of 3.0.

Technical Skills Required

To complete the requirements of a Phoenix online course you must have the ability to fulfill some technical requirements.

*Online students may take the opposite of the required language they are taking. For example, if a student is taking NT512 and NT513, they may use OT512 and OT513 towards elective hours. Ground student may also take other language courses that are offered only on campus towards elective hours. For example, a ground student could take NT/OT514 or OT/NT electives as long as all prerequisites are met.

Master of Arts in Counseling (MAC)

Degree Purpose

The Master of Arts in Counseling is designed to equip students for a professional vocation as licensed counselors. This may include employment in a range of settings including churches, para-church ministries and inpatient, outpatient and in-home mental health agencies. It can also provide the academic basis for doctoral training.

Phoenix Seminary takes an integrative approach to Christian counseling. We believe God is the source of all truth-whether discerned through careful study of special revelation in Scripture, or through systematic examination of general revelation in nature. We consequently believe true scientific findings and accurate interpretation of biblical teaching on the same subject will not ultimately contradict one another. Knowing that both nature and human reason are affected by sin, in cases of apparent conflict, we accept Scripture (correctly interpreted) as the final arbiter. Much can be learned through the observation of creation (in this case human physiology and behavior) and the systemization of those observation. This learning is a rich source of information for those in helping professions as they integrate this knowledge with a comprehensive understanding of Scripture.

The Master of Arts in Counseling is licensed by the Arizona State Board for Private Postsecondary Education. The MAC is designed to meet the education requirements of the Arizona Board of Behavioral Health Examiners in Professional Counseling. The ABBHE reserves the right to make changes in licensing criteria at any time. Phoenix Seminary cannot guarantee that current curriculum requirements will meet future licensing requirements. Final decisions regarding licensure rest with a respective state's licensing board.

Student Learning Outcomes

Graduates of the Master of Arts in Counseling degree should be able to:

1. Understand Scripture according to Christian orthodoxy.
2. Articulate fundamental counseling theories, techniques and research.
3. Apply counseling interventions with skill and compassion.
4. Produce scholarly work utilizing current research.
5. Demonstrate healthy relationships with God and neighbor.

Admission Requirements

Applicants to the Master of Arts must have earned an accredited baccalaureate degree (or its equivalent) that includes exposure to a breadth of liberal arts. A cumulative undergraduate GPA of 3.0 (on a 4.0 scale) is required. Those who do not meet these academic requirements may petition the Admissions Committee for special consideration. A personal interview with the Admissions Committee is required. Applicants must also demonstrate evidence of mature Christian character and ministry potential.

Individual Counseling Experience

Master of Arts in Counseling students are required to participate in 12 sessions of individual psychotherapy during their course of graduate studies. Students do not receive graduate credit or a grade for completing this requirement but it is entered on their transcript as CF528

Individual Counseling Experience. In an effort to reduce costs, the Seminary has entered into agreements with a number of local Christian counselors to provide reduced cost services specifically for CF528. These counselors have agreed to provide psychotherapy to Phoenix Seminary students for a fixed price and duration of \$70 per session for 12 sessions (\$70 x 12 = \$840). Therefore, the student can expect to pay a minimum of \$840 or more, depending on the therapist chosen. (Further information about this requirement is available from the Director of Counseling Programs).

MAC CORE REQUIREMENTS 55 HOURS

Bible and Theology Core 10 hours

BL508 Survey of the Old Testament	3 hours
BL509 Survey of the New Testament	3 hours
CD530 30-hour Periodic Faculty Review	Transcribed
CD560 60-hour Periodic Faculty Review	Transcribed
TH500 Survey of Christian Theology	4 hours

Counseling Core 45 hours

CF500 Counseling Skills	3 hours
CF501 Counseling Theories	3 hours
CF505 Human Growth and Development	3 hours
CF508 Marriage and Family Counseling	3 hours
CF509 Integration of Counseling and Christianity	3 hours
CF510 Human Sexuality	3 hours
CF511 Chemical Dependency & Addictive Disorders	3 hours
CF520 Professional and Ethical Issues in Counseling	3 hours
CF521 Clinical Assessment and Diagnosis	3 hours
CF522 Social and Cultural Diversity in Counseling	3 hours
CF523 Group Counseling	3 hours
CF524 Testing and Appraisal in Counseling	3 hours
CF525 Research Methods	3 hours
CF526 Career Counseling	3 hours
CF527 Biology, Cognition, and Behavior	3 hours
CF528 Individual Counseling Experience	Transcribed

COUNSELING ELECTIVES (CHOOSE 3) 6 HOURS

CF512 Counseling Adults from Dysfunctional and Abusive Families	2 hours
CF513 Trauma, Loss, and Grief	2 hours
CF514 Child and Adolescent Counseling	2 hours

CF535 Mending the Soul	2 hours
CULMINATING REQUIREMENTS	9 HOURS
CF594 Counseling Practicum	3 hours
CF596 Counseling Internship I	3 hours
CF597 Counseling Internship II	3 hours
CF598 Professional Qualifying Exam	Transcripted
CF599 Comprehensive Examination	Transcripted
MAC TOTAL	70 HOURS

Transfer Credit

A maximum of 50 percent (35 semester credit hours) of the coursework required for the Master of Arts in Counseling may be transferred from another seminary or graduate school when the transfer credits fit the nature of the program and other requirements are met. Only courses completed with a grade of B or higher will be accepted in transfer to this program.

Graduation Requirements

The Master of Arts in Counseling requires the completion of 70 semester hours within five years with a minimum cumulative GPA of 3.0. Students must receive an unqualified recommendation from the counseling faculty to enroll in CF594 Counseling Practicum, and must receive an unqualified recommendation from the counseling faculty and the Counseling Practicum supervisor to enroll in CF596 Internship I and CF597 Internship II. Successful completion of CF598 Professional Qualifying Exam and CF599 Comprehensive Examination is also required.

Counseling is highly interpersonal activity with individuals and groups who are often distressed, so it is imperative that students attend to their own emotional health and clinical suitability. Significant emphasis is placed upon the development of the person-of-the-therapist, such that students are required to participate in individual counseling as well as in experiential, process, counseling skills, personal growth and supervision groups and one-on-one exercises. These exercises require the practice and demonstration of skills including the evaluation and critique of other students' personal characteristics in the presence of other students and faculty and are exposed to feedback in group settings from students and faculty concerning their own skills and abilities. Students are expected to reflect on and comment on their personal histories (culture, faith tradition, ethnicity, life choices, etc.) as it relates to their ability to work with or biases their attitudes toward individuals of differing or similar cultures, faiths, ethnicity, gender, orientation, life choices and so forth. Students are exposed in the classroom, internships and other training to sensitive material on subjects such as domestic violence, child maltreatment, sexual abuse, substance abuse and severe psychopathology. Students must be able to study these topics and

discuss them in educational settings because counseling entails the ability to address these topics personally as well as professionally and to navigate the complex personal emotions and thoughts these situations evoke. Deficits in the skills necessary for clinical practice may require remediation or may result in dismissal from the program.

Master of Arts in Ministry (MAM)

Degree Purpose

The Master of Arts in Ministry prepares students for Christian leadership other than pulpit/preaching ministries. It specifically equips students for a variety of professional church and para-church ministries or as church lay leaders. It is expressly not designed to prepare students academically for doctoral studies or for ordination in those churches that require the Master of Divinity degree.

Students will engage in the systematic study of the Scriptures and theology while being exposed to current theological issues and positions with the goal of equipping the student to think biblically, independently and constructively in vital areas of ministry. The student will also be directed by a Seminary mentor or local church mentor during his or her training for the personal development of character.

Student Learning Outcomes

Graduates of the Master of Arts in Ministry should be able to:

1. Know and apply Scripture using proper hermeneutical principles.
2. Articulate sound doctrine according to historic Christian orthodoxy.
3. Demonstrate ministry competency in an applied setting.
4. Demonstrate healthy relationships with God and neighbor.

Admission Requirements

Applicants to the Master of Arts in Ministry must have earned an accredited baccalaureate degree (or its equivalent) that includes exposure to a breadth of liberal arts. Phoenix Seminary encourages undergraduate coursework in philosophy and the history of Western civilization. A cumulative undergraduate GPA of 2.5 (on a 4.0 scale) is required. Those who do not meet these academic requirements may petition the Admissions Committee for special consideration. Applicants must have vocational goals consistent with the design of the Master of Arts in Ministry. Applicants must also demonstrate evidence of mature Christian character and ministry potential.

MAM CORE REQUIREMENTS	33 HOURS
Biblical Literature	16 hours
BC498 Graduate Research and Writing	1 hour
BL515 Hermeneutics: Principles of Interpretation	3 hours
BL511 Old Testament 1: Genesis to Esther	3 hours
BL512 Old Testament 2: Job to Malachi	3 hours
BL513 New Testament 1: Matthew to Acts	3 hours
BL514 New Testament 2: Romans to Revelation	3 hours
Character Development	2 hours
SF501 Living in God’s Presence	2 hours
CD530 30-hour Periodic Faculty Review	Transcripted
Intercultural Studies	3 hours
IS504 Cross-Cultural and Diversity Competency	3 hours
Theology	12 hours
TH511 Prolegomena, Scripture, and God	3 hours
TH512 Anthropology, Christology, & Pneumatology	3 hours
TH513 Soteriology, Ecclesiology, and Eschatology	3 hours
TH516 Christian Ethics	3 hours
CONCENTRATION REQUIREMENTS	14 HOURS
(SELECT FROM AMONG 6 OPTIONS)	
MAM TOTAL	47 HOURS

Transfer Credit

A maximum of 50 percent (23 semester credit hours) of the coursework required for the Master of Arts may be transferred from another seminary or graduate school when the transfer credits fit the nature of the program and other requirements are met.

Graduation Requirements

The Master of Arts requires the completion of 47 semester hours within four years with a minimum cumulative GPA of 2.0.

Master of Arts in Ministry Concentrations

Counseling and Family (CF)	14 HOURS
CF500 Counseling Skills	3 hours
CF509 Integration of Counseling and Christianity	3 hours
MS503 Introduction to Pastoral Counseling	3 hours

CF591 Internship I 2 hours
--5## General Elective 3 hours

Intercultural Studies (IS) 14 HOURS

IS505 Communicating Christ in a Pluralistic World 3 hours
IS510 World Religions 3 hours
IS580 Individualized Study/IS5## Special Topics 3 hours
IS591 Internship I 2 hours
--5## General Elective 3 hours

Leadership and Administration (LA) 14 HOURS

LA511 Developing Leaders Who Develop Leaders 3 hours
LA512 Survey of Effective Ministries 3 hours
LA513 Conflict Resolution in the Church
-OR-
LA514 Competencies in Ministry Administration 3 hours
LA591 Internship I 2 hours
--5## General Electives 3 hours

Ministry Skills (MS) 14 HOURS

MS503 Introduction to Pastoral Counseling 3 hours
MS504 Leadership and Pastoral Competencies 3 hours
LA513 Conflict Resolution in the Church
-OR-
LA514 Competencies in Ministry Administration 3 hours
MS591 Internship I 2 hours
--5## General Elective 3 hours

Spiritual Formation (SF) 14 HOURS

SF512 Foundations of Spiritual Formation 3 hours
SF513 Dynamics of the Spiritual Journey 3 hours
SF528 Individual Spiritual Direction Transcribed
SF514 The Practice of Spiritual Formation 3 hours
SF591 Internship I 2 hours
--5## General Elective 3 hours

Christian Studies (CS) 14 HOURS

Select from any Course Division 12 hours

--5## Internship I (any division)

2 hours

Graduate Diploma in Biblical and Theological Studies (GDBTS)

The Graduate Diploma in Biblical and Theological Studies will equip students with foundational biblical knowledge and skills to serve Jesus Christ effectively. After completing this program, students will have an increased confidence in “rightly handling the word of truth” (2 Timothy 2:15).

The Graduate Diploma is available on campus, online or both.

Degree Purpose

The Graduate Diploma provides foundational biblical education for those in support roles and non-vocational ministries. It is ideal for elders and lay leaders who are seeking to improve their understanding of Scripture. It is not intended for those in vocational pastoral and teaching ministries. The Graduate Diploma can also provide seminary studies on a trial basis for persons who wish to test their gifts and skills with a view toward further preparation for full-time Christian ministry. Graduate Diploma coursework may later be applied toward a master’s degree program.

Student Learning Outcomes

Graduates of the Graduate Diploma in Biblical and Theological Studies should be able to:

1. Articulate important biblical themes.
2. Articulate key theological concepts.

Admission Requirements

Applicants to the Graduate Diploma in Biblical and Theological Studies program must have earned an accredited baccalaureate degree (or its equivalent) that includes exposure to a breadth of liberal arts. A cumulative undergraduate GPA of 2.5 (on a 4.0 scale) is required. Applicants who do not meet these academic requirements may petition the Admissions Committee for special consideration. Applicants must also demonstrate evidence of mature Christian character and ministry potential.

GRADUATE DIPLOMA CORE REQUIREMENTS 16 HOURS

Biblical Literature	10 hours
BC498 Graduate Research and Writing	1 hour
BL515 Hermeneutics: Principles of Interpretation	3 hours
BL511 Old Testament 1: Genesis to Esther	3 hours

BL513 New Testament 1: Matthew to Acts	3 hours
Theology	6 hours
TH511 Prolegomena, Scripture, and God	3 hours
TH512 Anthropology, Christology, & Pneumatology	
-OR-	
TH513 Soteriology, Ecclesiology, and Eschatology	3 hours
GENERAL ELECTIVES	6 HOURS
GDBTS TOTAL	22 HOURS

Transfer Credit

A maximum of 50 percent (11 semester credit hours) of the coursework required for the Graduate Diploma in Biblical and Theological Studies may be transferred from another seminary or graduate school when the transfer credits fit the nature of the program and other requirements are met.

Graduation Requirements

The Graduate Diploma in Biblical and Theological Studies requires the completion of 22 semester hours within three years with a minimum cumulative GPA of 2.0.

Continuing Education

Continuing education is an excellent option for lay men and women who desire to deepen their understanding of God's Word and to increase their effectiveness in ministry. These students have the opportunity to experience some of the benefits of seminary training without the cost and time commitment typically required.

Non-credit courses are not transferable as academic credit (though they are transcribed and are counted towards Continuing Education Units or CEUs by organizations such as the Association of Christian Schools International). If a non-credit participant is subsequently admitted to a credit program and wishes to receive credit for a course, the course must be repeated with all work completed and graded during the repeated course.

Non-credit students are expected to meet all course prerequisites. Enrollment will be limited for some courses, with registration priority given to credit students.

Ordinarily, non-credit students should not participate in the classroom discussion unless invited to do so by the professor. Although non-credit students are not expected to complete assignments, their experience is enhanced if they complete the readings so that they can come to the classroom with the same shared background of information as the other students. Non-credit

students must be respectful of the fact that class time with the professor is limited and priority needs to be given to credit students.

Admission Requirements

Applicants to Continuing Education must have earned a high school diploma or GED and be at least 21 years of age. Applicants must give evidence of a commitment to Jesus Christ. The Admissions Committee reserves the right to deny admission to any applicant for any reason.

Cooperative Master of Arts in Counseling with Ottawa University

Degree Purpose

Phoenix Seminary offers a cooperative program with Ottawa University and their Master of Arts in Counseling. The cooperative program is designed to equip students for a professional vocation as licensed counselors. This may include employment in a range of settings including churches, para-church ministries and inpatient, outpatient and in-home mental health agencies. It can also provide the academic basis for doctoral training.

This cooperative agreement allows students to enroll in the 34-hour Graduate Diploma in Christian Counseling at Phoenix Seminary and transfer up to 24 of those hours into the 60-hour Master of Arts in Counseling (Christian Specialty) at Ottawa University. Students must apply to and be simultaneously but separately admitted to both the Ottawa University and Phoenix Seminary programs.

Upon successful completion of all requirements of each school, graduates will be awarded the Ottawa University Master of Arts in Counseling (MAC), the Ottawa University Certificate of Graduate Studies Concentration and the Phoenix Seminary Graduate Diploma in Christian Counseling. With additional coursework graduates may pursue a Master of Divinity degree from Phoenix Seminary.

Student Learning Outcomes

Graduates of the cooperative Master of Arts in Counseling program should be able to:

1. Know and apply Scripture using proper hermeneutical principles.
2. Articulate fundamental counseling principles and theories.
3. Apply counseling interventions with wisdom and compassion.
4. Produce scholarly work utilizing current research.
5. Demonstrate knowledge of, and compliance with, legal and ethical standards.

An Integrative Approach to Counseling

Phoenix Seminary takes an integrative approach to Christian counseling. We believe God is the source of all truth—whether discerned through careful study of special revelation in Scripture or through systematic examination of general revelation in nature. We consequently believe true scientific findings and accurate interpretation of biblical teaching on the same subject will not ultimately contradict one another. Knowing that both nature and human reason are affected by sin, in cases of apparent conflict, we accept Scripture (correctly interpreted) as the final arbiter. Much can be learned through the observation of creation (in this case human physiology and behavior) and the systemization of those observations. This learning is a rich source of information for those in helping professions as they integrate this knowledge with a comprehensive understanding of Scripture.

Admission Requirements

Applicants to the cooperative Graduate Diploma in Christian Counseling program in conjunction with Ottawa University's MAC program must have earned an accredited baccalaureate degree (or its equivalent) that includes a breadth of liberal arts. A cumulative undergraduate GPA of 3.0 (on a 4.0 scale) is required. Applicants who do not meet these general academic requirements may petition the Admissions Committee for special consideration. A personal interview with the Admissions Committee is required. Applicants must demonstrate evidence of mature Christian character and ministry potential.

Ottawa University and Phoenix Seminary will communicate on a need-to-know basis regarding students' academic progress and other program-related issues. For additional program information, course descriptions, admissions requirements and application visit Ottawa University's website at www.ottawa.edu or contact Ottawa University's Graduate Admissions Office at 602.371.1188.

All programs in the Master of Arts in Counseling are designed to meet the education requirements of the Arizona Board of Behavioral Health Examiners in Professional Counseling. The ABBHE reserves the right to make changes in licensing criteria at any time. Ottawa University and Phoenix Seminary cannot guarantee that current curriculum requirements will meet future licensing requirements. Final decisions regarding licensure rest with a respective state's licensing board.

GRADUATE DIPLOMA IN CHRISTIAN COUNSELING – PHOENIX SEMINARY

Bible and Theology Core

BL508 Survey of the Old Testament	3 hours
BL509 Survey of the New Testament	3 hours

10 hours

TH500 Survey of Christian Theology	4 hours
CD520 20-hour Periodic Faculty Review	Transcripted
Counseling Core*	6 hours
CF500 Counseling Skills	3 hours
CF528 Individual Counseling Experience	Transcripted
CF593 Counseling Pre-Practicum	3 hours
Clinical Counseling*	14 hours
CF503 Counseling Issues and Strategies	2 hours
CF508 Marriage and Family Counseling	3 hours
CF509 Integration of Counseling and Christianity	3 hours
CF510 Human Sexuality	3 hours
CF511 Chemical Dependency & Addictive Disorders	3 hours
Counseling Electives [Choose Two]*	4 hours
CF512 Counseling Adults from Dysfunctional and Abusive Families	2 hours
CF513 Trauma, Loss and Grief	2 hours
CF514 Child and Adolescent Counseling	2 hours
CF535 Mending the Soul	2 hours
*A minimum grade of B- (2.7 GPA) is required.	
PHOENIX SEMINARY TOTAL	34 HOURS

Graduation Requirements

The cooperative Master of Arts in Counseling with Ottawa University requires the completion of 70 semester credit hours within five years. Students must receive an unqualified recommendation from the counseling faculty to enroll in CF594 Counseling Practicum, and must receive an unqualified recommendation from the counseling faculty and the Counseling Practicum supervisor to enroll in PYF8600 Field Placement at Ottawa University. A minimum grade of B- (2.7 GPA) is required for all counseling courses in order for them to transfer into the cooperative MAC with Ottawa University. A minimum GPA of 2.0 is required for all Bible and Theology Core courses.

MASTER OF ARTS IN COUNSELING – OTTAWA UNIVERSITY

Core and Clinical Counseling	30 hours
PYF7922 Counseling Theories	3 hours
PYC7422 Social & Cultural Concerns in Counseling	3 hours
PYC7832 Human Growth and Development	3 hours
PYC7932 Group Counseling and Dynamics	3 hours

PYF7162 Methods and Models of Research	3 hours
PYF8012 Professional & Ethical Issues in Counseling	3 hours
PYC7802 Psychological Testing	3 hours
PYC7822 Life Planning and Career Development	3 hours
PYC8040 Advanced Psychodiagnostics, Treatment Planning and Program Evaluation	3 hours
PYC7862 Biological Basis of Abnormal Behavior	3 hours
Culminating Courses and Requirements	6 hours
PYF8600/PYF8610 Field Placement	6 hours
PYC8512 Comprehensive Examination	Non-credit
HRC7551 Statistics Workshop*	Non-credit
Professional Growth Seminars (36 hours)	Non-credit

*If statistics were not previously taken.

OTTAWA UNIVERSITY TOTAL 36 HOURS

Because counseling is a highly interpersonal activity with individuals and groups who are often distressed, it is imperative that students attend to their own emotional health and clinical suitability. Students are required to participate in individual counseling while enrolled in the program. Deficits in the skills necessary for clinical practice may require remediation or may result in dismissal from the program.

Master of Theology

(ThM)

Degree Purpose

The ThM in Biblical Studies is an advanced post-graduate degree intended to prepare students with the knowledge and research skills required for in-depth study of the Bible. Students will have the opportunity to grow in their use of Hebrew and Greek, as well as advance their understanding of biblical theology and current trends in biblical studies.

Classified with research doctorates, the ThM is often an important stepping stone to the PhD degree. This degree is designed for those with an MDiv who want additional, focused training in biblical studies. Students will engage with an outstanding faculty in rigorous study of the Scriptures, be exposed to contemporary and historical biblical scholarship, learn to think critically, and communicate their ideas clearly. Due to the rigor of study and the intentionality of small class sizes, the Master of Theology is only available in our traditional campus setting.

Features

- Phoenix Seminary MDiv students with a cumulative GPA of 3.25, at least 60 hours completed in their program, and who have applied to the ThM, may be concurrently

enrolled in both programs. Courses may be credited to both programs for students who have taken these courses during their MDiv at Phoenix Seminary (up to half the credits for the ThM [13 hours.]).

- A limited number of ThM Fellowships are available. Recipients of these stipends will work with Resident faculty in areas such as teaching, exam construction, rubric development, paper grading, and research.
- Full-time students may complete the ThM in 18 months (the equivalent of four semesters). The typical student will complete the program in a year and a half.

Student Learning Outcomes

Graduates of the Master of Theology program should be able to:

1. Demonstrate advanced proficiency in scriptural exegesis, primarily in biblical languages.
2. Demonstrate a familiarity with the scholarship in biblical studies.
3. Demonstrate advanced research and writing capabilities by interacting in-depth with primary and secondary literature and communicating their research effectively.

Admission Requirements

Admission to the ThM program is competitive and limited to no more than 10 students per academic year. Applicants must have earned an ATS-accredited Master of Divinity degree (or its equivalent from “an institution of higher education accredited by a US agency recognized by the Council for Higher Education Accreditation, or approved by a Canadian provincial quality assurance agency” (ATS Standard I.4.1) that includes both Hebrew (8 semester units) and Greek (8 semester units). Prerequisite language competency may be satisfied by taking languages at Phoenix Seminary. A cumulative graduate GPA of 3.0 (on a 4.0 scale) is required. Those who do not meet these academic requirements may petition the Admissions Committee for special consideration. Applicants must also demonstrate evidence of aptness for post-graduate study and mature Christian character. Applicants are required to submit a major research paper (15-20 pages) in the discipline (Biblical Studies) in which they intend to major. International students may be asked to present a satisfactory TOFEL score

THM COURSE REQUIREMENTS

Thesis Option – 26 hours

- | | |
|--|---------|
| • BC600 Advanced Biblical/Theological Research Methods | 2 hours |
| • OT6## Old Testament Seminar | 4 hours |
| • NT6## New Testament Hebrew Seminar | 4 hours |
| • O.T. or N.T. Seminar: (Choose OT6## or NT6##) | 4 hours |
| • MDiv Elective: (Choose BL/OT/NT6##) | 4 hours |
| • MDiv Elective: (Choose BL/OT/NT6##) | 4 hours |

- BL697 Thesis 1 2 hours
- BL698 Thesis 2 2 hours

Non-Thesis Option – 26 hours

- BC600 Advanced Biblical/Theological Research Methods 2 hours
- OT6## Old Testament Seminar 4 hours
- NT6## New Testament Hebrew Seminar 4 hours
- O.T. or N.T. Seminar: (Choose OT6## or NT6##) 4 hours
- MDiv Elective: (Choose BL/OT/NT6##) 4 hours
- MDiv Elective: (Choose BL/OT/NT6##) 4 hours
- OT680 O.T. Individualized Study 2 hours
- NT680 N.T. Individualized Study 2 hours

Transfer Credit

Up to 37 percent (9 semester units/credit hours) of the course work required for the Master of Theology may be transferred from another ATS accredited seminary or graduate school when the transfer credit fits the nature of the program and other requirements are met. Only courses completed with a grade of B or higher and completed within the last 10 years will be accepted in transfer into this program.

Supervision

Upon acceptance to the program, students will be assigned a supervisor in their field of study. Supervisors will help guide the student academically and personally through the program.

Thesis Requirements

ThM students who intend to pursue an academic doctorate should complete a thesis. Those planning to complete a thesis should familiarize themselves with the requirements and procedures laid out in the *Master of Theology Thesis Guidebook* (which can be found on the Phoenix Seminary website). A ThM thesis is typically 50-75 pages. Students are required to pass a Thesis Defense – an oral examination by the faculty on their thesis. Only one retake is allowed.

Graduation Requirements

The Master of Theology requires the completion of 26 semester credit hours within three years with a minimum cumulative GPA of 3.0. General graduation requirements are detailed on page 44.

Culture

The Master of Theology is a residential program that treasures academic community on the campus of Phoenix Seminary. We believe an excellent academic culture manifests itself in

substantive interactions between faculty and students and their peers both in the classroom and outside of it. In Old Testament and New Testament Seminars, we expect students to strive towards academic excellence by presenting their own work in the forms of scholarly reviews and research papers and also in constructive dialogue over the work of their peers. Good conversations that begin in class are often continued in other places on campus.

Since we attempt to foster this type of culture in the ThM program, we do not attempt to simulate it in an online modality or permit the substitution of independent or individualized studies for Old Testament and New Testament Seminars.

Doctor of Ministry (DMin)

Degree Purpose

The Doctor of Ministry is an advanced, professional degree that prepares people more deeply for effective, biblically and theologically robust ministry. Through a combination of peer, self-directed, research, and field-based learning, students will gain advanced theological and biblical skills, develop new ministry and leadership capacities, and practice rigorous integration of biblical-theological knowledge, contextual analysis, and ministry practice. The program culminates in a written project that utilizes biblical and theological research methods and resources to generate new knowledge regarding the practice of ministry in the context of the student's vocational calling.

Student Learning Outcomes

Graduates of the Doctor of Ministry program should be able to:

1. Demonstrate advanced theological acumen, in order to critically engage the ministry context with rigorous theological analysis.
2. Be able to devise biblical-theological responses to ministry issues that illustrate the ability to identify, frame, and respond with robust contextual awareness.
3. Have appraised his or her leadership capacity and developed a plan of growth for leadership and the development of leaders in the local ministry context.
4. Value personal and spiritual maturity through self-assessment and reflection on how vocational calling might be deepened through a process of personal and spiritual development.

Our courses are designed to challenge and enrich students both personally and professionally. This happens in several ways:

- Interaction with outstanding resident and adjunct faculty mentors who have proven track records in ministry.
- Exposure to contemporary resources designed to help students keep their ministry both biblically accurate and culturally relevant.
- Camaraderie with ministry peers that will encourage the student's heart and stimulate the student's mind.
- Involvement in practical ministry projects that will enhance the student's current ministry.

Admission Requirements

The ideal preparation for the Doctor of Ministry program is an earned MDiv from an accredited institution with at least 12 hours of Hebrew and/or Greek and 3-5 years of ministry experience after the completion of the M.Div.

Applicants must have:

- An earned bachelor's degree from an accredited institution with a minimum GPA of 3.0. (Students who do not meet this requirement may still be considered for the program.)
- An earned M.Div. from an accredited institution with a minimum of 6 hours of biblical language study and a GPA of 3.0 or better.
- Applicants without the MDiv who hold an earned master's degree from an accredited institution will be considered on a case-by-case basis. In general, successful applicants will have a minimum of 48 hours of graduate coursework in the areas of biblical, theological, and ministry studies.

Applicants must be able to demonstrate:

- The ability to thoughtfully interpret scripture and the theological tradition of one's ministry context
- The capacity to understand and adapt one's ministry to the cultural context
- A basic self-understanding of one's ministerial identity and vocational calling
- Evidence of mature Christian character
- A readiness to engage in ongoing personal and spiritual formation for one's ministry
- An accredited master's degree related to one's ministry setting or vocational calling
- Significant ministry experience, including experience past the awarding of the qualifying master's degree
 - Ministry experience is considered on a case-by-case basis. Phoenix Seminary typically looks for at least 3 years of significant ministry experience in church or para-church settings. Significant part-time, full-time, paid and unpaid ministry

leadership experience may all be considered in the assessment of ministry experience.

DOCTOR OF MINISTRY CORE REQUIREMENTS	16 HOURS
DM783 Advanced Exegesis	4 hours
DM784 Advanced Systematic Theology	4 hours
DM736 Advanced Homiletics	4 hours
DM717 Biblical Theology	4 hours
Cohort Concentration Courses	8 HOURS
DM702 Studies in Pastoral Leadership	4 hours
DM716 Studies in Pastoral Theology	4 hours
Doctoral Project	6 HOURS
DM795 Doctoral Project 1	3 hours
DM796 Doctoral Project 2	3 hours
DMin TOTAL	30 HOURS

All courses are offered in an intensive block format, with each course consisting of three parts:

- Pre-Residency (approximately one month): preliminary reading and other assignments.
- Residency: one week intensive classroom interaction.
- Post-Residency: (approximately two months): a final course assignment that applies what the student has learned to life and ministry.

Alumni Tuition Benefits

Phoenix Seminary MDiv alumni receive an alumni discount of 20 percent on Doctor of Ministry credit tuition. Additionally, Phoenix Seminary DMin alumni may audit one course per year at no cost (space permitting).

Transfer Credit

Up to six credit hours of Master of Theology credit and 15 credit hours of Doctor of Ministry credit may be transferred from other accredited seminaries with the total transfer hours not to exceed 15. For further information on transfer credit see page 33.

Graduation Requirements

The Doctor of Ministry requires the completion of 30 semester credit hours within six years with a minimum cumulative GPA of 3.0. Additional general graduation requirements are detailed on page 44.

Additional information about the program may be found in the *Doctor of Ministry Handbook* which is available on the Phoenix Seminary website on the Student page, under “Forms and Documents.”

Course Descriptions – Master’s Level

Biblical Communication (BC)

BC498 Graduate Research and Writing

This course is an essential introduction to graduate theological education at Phoenix Seminary. Every discipline has its unique style and formatting – theology is no exception. The course is designed to hone student skills of graduate theological research, reading, and writing. Students will learn argumentation, effective reading strategies, how to format papers, and how to use the library. This class will greatly enhance the student’s ability to perform at the graduate level and set the stage for their seminary career as it relates to spiritual, emotional, and physical health.

1 credit hour. Note: Required within the first two semesters for all credit students.

BC509 Advanced Teaching Skills

Teaches students how to turn passive participants into active learners. Students will discover motivational keys that stimulate the learner to inquiry and growth. Assignments are designed to give students hands-on opportunities to apply what you are learning.

2 credit hours.

BC512 Homiletics: Principles of Preaching

This course is designed to develop speech/rhetorical skills essential to effective oral communication, with a view to their application to Bible teaching and expository preaching. Uses New Testament passages to develop structures for oral communication and proper handling of biblical texts.

3 credit hours. Frequency: Every Fall. Note: Enrollment limited to 12 credit students. Formerly coded as BC501.

BC513 Advanced Preaching Skills

This course trains students by practice to preach expository sermons from a variety of biblical genres with greater clarity and relevance. Additionally, this course will expose students to preaching from a variety of cultural contexts for the purpose of helping them identify elements of their own preaching styles that are culturally specific.

3 credit hours. Frequency: Every Spring. Prerequisites: NT512, NT513, OT512, OT513. Note: Enrollment is limited to 12 credit students. Formerly coded as BC502.

BC580 Biblical Communication Individualized Study

A unique course designed by a faculty advisor and student to develop competence in the area of biblical communication.

1-4 credit hours. Frequency: Any semester. Prerequisites: 3.4 GPA and approved Academic Petition. Note: May be repeated for credit as BC581 when section content differs.

BC591 Internship I*

Designed for the MDiv BTS student to develop and refine biblical communication and other skills in preparation for vocational ministry. You will grow in competency through substantial ministry responsibility and accountability to a competent ministry supervisor. 120 hours spanning one or two semesters.

2 credit hours. Frequency: Every semester. Prerequisites: Passing of CD530 or completion of 30 credit hours toward the degree. Note: May be repeated for elective credit as BC592 Internship II. The Internship Information and Registration Packet (available from the BC591 course page on <http://ps.mrooms.net>) should be submitted to the Director of Field Education well before the start of the semester in which the student plans to complete an Internship and no later than the second Friday of the semester.

**Clinical Pastoral Education (CPE) may in some cases be undertaken to fulfill requirements for BC591 and/or general elective credit. Students who successfully complete military Chaplain's School as chaplain candidates and provide official documentation of completion, will receive up to four hours of transfer credit toward BC591 and/or general electives, subject to the approval of the Director of Field Education and/or the Registrar (credit is limited to programs of the United States Department of Defense or Canadian National Defense).*

Students who are planning to pursue a career in academia should enroll in the BC591 Internship Future Professors Program. The Future Professors Program allows students to minister in a supervised classroom context at Arizona Christian University. For further information, please contact the Director of Field Education.

BC595 Selected Topics in Biblical Communication

An occasional Biblical Communication elective offered as the need and opportunity arise. Course content is dependent on the expertise of available faculty (resident, adjunct and visiting), current issues of academic and practical importance and overall balance in regard to recent course offerings.

1-4 credit hours. Note: May be repeated for credit when section content differs.

Biblical Literature (BL)

BL508 Survey of the Old Testament

A survey of the Old Testament beginning with principles involved in interpreting historical, wisdom and prophetic literature. Emphasis is placed on understanding the purpose and message of each book and attention is given to understanding how each book functions as the authoritative word of God and how this practical wisdom can be applied to life.

3 credit hours. Note: Required for MAC program.

BL509 Survey of the New Testament

A survey of the New Testament beginning with principles involved in interpreting NT literature. Gives an overview of the Gospels with an emphasis upon Second Temple Judaism and the social worlds of Galilee, Samaria and Judea. Also covers historical issues in the Book of Acts and the development of the church in the Pauline and General letters as well as the eschatology of the Book of Revelation. Develops the ability to think biblically, interrelate theological convictions and make personal application.

3 credit hours. Note: Required for MAC program.

BL511 Old Testament 1: Genesis to Esther

A survey of Genesis through Esther, placing each in its historical, cultural, and theological context, with appropriate attention given to its contribution to biblical theology and its relevance to Christian life and doctrine.

3 credit hours. Frequency: Every Fall or online any semester. Note: Formerly two separate courses coded as BL502 and BL503.

BL512 Old Testament 2: Job to Malachi

A survey of Job through Malachi, placing each in its historical, cultural, and theological context, with appropriate attention given to its contribution to biblical theology and its relevance to Christian life and doctrine.

3 credit hours. Frequency: Every Spring or online any semester. Note: Formerly two separate courses coded as BL503 and BL504.

BL513 New Testament 1: Matthew to Acts

A survey of Matthew through Acts, placing each in its historical, cultural, and theological context, with appropriate attention given to its contribution to biblical theology and its relevance to Christian life and doctrine.

3 credit hours. Frequency: Every Fall or online any semester. Note: Formerly two separate courses coded as BL505 and BL506.

BL514 New Testament 2: Romans to Revelation

A survey of Romans through Revelation, placing each in its historical, cultural, and theological context, with appropriate attention given to its contribution to biblical theology and its relevance to Christian life and doctrine.

3 credit hours. Frequency: Every Spring or online any semester. Note: Formerly two separate courses coded as BL506 and BL507.

BL515 Hermeneutics: Principles of Interpretation

Hermeneutics teaches the theory and practice of interpretation. In addition to learning a careful method, this course surveys the history of biblical interpretation and introduces philosophy of language in order to make competent interpreters of Scripture. This course will also teach how to apply the ancient truths of the Bible to the contemporary world.

3 credit hours. Frequency: Every Fall. Note: Formerly coded as BL501 and BL501A.

BL523 Ecclesiastes

An in-depth study of this book of Hebrew wisdom literature in which the author reflects on the meaning of life. Emphasis will be placed on understanding the purpose and message of the book and how it functions as the authoritative word of God and its relevance to our lives today.

2 credit hours. Frequency: Online any semester

BL524 Jeremiah

Examines the book of Jeremiah giving attention to historical background and critical issues while focusing primarily on detailed literary and theological analysis of its content. Special emphasis is placed on understanding prophetic literature, the relationship between Jeremiah and Kings, and the similarities and contrasts with the message and ministry of Ezekiel.

2 credit hours. Prerequisite: BL504 or BL512

BL532 Isaiah

Examines the book of Isaiah, giving special attention to historical background and the critical issues surrounding the book while focusing primarily on detailed analysis of its contents. Special emphasis is placed on the theological significance of the purpose and message of the book for both Old and New Testaments and how to understand ancient prophecy and its relevance to today.

2 credit hours.

BL537 Daniel

An in-depth study of the prophetic book of Daniel, giving special attention to its historical background, its message and purpose and its prophetic nature in God's unfolding plan for this

world. This course emphasizes the prophetic framework laid out in the book and how it relates to the book of Revelation.

2 credit hours.

BL550 The Gospel of Matthew

An exegetical study of how Matthew, as a first-century Jew, makes sense of both his Messiah and his Scripture. In addition to surveying higher critical issues such as the historical reliability of the Gospels and the “synoptic problem,” this course explores the important ministry themes of repentance, righteousness and hope.

2 credit hours

BL553 The Gospel of John

According to the church father Clement of Alexandria, John is to the Synoptic Gospels (Matthew, Mark and Luke) as the spirit is to the body. The evangelist and theologian shares how the life of Christ unites to disciples in any generation through the indwelling and leading of the Holy Spirit. The course will look back at the first century, giving attention to culture and Jewish-Hellenistic thought, but also turn with God to face our own.

2 credit hours

BL555 The Gospels: An Expanded Survey

This course is an in-depth study and verse-by-verse exposition of material that cannot be covered in the BL513 New Testament 1: Matthew to Acts core courses due to time constraints. More attention is given to Luke and John and their complementary perspectives on social justice and spiritual formation.

2 credit hours.

BL556 The Sermon on the Mount

This course places the Sermon on the Mount in the broader context of early Christian discipleship, with attention given to the Apostolic and Desert Fathers. It will operate with the conviction that discipleship is the way toward Evangelical renewal.

2 credit hours.

BL557 The Parables of Jesus

This course is a very close reading of Jesus’ parables, placing them in historical and theological context. Students will note similarities and differences with Rabbinic parables (mashalim) and explore their contemporary message.

2 credit hours.

BL559 Acts

Luke's second book extends the story of Jesus to include his church. Acts provides essential history about the first followers of Jesus, but has also provided resources for the continual reformation of the church.

2 credit hours.

BL560 Romans

A thorough exposition of this great letter with an emphasis on Paul's teaching concerning salvation, Israel's future and life in the body of Christ. This course challenges you to make personal application from Romans to your own life.

2 credit hours.

BL561 1 Corinthians

An in-depth study of one of Paul's most practical letters. The focus will be on resolving problems within the body of Christ, such as sexual immorality, concern for the poor and spiritual gifts. Special emphasis will be on accurately interpreting the letter within its cultural setting and applying its truth for today.

2 credit hours.

BL566 1 & 2 Thessalonians

A study of the historical context, social setting, and epistolary structure of 1 and 2 Thessalonians, with an emphasis on the major themes and issues of these letters (models of behavior for church leaders, sanctity of sex, second coming of Christ and other matters concerning the end times, engaging in self-sufficient work, discipline in the church) and their message for the church today.

2 credit hours.

BL567 The Pastoral Epistles

A study of Paul's wise counsel for those in ministry from 1 and 2 Timothy and Titus. The focus of this course is on the development of spiritual maturity in the lives of believers.

2 credit hours.

BL569 Hebrews

A verse-by-verse study of an often misunderstood letter that demands skillful exegesis and depends on a proper hermeneutic to integrate Old Testament theology with the message of the New Testament. Special attention is given to the five warning passages and the importance of a consecrated life before God in light of the eschatological promise of Christ's coming kingdom.

2 credit hours.

BL570 James

An in-depth study of this practical book. Problem passages and theological tensions are explored. Special emphasis is given to following the author's argument and to enabling the student to work through the book inductively while gaining personal application.

2 credit hours.

BL572 1, 2 and 3 John

A verse-by-verse study of John's epistles. The primary emphases of the course are the marks of healthy Christian fellowship. Detailed consideration of the structure and theology of the books are a significant part of the course.

2 credit hours.

BL579 Revelation

A study of this exciting book with an emphasis on holy living in light of the return of the Messiah. The prophetic culmination of history and planet Earth will be seen. Methods of interpretation, problem passages and fulfillment of the biblical covenants will be examined.

2 credit hours.

BL580 Biblical Literature Individualized Study

A unique course designed by a faculty advisor and student to develop competence in the area of Biblical Literature.

1-4 credit hours. Frequency: Any semester. Prerequisite: BL515, 3.4 GPA and approved Academic Petition. Note: May be repeated for credit as BL581 when section content differs.

BL582 Biblical Geography

Designed to give the student an in-depth understanding of the geography of Israel, archaeology and key events of biblical history. Emphasizes the importance that geography has placed in the events of the biblical texts and the modern dilemma which has occurred over the land of Israel.

2 credit hours.

BL586 Jewish Literature at the Time of Jesus: Introduction and Comparison with the New Testament

This course introduces writings that were important to various Jewish groups but were not included in either the Old or New Testament. Students will read excerpts from the Apocrypha, Pseudepigrapha, Dead Sea Scrolls, Rabbinic Literature, Philo and Josephus. Students will discuss their continuity and discontinuity with the teaching of Jesus and His apostles. Special attention will be given to those ideas that continue to separate Christianity and Judaism today.

2 credit hours.

BL588 MA (BTS) Individualized Study

A capstone course designed by a resident faculty advisor and student to demonstrate mastery in the area of biblical studies at the culmination of the MA (BTS) program. The area of study must be congruent with the MA (BTS) curriculum and related to the expertise of resident faculty. Course requirements will include a critical book review and a research paper of a minimum of 20 pages. *3 credit hours. Frequency: Every semester. Prerequisite: All required courses for the MA (BTS) with the exception of elective courses.*

BL590 The Apostolic Fathers

This course is an introduction to the earliest Christian writings outside of the New Testament. Through them, students will explore the joys and challenges of the first followers of Jesus, who attempted to remain true to the teachings of the apostles. Attention will be given to the origin of the church in Syria, Rome and Asia Minor. *2 credit hours.*

BL595 Selected Topics in Biblical Literature

An occasional Biblical Literature elective offered as the need and opportunity arise. Course content is dependent on the expertise of available faculty (resident, adjunct and visiting), current issues of academic and practical importance and overall balance in regard to recent course offerings. *1–3 credit hours. Note: May be repeated for credit when section content differs.*

Character Development (CD)

CD530 30-Hour Periodic Faculty Review*

Transcripted. Frequency: Every Fall and Spring.

CD560 60-Hour Periodic Faculty Review*

Transcripted. Frequency: Every Fall and Spring. Prerequisite: CD530.

*As appropriate, MDiv, MAC, and MAM students will be registered automatically for the CD530 and CD560 Periodic Faculty Reviews based on hours completed.

Counseling and Family (CF)

CF500 Counseling Skills

An in-depth exploration of the essential interviewing skills necessary for helping professionals. The primary focus is on the development of communication skills, including counselor characteristics and behaviors (e.g. verbal and nonverbal behavior, age, gender, ethnicity, orientation, etc.) and the assessment of client characteristics and behavior (e.g. verbal and

nonverbal behavior, age, gender, ethnicity, orientation, etc.) associated with building a therapeutic relationship, establishing treatment goals, selecting interventions and achieving and evaluating successful treatment outcomes informed by ethical considerations.

3 credit hours. Frequency: Every Fall. Note: Enrollment capped at 16 students. Priority will be given to MAC students.

CF501 Counseling Theories

Survey of major models of individual and systemic counseling and consultation, especially empirically supported approaches to therapeutic processes and change. Relevant strategies cover crisis intervention, suicide prevention, community-based approaches, and ethical and cultural considerations. The student will be encouraged to develop a basic approach to counseling that is theoretically sound, empirically supported, sensitive to issues of faith-tradition, practical, and effective.

3 credit hours.

CF505 Human Growth and Development

Human Growth and Development will offer a dynamic understanding of life's individual and family developmental stages along with a scientific and theoretical foundation for what is normal behavior during each developmental period including biological, psychosocial, physical, cognitive, moral, and spiritual stages of development. Counseling strategies for facilitating development over the life span, ethical considerations, theories of personality development, understanding differing abilities, effects of crisis and trauma on development, and ethical and cultural strategies for promoting resilience and wellness are covered. There will be discussion regarding how developmental stages both influence and are influenced by one's spiritual journey and the transformative process toward spiritual maturity.

3 credit hours.

CF508 Marriage and Family Counseling

Study of the major theories and models of marriage, couple, and family counseling including systems theory. The course places an emphasis on assessing and intervening with marriages, couples, and families; including relationship functioning, structure of marriages, couples, and families, communication, boundaries, developmental stages of relationships, the impact of trauma, violence, and addictions on relationships, and relational resilience.

3 credit hours. Prerequisites: CF500 and CF509 or instructor's consent.

CF509 Integration of Counseling and Christianity

An introduction to the varied ways people approach the competing claims of science, philosophy, and religion, particularly toward counseling, change, and the Christian faith

tradition. Attention will be given to the historical development of the relationship between science, philosophy, and religion and their often competing world views and values as practiced in counseling including views of illness and wellbeing. An introduction to the scientific study of religion is presented.

3 credit hours. Frequency: Every Spring.

CF510 Human Sexuality

An in-depth look at human sexuality including physiology, sexuality and singleness, marital sexuality, homosexuality, sexual addiction, and sexual abuse.

3 credit hours. Frequency: Every Fall. Note: Spouses and fiancés/fiancées of credit students are strongly encouraged to attend with the student at no tuition cost, general service fees will apply. Spouses and fiancés/fiancées would still need to complete the application and registration processes.

CF511 Chemical Dependency and Addictive Disorders

This class is an in-depth study of the current research and theories of treating alcohol and substance abuse. Students will expand their understanding of the assessment of substance abuse and dependence, the classification and effects of drugs, the etiology and progress of addiction, and empirically supported treatments available for alcohol and drug abuse.

3 credit hours. Prerequisites: CF509 and CF527 or instructor's consent.

CF512 Counseling Adults from Dysfunctional and Abusive Families

This course examines dysfunctional families (e.g., alcoholic, abusive, neglectful, incestuous) with a focus on family dynamics and patterns as well as the impact of acute and chronic trauma on development and future wellbeing. It also provides basic counseling strategies and techniques to help these survivors overcome early attachment traumas, relational and intimacy problems, and other barriers to wellbeing.

2 credit hours. Prerequisites: CF500 and CF509 or instructor's consent.

CF513 Trauma, Loss and Grief

Explores the social, psychological, and spiritual dynamics of trauma, crisis, loss, and grief. Students will examine the role of suffering in life, the effects of acute and chronic trauma, and will learn skills for assisting people through a variety of experiences involving loss and grief.

2 credit hours. Prerequisites: CF500, CF509 and CF527 or instructor's consent.

CF514 Child and Adolescent Counseling

Developmentally appropriate assessment of disorders related to childhood and adolescence will be examined. Treatment planning and specific methodologies for working therapeutically with children and adolescents are evaluated.

2 credit hours. Prerequisites: CF500, CF509 and CF527.

CF520 Professional and Ethical Issues in Counseling

Study of professional ethics and responsibilities, legal standards and obligations, roles and functions, professional organizations and credentialing, and professional conduct and concerns in the practice of counseling.

3 credit hours.

CF521 Clinical Assessment and Diagnosis

Study of clinical assessment and appraisal, psychopathology, DSM-V and ICD-10 diagnostic categories, differential diagnosis, the use and role of assessment in treatment planning, and historical and cultural factors and concerns in the assessment and diagnosis of mental illness.

3 credit hours.

CF522 Social and Cultural Diversity in Counseling

Study of multicultural humility and competencies in counseling individuals, families, and groups including diversity in social, cultural, racial, gender, sexual, age, religious, socioeconomic status, family patterns, and intellectual disability factors, perspectives, and experiences. The course explores the impact of heritage, attitudes, beliefs, understandings, and acculturative experiences on both the counselor and the client, their experience of each other, their ability to work collaboratively together. Strategies for identifying and eliminating barriers, prejudices, and processes of discrimination are examined.

3 credit hours.

CF523 Group Counseling

Study of the theories, methods, and techniques of group counseling including the examination of group development and dynamics, group members' roles, group leadership, and professional standards of practice in the use of groups with various treatment populations. Students have 10 hours of direct experience as a group member in a small group activity over the course of one academic term.

3 credit hours. Prerequisites: CF500.

CF524 Testing and Appraisal in Counseling

Study of standardized tests to evaluate individuals and groups; including test development, selection, administration, and interpretation. Course provides foundational concepts of validity, reliability, psychometric statistics, and standardized and non-standardized assessment of educational and mental health issues. The use of environmental, behaviors, symptom checklists, personality, and psychological testing and their ethical use are discussed.

3 credit hours.

CF525 Research Methods

Study of research methodology, and program evaluation; including qualitative and quantitative research methods, design and basic statistical analysis used to support and improve counseling; and an understanding of the importance of research in the field of counseling.

3 credit hours.

CF526 Career Counseling and Development

Study of career development and decision making models, the interrelationship of life roles and transitions with mental wellbeing, and career counseling processes, resources, and techniques.

3 credit hours.

CF527 Cognitive, Behavioral & Biological Basis of Behavior

Study of biology, cognition, and behavior in counseling and the change process. Emphasis is on understanding cognitive behavioral therapy and developing a coherent counseling approach to specific issues based upon bio-psycho-social-spiritual assessment and intervention.

3 credit hours.

CF528 Individual Counseling Experience

Completion of 12 sessions of individual counseling assists students in the development of person-of-the-therapist characteristics including: understanding family-of-origin issues which may impact interpersonal dynamics, resolving trauma and loss issues, coping with maladaptive behavior, applying personal insight to resolving problems and conflicts, expanding capacity to establish and maintain healthy relationships, enhancing ego strength, and practicing the use of a personal faith to cope with life difficulties.

Transcripted. Non-credit. Frequency: Every semester. Note: Required prior to the CF593 Pre-Practicum. Fees for the 12 counseling sessions are paid by the student directly to a licensed professional counselor and will be a minimum of \$840.

CF535 Mending the Soul

In this course students will learn an integrated understanding of physical, sexual, and other forms of abuse trauma based on biblical/theological and social science research. Students will learn how to develop a model for abuse trauma healing. This course is recommended for pastors, counselors, and lay leaders who desire to minister to those broken by abuse.

2 or 3 credit hours; 3 credit version is required for MDiv CF and is an elective for other MDiv programs and MAM. 2 credit version is an elective for the MAC program.

CF580 Counseling and Family Individualized Study

A unique course designed by a faculty advisor and student to develop competence in the areas of Counseling and Counseling and Family Ministry.

1–4 credit hours. Frequency: Every semester. Prerequisites: 3.4 GPA and approved Academic Petition. Note: May be repeated for credit as CF581 when section content differs.

CF591 Internship*

Designed for the MDiv CF student to develop and refine skills working with individuals, couples and families in preparation for vocational ministry. You will grow in competency through substantial ministry responsibility and accountability to a competent ministry supervisor. 120 hours spanning one or two semesters.

2 credit hours. Frequency: Every semester. Prerequisites: CD530; CF500; CF503; CF509; and MS502. Note: May be repeated for elective credit as CF592 Internship II. The Internship Information and Registration Packet (available from the CF591 page on <http://ps.mrooms.net>) should be submitted to the Director of Field Education well before the start of the semester in which the student plans to complete an Internship and no later than the second Friday of the semester.

*Clinical Pastoral Education (CPE) may in some cases be undertaken to fulfill requirements for CF591 and / or other general elective credit. Students who successfully complete military Chaplain's School as chaplain candidates and provide official documentation of completion, will receive up to four hours of transfer credit toward CF591 and / or other general electives, subject to the approval of the Director of Field Education and / or the Registrar (credit is limited to programs of the United States Department of Defense or Canadian National Defense).

CF593 Counseling Pre-Practicum

Introduction to the practice of clinical assessment, treatment planning, and interventions within a professional counseling practice. Under the supervision of licensed mental health professional(s), student-counselor engage in the activities of a professional counselor. Students evaluate their own work as well as receiving client, peer, supervisor, and faculty feedback in 360

evaluations. Classroom component accompanies field placement. Students complete supervised practicum experiences that total a minimum of 100 clock hours including at least 40 hours of direct services with actual clients. This course is the first of three consecutive field education courses required for graduation. All three semesters are completed at the same internship site. By the end of these three courses students must complete a total of 700 clock hours in a professional counseling setting; including 240 direct client contact hours.

3 credit hours. Frequency: Every semester. Prerequisites: at least 21 counseling hours including CF500, CF501, CF509, CF520, CF521, CF527, and CF528.

CF594 Counseling Practicum

Introduction to the practice of clinical assessment, treatment planning, and interventions within a professional counseling practice. Under the supervision of licensed mental health professional(s) student-counselors engage in the activities of a professional counselor. Students evaluate their own work as well as receiving client, peer, supervisor, and faculty feedback in 360 evaluations. Classroom component accompanies field placement. Students average one hour a week of individual and/or triadic supervision at their site and 90 minutes of group supervision. This is the first of three consecutive field education courses required for graduation. All three semesters are completed at the same internship site. By the end of these three courses students must complete a total of 700 clock hours in a professional counseling setting: including 240 direct client contact hours, and lead or co-lead a counseling or psychoeducational group.

3 credit hours. Frequency: Every semester. Prerequisites: at least 21 counseling hours including CF500, CF501, CF509, CF520, CF521, CF527, and CF528.

CF595 Selected Topics in Counseling and Family

An occasional Counseling and Family elective offered as the need and opportunity arise. Course content is dependent on the expertise of available faculty (resident, adjunct and visiting), current issues of academic and practical importance and overall balance in regard to recent course offerings.

1-3 credit hours. Note: May be repeated for credit when section content differs.

CF596 Counseling Internship I

The Counseling Internship is a supervised work experience in professional counseling. Counseling interns work under the supervision of a licensed mental health provider performing all the activities that a regularly employed professional counselor would be expected to perform. The internship is designed to integrate the students' learning into the practical application of theory, research, and techniques/skills. Interns complete 300 clock hours at their internship site during CF596 Counseling Internship I. Classroom component accompanies field placement. Students average one hour a week of individual and/or triadic supervision at their site and 90

minutes of group supervision. This is the second of three consecutive field education courses required for graduation. By the end of these three courses students must complete a total of 700 clock hours in a professional counseling setting; including 240 direct client contact hours, AND lead or co-lead a counseling or psychoeducational group.

3 credit hours. Frequency: Every semester. Prerequisites: at least 30 counseling hours including CF593 or CF594. Note: Required for MAC program.

CF597 Counseling Internship II

The Counseling Internship is a supervised work experience in professional counseling. Counseling interns work under the supervision of a licensed mental health provider performing all the activities that a regularly employed professional counselor would be expected to perform. The internship is designed to integrate the students' learning into the practical application of theory, research, and techniques/skills. Interns complete 300 clock hours at their internship site during CF597 Counseling Internship II. Classroom component accompanies field placement. Students average one hour a week of individual and/or triadic supervision at their site and 90 minutes of group supervision. This is the third of three consecutive field education courses required for graduation. By the end of these three courses students must complete a total of 700 clock hours in a professional counseling setting; including 240 direct client contact hours, AND lead or co-lead a counseling or psychoeducational group.

3 credit hours. Frequency: Every semester. Prerequisites: at least 36 counseling hours including CF596 Internship I.

CF598 Professional Qualifying Exam

Summative evaluation of students' preparation for professional practice; including oral examination of case conceptualization, clinical assessment, treatment, ethics, and ability to communicate research. This will take place during the student's second internship.

Transcripted. Non-credit. Frequency: Every semester.

CF599 Comprehensive Examination

National standardized test in counseling.

Transcripted. Non-credit. Frequency: Every semester. Prerequisite: CF500, CF505, CF520, CF521, CF522, CF523, CF525 and CF526. Note: An exam fee of \$50 will be charged and the student is responsible to pay the remainder of \$150 to the testing company.

Church History (CH)

CH511 Church History 1

In this course students are introduced to key figures from church history and theological developments from the Patristic era up to the Reformation. Students will also learn how the study of history impacts current theological discussion and church practice.

3 credit hours. Frequency: Every Fall. Note: Formerly coded as CH501.

CH512 Church History 2

In this course students are introduced to key figures from church history and theological development from the Reformation up to the present day. Students will also learn how the study of history impacts current theological discussion and church practice.

3 credit hours. Frequency: Every Spring. Note: Formerly coded as CH502.

CH518 Christian Women through the Centuries: Their Calling, Character and Contribution

A biblical, historical and contemporary look at women God has used effectively in ministry.

Examine lives of godly women, assess their character, roles, vision and response to the culture in which they lived and develop principles that can be applied in life today.

2 credit hours.

CH580 Church History Individualized Study

A unique course designed by a faculty advisor and student to develop competence in the area of Church History.

1–3 credit hours. Frequency: Every semester. Prerequisites: CH501, 3.4 GPA and approved Academic Petition. Note: May be repeated for credit as CH581 when section content differs.

CH595 Selected Topics in Church History

An occasional Church History elective offered as the need and opportunity arise. Course content is dependent on the expertise of available faculty (resident, adjunct and visiting), current issues of academic and practical importance and overall balance in regard to recent course offerings.

1–3 credit hours. Notes: May be repeated for credit when section content differs.

Intercultural Studies (IS)

IS504 Cross-Cultural and Diversity Competency

This course will equip the student to learn from and minister to men and women of diverse cultural and ethnic backgrounds.

3 credit hours. Frequency: Every semester. Note: Formerly two separate courses coded as IS501 and IS502.

IS505 Communicating Christ in a Pluralistic World

This course provides a foundation for students to develop a personal and church-based approach to Christian witness in both global and local contexts. Students will be introduced to key topics in missiology as well as evangelistic and discipleship concepts that will help them find their place in fulfilling the Great Commission regardless of location.

3 credit hours. Frequency: Every semester. Note: Formerly two separate courses coded as IS502 and IS503.

IS509 Contemporary American Religious Cults

Introduces students to the major American cults and religious movements of the 21st century. Students will learn the history, doctrine and an apologetic response in dealing with selected cult groups. During the course, students will become familiar with 12 major cults. Native American spirituality will also be highlighted during the course and compared to a Christian world view.

2 credit hours. Notes: Formerly coded as TH560.

IS510 World Religions

An examination of the major world religions and ideologies in order to understand their principal doctrines and practices and the subsequent implications for Christian witness.

2 credit hours. Notes: Formerly coded as MS510.

IS512 Christian Ministry and Culture

An introduction to social and cultural anthropology and a study of the insights these disciplines provide for ministry in contemporary societies.

2 credit hours.

IS513 Jesus and Jihad: The Challenge of Islam

Understand contemporary events in the Muslim world and their impact on American life by examining the origins, teachings and practices of Islam. Helps students develop a biblical approach to the Muslim community living in the Phoenix metropolitan area.

2 credit hours.

IS514 Christianity in Africa

Creates awareness in the non-African Christian world of the nuances and dynamics of Christianity in Africa in terms of its beginnings, historical development, contemporary challenges and opportunities and future trends. The course will empower the non-African Christian world to make more informed decisions about their involvement in missions in Africa.

2 credit hours.

IS520 Cross-cultural Field Methods and Ministry

In a cross-cultural setting learn fundamental skills necessary for understanding a different culture and how to translate that understanding into effective ministry. Some of the skills covered are participant observation, ethnographic interviewing and proxemics (cultural mapping) studies.

3 credit hours.

IS525 Qur'anic Themes and the Bible: A Comparative Study

This course teaches students to identify important Qur'anic themes and compare and contrast them to biblical revelation. Students develop ways to apply this material to practical ministry situations involving Muslim audiences locally and globally.

2 credit hours.

IS526 Understanding the Islamic Faith

Explores the origins, teachings, and practices of Islam while examining contemporary events in the Muslim world. Enables students to evaluate Islam from a biblical perspective and develop a ministry approach to Muslim communities in the U.S. and abroad.

2 credit hours.

IS580 Intercultural Studies Individualized Study

A unique course designed by a faculty advisor and student to develop competence in the area of Intercultural Studies.

1-3 credit hours. Frequency: Every semester. Prerequisites: 3.4 GPA and approved Academic Petition. Note: May be repeated for credit as IS581 when section content differs.

IS591 Internship*

Designed for the MAM IS student to develop and refine intercultural skills in preparation for ministry. You will grow in competency through substantial ministry responsibility and accountability to a competent ministry supervisor. 120 hours spanning one or two semesters.

2 credit hours. Frequency: Every semester. Prerequisites: Passing of CD530 or completion of 30 credit hours towards the degree. Note: May be repeated for elective credit as IS592 Internship II. The Internship Information and Registration Packet (see the IS591 page on <http://ps.mrooms.net>) should be submitted to the Director of Field Education well before the start of the semester in which the student plans to complete an Internship and no later than the second Friday of the semester.

*Clinical Pastoral Education (CPE) may in some cases fulfill requirements for IS591 and/or general elective credit. Students who successfully complete military Chaplains School as

chaplain candidates and provide official documentation of completion, will receive up to four hours of transfer credit toward IS591 and/or general electives, subject to the approval of the Director of Field Education and/or the Registrar (credit is limited to programs of the US Department of Defense or Canadian National Defense).

IS595 Selected Topics in Intercultural Studies

An occasional Intercultural Studies elective offered as the need and opportunity arise. Course content is dependent on the expertise of available faculty (resident, adjunct and visiting), current issues of academic and practical importance and overall balance in regard to recent course offerings.

1–3 credit hours. Note: May be repeated for credit when section content differs.

Leadership and Administration (LA)

LA511 Developing Leaders Who Develop Leaders

Multiplication of leadership is a must for effective Christian ministry. This course teaches principles and practices that lead to the cultivation of godly leadership under the leader's direction.

3 credit hours. Note: Formerly coded as LD502.

LA512 Survey of Effective Ministries

This course prepares students to identify the biblical principles of effective church and parachurch ministry through exposure to model leaders. Through lecture, observation, interviews, reading, and group interaction the course exposes students to the marks of effective ministry as they express themselves in diverse leaders, ministry types, and cultural settings.

3 credit hours. Note: Formerly coded as LD506.

LA513 Conflict Resolution in the Church

Biblical instruction on becoming a godly manager of conflict. The sources of conflict and strategies of conflict resolution will be explained, illustrated, and applied.

3 credit hours. Frequency: Every Spring. Note: Formerly coded as LD508.

LA514 Competencies in Ministry Administration

Christian ministry involves unique legal and financial issues which are critically important, rapidly changing and rarely understood by church leaders. This course exposes Christian leaders to issues including church finances, church liability, capital projects, personal ministerial finances, and non-profit status and helps them gain necessary skills to respond to them.

3 credit hours. Note: Formerly coded as LD509.

LA580 Leadership Individualized Study

A unique course designed by a faculty advisor and student to develop competence in Leadership Development.

1–3 credit hours. Frequency: Every semester. Prerequisites: 3.4 GPA and approved Academic Petition. Note: May be repeated for credit as LA581 when section content differs.

LA591 Internship*

Designed for the MDiv LA, MABL or MAM student to develop and refine ministry leadership skills in preparation for vocational ministry. You will grow in competency through substantial ministry responsibility and accountability to a competent ministry supervisor. 120 hours spanning one or two semesters.

2 credit hours. Frequency: Every semester. Prerequisite: Passing of CD530 or completion of 30 credit hours towards the degree. Note: May be repeated for elective credit as LA592 Internship II. The Internship Information and Registration Packet (see the LA591 page on <http://ps.mrooms.net>) should be submitted to the Director of Field Education well before the start of the semester in which the student plans to complete an Internship and no later than the second Friday of the semester.

*Clinical Pastoral Education (CPE) may in some cases fulfill requirements for LA591 and / or general elective credit. Students who successfully complete military Chaplain's School as chaplain candidates and provide official documentation of completion, will receive up to four hours of transfer credit toward LA591 and/or general electives, subject to the approval of the Director of Field Education and / or the Registrar (credit is limited to programs of the United States Department of Defense or Canadian National Defense).

LA595 Selected Topics in Leadership and Administration

An occasional Leadership and Administration elective offered as the need and opportunity arise. Course content is dependent on the expertise of available faculty (resident, adjunct and visiting), current issues of academic and practical importance and overall balance in regard to recent course offerings.

1–3 credit hours. Note: May be repeated for credit when section content differs.

Ministry Apprenticeship Alliance (MA)

MA505 Integrative Seminar I: Leadership/Ecclesiology

An intensive supervised ministry experience focused on the development of leadership competencies and consisting of the following: ministry service in a pre-approved setting, involvement in a formal church-based internship/ministerial training program, and appropriate

academic requirements which will enhance the student's understanding of ministerial leadership. Pre-approval required.

5 hours. Prerequisite: BC498 or taken concurrently. Substitution for: BC591 Internship (2 hrs.), and General Elective (3 hrs.). Note: Enrollment limited to admitted Phoenix Seminary MDiv students. First-time MAA students must register for the course at the seminary and apply to the church simultaneously. Formerly coded as MA501.

MA506 Integrative Seminar II: Pastoral Care I

An intensive supervised ministry experience focused on the development of competencies related to effectively planning and conducting congregational worship services, weddings, and funerals consisting of the following: ministry service in a pre-approved setting, involvement in a formal church-based internship/ministerial training program, and appropriate academic requirements which will enhance the student's understanding of ministerial leadership. Pre-approval required.

3 hours. Prerequisite: BC498 or taken concurrently. Substitutions for: MS504 Leadership and Pastoral Competencies (3 hrs.). Note: Enrollment limited to admitted Phoenix Seminary MDiv students. First-time MAA students must register for the course at the seminary and apply to the church simultaneously. Formerly coded as MA502.

MA507 Integrative Seminar III: Pastoral Care 2 (Pastoral Counseling)

An intensive supervised ministry experience focused on the development of competencies related to pastor's effectively caring for their souls and the souls of others consisting of the following: ministry service in a pre-approved setting, involvement in a formal church-based internship/ministerial training program, and appropriate academic requirements which will enhance the student's understanding of shepherding and biblical counseling. Pre-approval required.

3 hours. Prerequisite: BC498 or taken concurrently. Substitution for: MS503 Introduction to Pastoral Counseling (3 hrs.). Note: Enrollment limited to admitted Phoenix Seminary MDiv students. First-time MAA students must register for the course at the seminary and apply to the church simultaneously. Formerly coded as MA503.

MA508 Integrative Seminar IV: Proclamation

An intensive supervised ministry experience focused on the development of leadership competencies and consisting of the following: ministry service in a pre-approved setting, involvement in a formal church-based internship/ministerial training program, and appropriate academic requirements which will enhance the student's understanding of ministerial leadership. Pre-approval required.

6 hours. Prerequisite: BC498 or taken concurrently. Substitution for: BC512 Homiletics: Principles of Preaching (3 hrs.) and IS505 Communicating Christ in a Pluralistic World (3 hrs.). Note: Enrollment limited to admitted Phoenix Seminary MDiv students. First-time MAA students must register for the course at the seminary and apply to the church simultaneously. Formerly coded as MA504.

Ministry Skills (MS)

MS503 Introduction to Pastoral Counseling

Examines the biblical foundation for pastoral counseling as well as the historical role and origin of the care of persons within the church. Biblical principles for guiding, sustaining, healing and reconciling individuals are explored as are common circumstances that draw people to seek biblical counsel and care.

3 credit hours. Frequency: Every Spring. Note: Formerly coded as MS502.

MS504 Leadership and Pastoral Competencies

In this course, students will learn ministry leadership principles that are biblically accurate and culturally relevant, which will equip them to lead in the church or the parachurch. This course also moves students toward general pastoral competency in the following areas: conducting funerals, weddings, baptisms, as well as the weekly rhythm of worship planning and execution, and other duties pastors routinely perform. An emphasis is placed on ministering for culturally diverse churches.

3 credit hours. Note: Formerly two separate courses coded as MS508 and MS509.

MS516 Developing a Women's Ministry

Designed to help the student acquire the leadership skills necessary for establishing and maintaining a women's ministry. Areas include visionary planning, creating and training a leadership team, clarifying resources, program planning and identifying the components of a healthy large or small church model.

2 credit hours.

MS520 Encouraging Women: Identity, Design, and Voice

Women the world over are often confused, abused and denied the truth about who they really are. This course explores historical, cultural and religious reasons why this occurs and develops a biblical worldview of personhood that includes identity, gifts and a call to stewardship. Students learn significant life principles related to identity that they can apply and teach others.

2 credit hours.

MS530 An Introduction to the Chaplaincy

Introduces the elements of pastoral care in specialized settings, with emphasis on military, hospital, law enforcement and legislative Chaplaincy. Topics include the dynamics of ministering in a multi-ethnic, multi-disciplinary and multi-faith environment; institutional and ecclesiastical endorsement and relations; and Chaplaincy and the law.

2 credit hours.

MS531 Church Planting: Biblical and Theological Foundations

Too much training in church planting is focused exclusively on method. Historically, such a focus on mere method has turned church growth into a machine for collecting bodies in pews, not for making disciples in mission. What did He mean when He said we are to make disciples, but that He would build His church? Although there will be discussion about practice in this course, our main task will be asking hard theological questions about our motivation and preparedness for the task of establishing churches. This course will help church planters think through key biblical and theological issues pertaining to church planting, with a view towards proper cultural contextualization in a Post-Christian society.

2 credit hours.

MS532 Church Planting Boot Camp

Introduces to the major start-up issues a planter faces in the first year of starting the new church. The course will cover 24 practical skills modules in the areas of personal preparation, strategic planning, core group development and public launching. This class uses a Boot Camp-style of training with lots of interaction, immediate application and immediate coaching applied to each training module.

2 credit hours.

MS580 Ministry Skills Individualized Study

A unique course designed by a faculty advisor and student to develop competence in the area of Ministry.

1-3 credit hours. Prerequisites: 3.4 GPA and approved Academic Petition. Note: May be repeated for credit as MS581 when section content differs.

MS591 Internship*

Designed for the MDiv IDS or MAM student to develop and refine ministry skills in preparation for ministry. You will grow in competency through substantial ministry responsibility and accountability to a competent ministry supervisor. 120 hours spanning one or two semesters.

2 credit hours. Frequency: Every semester. Prerequisites: Passing of CD530 or completion of 30 credit hours towards the degree. Note: May be repeated for elective credit as MS592 Internship II.

The Internship Information and Registration Packet (see the MS591 page on <http://ps.mrooms.net>) should be submitted to the Director of Field Education well before the start of the semester in which the student plans to complete an Internship and no later than the second Friday of the semester.]

*Clinical Pastoral Education (CPE) may in some cases fulfill requirements for MS591 and/or general elective credit. Students who successfully complete military Chaplain's School as chaplain candidates and provide official documentation of completion, will receive up to four hours of transfer credit toward MS591 and/or general electives, subject to the approval of the Director of Field Education and/or the Registrar (credit is limited to programs of the United States Department of Defense or Canadian National Defense).

MS595 Selected Topics in Ministry

An occasional Ministry Skills elective offered as the need and opportunity arise. Course content is dependent on the expertise of available faculty (resident, adjunct and visiting), current issues of academic and practical importance and overall balance in regard to recent course offerings.

1-3 credit hours. Note: May be repeated for credit when section content differs.

New Testament Greek (NT)

NT512 New Testament Greek 1

Introduces the Greek alphabet, vocabulary, and grammar in a systematic way using relevant examples from the New Testament. The goal of this course is for the student to learn fundamental Greek grammar, paradigms, and declensions.

3 credit hours. Frequency: Every Fall. Note: Formerly coded as NT501.

NT513 New Testament Greek 2

This course is a continuation of NT512, completing the elementary Greek grammar sequence. It completes the introduction to grammar, paradigms, and declensions and introduces the student to reading the Greek New Testament.

3 credit hours. Frequency: Every Spring. Prerequisite: NT512. Note: Formerly coded as NT502.

NT514 Greek Syntax and Exegesis

This course teaches the process of exegeting the Greek New Testament. This includes the skills necessary for doing textual criticism, responsible lexical study, informed analysis of syntax and grammar and all with a growing sensitivity to matters of genre and historical background.

3 credit hours. Frequency: Every Fall. Prerequisites: NT512 and NT513. Note: Formerly coded as NT503.

NT551 The Gospel of Mark (Greek Exegesis)

An exegetical study in Mark. The student will acquire a methodology for extracting and interpreting the unique aspects of this Gospel, develop an appreciation of its literary composition and produce exegetically-based applications for contemporary Christianity. Work in the Greek New Testament as well as an application-focused research paper are required.

3 credit hours. Prerequisites: NT512, NT513 and NT514.

NT553 The Gospel of John (Greek Exegesis)

An exegetical exposition in John. The student will explore John's twofold purpose, trace it through the book, and apply it to contemporary Christianity. The Upper Room Discourse is emphasized. Work in the Greek New Testament and a theologically focused research paper are required.

3 credit hours. Prerequisites: NT512, NT513 and NT514.

NT555 The Synoptic Gospels (Greek Exegesis)

Focuses upon the similarity and variation between the Synoptic Gospels. Several parallel passages are translated and discussed from the perspectives of the Synoptic Problem, Form, Redaction and Rhetorical criticism.

3 credit hours. Prerequisites: NT512, NT513 and NT514.

NT556 The Sermon on the Mount (Greek Exegesis)

This course places the Sermon on the Mount in the broader context of early Christian discipleship, with attention given to the Apostolic and Desert Fathers. It will operate with the conviction that discipleship is the way toward Evangelical renewal.

3 credit hours. Prerequisites: NT512, NT513 and NT514.

NT557 The Parables of Jesus (Greek Exegesis)

This is a very close reading of Jesus' parables in Greek. Students will deepen their knowledge of textual criticism, aspect and syntax. This is an excellent resource for those who intend to teach or preach the parables.

3 credit hours. Prerequisites: NT512, NT513 and NT514.

NT560 Romans (Greek Exegesis)

A verse-by-verse reading of Romans, with attention given to textual criticism, syntax and semantics.

3 credit hours. Prerequisites: NT512, NT513 and NT514.

NT565 Philippians (Greek Exegesis)

A close reading of Philippians in the Greek text. As part of the in-class discussion students are required to translate, decline and conjugate. Special attention will be given to Paul's hope in our union with Christ.

3 credit hours. Prerequisites: NT512, NT513 and NT514.

NT569 Hebrews (Greek Exegesis)

An exegetical study of how the author of the epistle to the Hebrews interprets the Old Testament and other material, particularly how he makes use of sacrificial imagery in order to develop his soteriology. The study involves an exegetical analysis of passages pertaining to sacrifice, redemption, and related concepts.

3 credit hours. Prerequisites: NT512, NT513 and NT514.

NT570 James (Greek Exegesis)

A verse-by-verse exposition. Emphasis includes the continued development of exegetical methodology, the investigation of interpretative options, and the discovery of practical application. Translation and a practical, exegetical sermon manuscript are required.

3 credit hours. Prerequisites: NT512, NT513 and NT514.

NT580 New Testament Greek Individualized Study

A unique course designed by a faculty advisor and student to develop competence in the area of Greek grammar or exegesis.

1–3 credit hours. Prerequisites: NNT512, NT513 and NT514., 3.4 GPA and approved Academic Petition. Note: May be repeated for credit as NT581 when section content differs.

NT582 The Use of the Old Testament in the New Testament

Understanding of how and why the New Testament quotes and alludes to the Old Testament is foundational to the various disciplines of textual criticism, exegesis, hermeneutics, theology and to spiritual life. This course examines why and how various Old Testament passages are used by Jesus and the New Testament authors. This course includes discussion of biblical methodology, rabbinic exegesis, the unity of Scripture, typology and prophecy.

2 credit hours. Prerequisites: NT512, NT513 and NT514.

NT583 Readings in the Septuagint (Greek Exegesis)

This course will survey various texts from the Septuagint. It will also include an introduction to the Septuagint's origins, reception history into the Christian and Jewish communities, and relevance to textual criticism and exegesis.

2 credit hours. Prerequisites: NT512, NT513, and NT514.

NT590 The Apostolic Fathers (Greek Exegesis)

This course is an introduction to the earliest Christian writings outside of the New Testament. Through them, students will explore the joys and challenges of the first followers of Jesus, who attempted to remain true to the teachings of the apostles. Attention will be given to the origin of the church in Syria, Rome and Asia Minor. The student is expected to translate from the Greek text.

3 credit hours. Prerequisites: NT512, NT513 and NT514.

NT595 Selected Topics in Greek Language

An occasional Greek Language elective offered as the need and opportunity arise. Course content is dependent on the expertise of available faculty (resident, adjunct and visiting), current issues of academic and practical importance and overall balance in regard to recent course offerings.

1-3 credit hours. Prerequisites: NT512, NT513 and NT514. Note: May be repeated for credit when section content differs.

Old Testament Hebrew (OT)

OT512 Old Testament Hebrew 1

Introduces the Hebrew alphabet, vocabulary, and grammar in a systematic way using relevant examples from the Old Testament. The goal of this course is for the student to learn fundamental Hebrew grammar and paradigms.

3 credit hours. Frequency: Every Fall. Note: Formerly coded as OT501.

OT513 Old Testament Hebrew 2

This course is a continuation of OT512, completing the elementary Hebrew grammar sequence. It completes the introduction to grammar and paradigms and introduces the student to reading the Hebrew Old Testament.

3 credit hours. Frequency: Every Spring. Prerequisite: OT512. Note: Formerly coded as OT502.

OT514 Hebrew Syntax and Exegesis

This course teaches the process of exegeting the Hebrew Old Testament. This includes the skills necessary for doing textual criticism, responsible lexical study, informed analysis of syntax and grammar and all with a growing sensitivity to matters of genre and historical background.

3 credit hours. Frequency: Every Fall. Prerequisites: OT512 and OT513. Note: Formerly coded as OT503.

OT524 Job (Hebrew Exegesis)

An exegetical study in the book of Job. Students will develop exegetical methodology and apply their exegetical skills to portions of Job as a foundation for effective application and exposition to the Christian Community.

3 credit hours. Prerequisites: OT512, OT513 and OT514.

OT532 Isaiah (Hebrew Exegesis)

An exegetical study in the book of Isaiah. Students will apply their exegetical skills on portions of Isaiah to draw out valid applications for the contemporary Christian community. Extensive translation is required.

3 credit hours. Prerequisites: OT512, OT513 and OT514.

OT580 Hebrew Language Individualized Study

A unique course designed by a faculty advisor and student to develop competence in the area of Hebrew grammar or exegesis.

1–3 credit hours. Prerequisites: OT512, OT513 and OT514, 3.4 GPA and approved Academic Petition. Note: May be repeated for credit as OT581 when section content differs.

OT595 Selected Topics in Hebrew Language

An occasional Hebrew Language elective offered as the need and opportunity arise. Course content is dependent on the expertise of available faculty (resident, adjunct and visiting), current issues of academic and practical importance and overall balance in regard to recent course offerings.

1–3 credit hours. Prerequisites: OT512, OT513 and OT514. Note: May be repeated for credit when section content differs.

Spiritual Formation (SF)**SF501 Living in God's Presence: Knowing Our Triune God**

This course challenges students to take a fresh look at the Christian life of fellowship with the Father, Son, and Holy Spirit through the lens of God's transforming grace and unchanging truth. Through reflection and experiential engagement, students are invited to encounter our Triune God through a variety of classical spiritual disciplines while examining their own priorities.

2 credit hours. Frequency: Every Spring. Note: Formerly coded as CD501.

SF504 Foundations of Intimacy: A Theology of Bonding

Being made in God's image means being made for intimate relationships. This course will develop a theology of relationships. In addition, the course will consider the most common

impediments to healthy relationships and develop strategies for building healthy relationships with family members and intimate friends.

3 credit hours. Note: Spouses and their fiancé/fiancée of credit students are strongly encouraged to attend with student at no cost, but would still need to complete the application and registration processes. Formerly coded as CD504.

SF511 History and Literature of Spiritual Formation

This course introduces the essential writings of spiritual formation writers from the first to twenty-first century. The student will be given historical context, help with difficult concepts, and an opportunity to read, respond to, and critique selections from primary sources.

3 credit hours. Prerequisite: SF501. Note: Formerly coded as SF502.

SF512 Foundations of Spiritual Formation

An introduction to Spiritual Formation that defines and explores the subject from a biblical, theological, and historical perspective.

3 credit hours. Prerequisite: SF501. Note: Formerly coded as SF508.

SF513 Dynamics of the Spiritual Journey

An exploration of biblical and historical Christian paradigms of spiritual development and growth with an emphasis on understanding the dynamics involved in change and growth at various stages of the spiritual journey.

3 credit hours. Prerequisite: SF501. Note: Formerly coded as SF509.

SF514 The Practice of Spiritual Formation

A practice-based exposure to various kinds of soul care: retreat ministry, spiritual direction, group direction, spiritual companionship, church ministry, and teaching.

2 credit hours. Prerequisite: SF501. Note: Involves an overnight retreat as part of the course. Formerly coded SF530.

SF528 Individual Spiritual Direction

Designed for the MDiv SF or MAM SF student to develop and refine spiritual formation skills. The course should start no later than the beginning of the student's 30th academic hour. 15 sessions occurring over 3 semesters* (5 sessions each semester - No summer or J-Term semesters).

Transcripted. Non-credit. Prerequisite: SF501. Note: Student submits the name of a potential spiritual director to Dr. John DelHousaye, Spiritual Formation Program Director. Once the spiritual director is approved, the student and director will sign an agreement that will be turned in at the end of their sessions.

**SF528-A (1st Semester) / SF528-B (2nd Semester) / SF528-C (3rd Semester)*

SF580 Spiritual Formation Individualized Study

A unique course designed by a faculty advisor and student to develop competence in the area of Spiritual Formation.

1–3 credit hours. Prerequisites: SF501, 3.4 GPA, and approved Academic Petition. Note: May be repeated for credit as SF581 when section content differs.

SF591 Internship*

Designed for the MDiv SF or MAM SF student to develop and refine spiritual formation skills in preparation for vocational ministry. You will grow in competency through substantial ministry responsibility and accountability to a competent ministry supervisor. 120 hours spanning one or two semesters.

2 credit hours. Frequency: Every semester. Prerequisites: SF501 and passing CD530 or completion of 30 credit hours towards the degree. Note: May be repeated for elective credit as SF592 Internship II. The Internship Information and Registration Packet (see the SF591 page on <http://ps.mrooms.net>) should be submitted to the Director of Field Education well before the start of the semester in which the student plans to complete an Internship and no later than the second Friday of the semester.

*Students who successfully complete the Selah Certificate in Spiritual Direction and provide official documentation of completion will receive up to eight hours of transfer credit toward SF591 and/or general electives, subject to the approval of the Director of Field Education and/or the Registrar.

SF595 Selected Topics in Spiritual Formation

An occasional Spiritual Formation elective offered as the need and opportunity arise. Course content is dependent on the expertise of available faculty (resident, adjunct and visiting), current issues of academic and practical importance and overall balance in regard to recent course offerings.

1–3 hours. Note: May be repeated for credit when section content differs.

Theology (TH)

TH500 Survey of Christian Theology

Surveys the principal areas of systematic theology, giving the student a basic overview of the doctrines of God, revelation (including Scripture), humanity, angels, Christ, the Holy Spirit, salvation, the Church and last things.

4 credit hours.

TH505 Apologetics: Defending the Faith

Christianity is increasingly being challenged by new religions and cults, as well as by the secularization of our culture. In this class, you will learn to explain what you believe and defend the great truths of our faith.

2 credit hours.

TH511 Prolegomena, Scripture, and God

This course introduces students to Systematic Theology prolegomena (theological introduction) and focuses on Bibliology (the Word of God) and Theology Proper (the person of God). Students will learn theological method and the doctrines of inspiration, inerrancy, the authority of Scripture, the nature of God, the Trinity, creation, and providence. Additionally, students will build their own theological convictions regarding these doctrines and think about how these doctrines apply to their own lives and to the churches they serve.

3 credit hours. Frequency: Every Spring or online every semester. Note: Formerly coded as TH501.

TH512 Anthropology, Christology, and Pneumatology

This course introduces students to the doctrines of anthropology (humanity), hamartiology (sin), angels, Pneumatology (the person and work of the Holy Spirit), and Christology (the person and work of Christ). Additionally, students will build their own theological convictions regarding these doctrines and think about how these doctrines apply to their own lives and to the churches they serve.

3 credit hours. Frequency: Every Fall. Note: Formerly coded as TH502.

TH513 Soteriology, Ecclesiology, and Eschatology

This course introduces students to soteriology (salvation), ecclesiology (church), and eschatology (last things). Additionally, students will build their own theological convictions regarding these doctrines and think about how these doctrines apply to their own lives and to the churches they serve.

3 credit hours. Frequency: Every Spring. Note: Formerly coded as TH503.

TH514 Systematic Theology: A Socratic Approach

This course prepares the student to clearly communicate what the student believes and why he/she believes it. Designed to help the student develop a personal, practical and applied systematic theology.

3 credit hours. Frequency: Every Fall. Prerequisites: BL515, TH511, TH512 and TH513. Note: Limited to MDiv students preparing for TH599 Theological Oral Exam. Concurrent enrollment in TH599 is suggested. Formerly coded as TH504.

TH515 Biblical Perspectives on Christian Prayer

Because biblical grounding is foundational to effective and meaningful communication with our Lord, this course explores what the Bible teaches and illustrates concerning prayer and the God to whom we pray. Students will be asked to reflect on their own Christian prayer experience as well as on challenges to a biblically-informed Christian spirituality posed by life in a post-modern, technological society.

2 credit hours.

TH516 Christian Ethics

This course will provide students with an overview of Christian ethics, placing particular emphasis on contemporary sexual ethics. The class will lay a biblical foundation for moral decision making and will then look at various specific contemporary issues, such as: abortion, racial justice, poverty, homosexuality, sexual abuse, pornography, sexual healing, divorce and remarriage, birth control and reproductive technology, euthanasia, and lying.

3 credit hours. Frequency: Every Fall or online every semester. Note: Formerly coded as TH506.

TH517 Philosophy: Introduction to General Revelation

This course introduces the student to the fundamental questions of philosophy, including how we know (epistemology), what is real (ontology), and what is good (ethics). The course offers an overview of the major philosophical systems that have influenced Western history and evaluates the way different belief systems influence a person's worldview. Finally, the course will leverage the truth of general revelation to examine arguments against the Christian faith, to demonstrate the existence of God, and to show that God's moral law is written on the human heart.

3 credit hours.

TH520 The Character of God

A biblical and theological analysis of several less understood attributes of God, including immutability, eternity, omnipresence and trinitarian existence. Attention will be given to biblical support for each attribute, classical formulations, recent challenges and application to life.

2 credit hours.

TH525 Advanced Studies in Sanctification: Habits of Holiness

An in-depth study of how we grow spiritually as believers in Christ. The principles, processes and products of holy living are scripturally examined and personally applied.

2 credit hours.

TH530 Advanced Pneumatology: The Holy Spirit and Spiritual Gifts

An in-depth study of the person and work of the Holy Spirit. This class will cover topics including the person of the Spirit, supernatural gifts of the Spirit, Spirit baptism and the believer's victory over sin.

2 credit hours.

TH540 The Theology of Paul

Paul remains one of the most influential and controversial. This course analyzes the teachings of Paul while placing them in their historical, cultural and theological context.

2 credit hours.

TH570 Ethics of Business, Work and Possessions

This course examines Biblical perspectives on work and rest, buying and selling, wealth and poverty, borrowing and lending, employers and employees, the role of money, vocational calling, stewardship, use of the earth's resources, the role of government and economic systems.

2 credit hours.

TH572 Biblical Theology of Law, Politics and Government

Examines the Bible's teachings on the purpose of civil government, the kinds of laws a government should make, and how governments should function. Applies these teachings to a number of contemporary political issues such as freedom of religion, the influence of Christians on government, the role of courts, the protection of life, the definition of marriage, just war, immigration, care for the poor and wise use of the world's resources.

2 credit hours.

TH580 Theology Individualized Study

A unique course designed by a faculty advisor and student to develop competence in the area of Theology.

1-3 credit hours. Prerequisites: 3.4 GPA and approved Academic Petition. Notes: May be repeated for credit as TH581 when section content differs.

TH588 MA (BTS) Individualized Study

A capstone course designed by a resident faculty advisor and student to demonstrate mastery in the area of theological studies at the culmination of the MA (BTS) program. The area of study must be congruent with the MA (BTS) curriculum and related to the expertise of resident faculty. Course requirements will include a critical book review and a research paper of a minimum of 20 pages.

3 credit hours. Prerequisite: All required courses for the MA (BTS) except elective courses.

TH594 Theological Research Methods

The techniques for gaining bibliographical control over the literature of theological subjects. Attention also given to the planning, preparation and writing of theses.

2 credit hours.

TH595 Selected Topics in Theology

An occasional Theology elective offered as the need and opportunity arise. Course content is dependent on the expertise of available faculty (resident, adjunct and visiting), current issues of academic and practical importance and overall balance in regard to recent course offerings.

1–3 credit hours. Note: General elective for all programs except MAC. May be repeated for credit when section content differs.

TH599 Theological Oral Examination

MDiv students must complete the TH599 Theological Oral Examination prior to graduation. This comprehensive exam over biblical and theological topics is typically scheduled sometime during the final weeks of the Fall semester or the middle of the Spring semester. A panel of two or three faculty examiners will propose to students multiple doctrinal/theological issues, to which the student will respond with reasoned argument using two or more scriptures to support their positions. Additionally, faculty examiners may put forth a ministry scenario requiring similar theological/biblical reflection. The rubric for the oral examination, which lists the topics from which faculty members draw their questions, is distributed in BL515 Hermeneutics: Principles of Interpretation and TH514 Systematic Theology: A Socratic Approach. All students are strongly advised to enroll in TH504 Systematic Theology to aid them in preparing for the TH599 Theological Oral Examination.

Transcribed non-credit. Frequency: Every Fall and Spring. Prerequisite: TH511, TH512 and TH513. Notes: Prior or concurrent enrollment in TH514 Systematic Theology is strongly recommended.

Course Descriptions – Master of Theology

Biblical Communication (BC)

BC600 Advanced Biblical/Theological Research Methods

Advanced Biblical/Theological Research Methods is designed to help students develop the skills necessary for successful research at the doctoral level. Students will acquire advanced instruction in research methods and writing principles, as well as achieve expert understanding in the citation style of the Society of Biblical Literature.

2 credit hours. Frequency: Every Fall. Note: Course is only open to students admitted to the Master of Theology program.

Biblical Literature (BL)

BL640 Critical Issues in the Gospels

This course reviews what has preoccupied critical scholars about the gospels: the relationship between the "historical Jesus" and "Christ of faith," the Synoptic Problem (Markan priority, Q), the uniqueness of John's presentation,agrapha (including the longer ending of Mark and pericope adulterae), apocryphal gospels (for example, Gospel of Thomas), genre, provenance, authorship, structure, intent, and reception. In addition to discussing secondary literature with student presentations, we will engage in very close readings from the gospels.

4 credit hours. Frequency: Every Fall. Note: ThM courses are available to MDiv students with 60 credit hours completed and a cumulative GPA of 3.25.

BL696 Thesis Extension

Students who are unable to complete Thesis II with its final draft and oral defense, will need to take BL696 before progressing in the ThM program.

Zero credit hours. Note: Continuation fee applied.

BL697 Thesis I (ThM)

Intensive research and writing leads to the production of a thesis under the guidance of the Thesis Committee. Only the student with an approved Thesis Proposal may register for BL697. This course focuses on the research and writing stage of the thesis. No grade is posted for this course until the thesis is completed and approved.

2 credit hours. Prerequisite: Any concentration-specific prerequisites and an approved thesis proposal on file in the Faculty Support Administrator's Office.

BL698 Thesis II (ThM)

A continuation of BL697 Thesis I culminating in a completed thesis and oral defense.

2 credit hours. Prerequisite: BL697 and an approved thesis proposal on file in the Faculty Support Administrator's Office.

New Testament (NT)

NT640 Advanced Greek Grammar

An intensive study of Koine Greek based on the major historic Greek grammars, developments in linguistics, and an inductive study of select portions of the Greek Bible, especially the New Testament.

4 credit hours. Frequency: Every Fall. Prerequisite: NT511, NT512, and NT513. Note: ThM courses are available to MDiv students with 60 credit hours completed and a cumulative GPA of 3.25. MDiv students taking Advanced Greek Grammar should have at least 9 credit hours of Greek.

NT641 Union with Christ: Exegesis and History of Interpretation

Union with Christ is arguably the most comprehensive way to describe Christians' salvation. This course offers a careful, reflective exegesis of all the seminal passages in the Septuagint (Old Greek), New Testament, and early church fathers. Attention is also given to the rich development of this summative motif in medieval and reformation thought.

4 credit hours. MDiv Prerequisites: NT511 and NT512. Note: ThM courses are available to MDiv students with 60 credit hours completed and a cumulative GPA of 3.25. Required for ThM program.

NT642 New Testament Textual Criticism

This course explores the history, methods, and goals of New Testament textual criticism as a foundation and aid to exegesis. Along with the key witnesses, tools, and editions it will introduce students to the most important current debates and explore implications of an evangelical doctrine of Scripture for textual criticism. The culmination of the course will be a major research project on an unexplored area of text critical research that uses the skills learned in the class.

4 credit hours. MDiv Prerequisites: NT511 and NT512. Note: ThM courses are available to MDiv students with 60 credit hours completed and a cumulative GPA of 3.25. Required for ThM program.

NT656 The Sermon on the Mount

This course places the Sermon on the Mount in the broader context of early Christian discipleship, with attention given to the Apostolic and Desert Fathers. It will operate with the conviction that discipleship is the way toward Evangelical renewal.

4 credit hours. Note: ThM courses are available to MDiv students with 60 credit hours completed and a cumulative GPA of 3.25.

NT661 Ephesians

A verse-by-verse reading of Ephesians with attention given to textual criticism, syntax, and semantics.

4 credit hours. Prerequisites: NT511, NT512, and NT513. Note: ThM courses are available to MDiv students with 60 credit hours completed and a cumulative GPA of 3.25.

Old Testament (OT)

OT620 Old Testament Textual Criticism

This course teaches the principles of textual criticism of the Hebrew Bible/Old Testament. The student will grapple with the problems in the textual history of the Hebrew Bible/Old Testament and work toward satisfactory solutions by using the primary evidence of Hebrew and Greek sources, other textual traditions as required, and the best of secondary literature.

4 credit hours. Prerequisites: OT511, OT512, OT513, NT511, NT512, and NT513. Note: ThM courses are available to MDiv students with 60 credit hours completed and a cumulative GPA of 3.25. Required for ThM program.

OT622 Hebrew Exegesis of Proverbs

An exegetical study in the book of Proverbs. The students will develop exegetical methodology and apply their exegetical skills to portions of Proverbs as a foundation for effective application and exposition to the Christian community.

4 credit hours. Prerequisites: OT511, OT512, and OT513. Hebrew elective for MDiv BTS; General elective for all other programs except MAPC. Note: ThM courses are available to MDiv students with 60 credit hours completed and a cumulative GPA of 3.25. Required for ThM program.

OT624 Hebrew Exegesis of Job

An exegetical study in the book of Job. The students will develop exegetical methodology and apply their exegetical skills to portions of Job as a foundation for effective application and exposition to the Christian community.

4 credit hours. Prerequisites: OT511, OT512, and OT513. Hebrew elective for MDiv BTS; General elective for all other programs except MAPC. Note: ThM courses are available to MDiv students with 60 credit hours completed and a cumulative GPA of 3.25. Required for ThM program.

OT632 Hebrew Exegesis of Isaiah

An exegetical study in the book of Isaiah. The students will develop exegetical methodology and apply their exegetical skills to portions of Isaiah as a foundation for effective application and exposition to the Christian community.

4 credit hours. Prerequisites: OT511, OT512, and OT513. Hebrew elective for MDiv BTS; General elective for all other programs except MAPC. Note: ThM courses are available to MDiv students with 60 credit hours completed and a cumulative GPA of 3.25. Required for ThM program.

Course Descriptions – Doctor of Ministry

DM702 Studies in Pastoral Leadership

These courses explore leadership and administrative aspects of pastoral ministry that fall outside of the traditional Master of Divinity education including: budgeting and financial decision making, human resources and staff management, accountability structures and personal growth while in ministry. Emphasis on strategic self-assessment and leadership.

4 credit hours.

DM716 Studies in Pastoral Theology

These courses explore biblical-theological topics at a depth and applied level beyond that covered in the basic Master of Divinity curriculum.

4 credit hours.

DM717 Biblical Theology

Building on exegesis and systematic theology basics, this course explores biblical theology method, the relationship between biblical theology, systematic theology, and exegesis, and concentrates on the application of biblical theology to ministry.

4 credit hours.

DM736 Advanced Homiletics

Building on the student's past education and experience, this course focuses on building depth and clarity in preaching. Extensive attention is given to preaching the various genre of Scripture as well as the rigorous process of contextualization and application.

4 credit hours.

DM783 Advanced Exegesis

Building on master's level work in exegesis, this course emphasizes the use of genre, literary analysis, and exegetical contextualization for robust exegesis for preaching and teaching. Special attention is given to difficult genre and text collections.

4 credit hours.

DM784 Advanced Systematic Theology

This course teaches theological method, contextualization, and theological assessment of and application to ministry contexts. Special attention is given to contemporary theological issues and to neglected aspects of classical theology.

4 credit hours.

DM795 Doctoral Project 1

The Doctoral Project is designed to involve the student in practical ministry research. The project allows the student to select a specific aspect of ministry to build or strengthen with robust biblical theological analysis, contextualization, and leadership. The subject, length and form of the project are determined by the student in consultation with the project supervisor and the Director of the Doctor of Ministry Program.

3 credit hours. Prerequisites: Successful completion of 24 hours of core and concentration courses, and approval of topic by Doctor of Ministry Project Committee.

DM796 Doctoral Project 2

Continued work on the doctoral project leading to submission of the final draft.

3 credit hours.

DM797 Doctoral Project Extension

Transcribed non-Credit.

Academic Calendar

Fall 2021 Semester

Registration Opens	June 1, 2021
Registration Deadline	June 30, 2021
New Student Orientation (Mandatory)	August 14, 2021
Tuition Payment Due Date	August 10, 2021
Semester Begins	August 16, 2021
Labor Day*	September 6, 2021
Reading Week**	November 15-21, 2021
Thanksgiving Holiday** (25-26*)	November 22-28, 2021
Final Exam Week	December 7-13, 2021
Semester Ends	December 13, 2021
Christmas Holiday*	December 24-31, 2021
Fall 2021 Grade Reports Posted	January 10, 2022

Spring 2022 Semester

Registration Opens	October 1, 2021
Registration Deadline	October 31, 2021
New Year's Day*	January 1, 2022
January Term Begins	January 3, 2022
January Term Classes***	January 3-16, 2022
New Student Orientation (Mandatory)	January 15, 2022
Martin Luther King, Jr. Day*	January 17, 2022
Tuition Payment Due Date	January 10, 2022
Traditional Spring Classes Begin	January 18, 2022
Spring Break**	March 5-13, 2022
Good Friday*	April 15, 2022
Final Exam Week	May 3-9, 2022
Commencement Ceremony	May 6, 2022
Semester Ends	May 9, 2022
Spring 2022 Grade Reports Posted	May 18, 2022

Summer 2022 Semester

Registration Opens	March 1, 2022
Registration Deadline	March 31, 2022
Tuition Payment Due Date	May 10, 2022
Semester Begins	May 16, 2022
Memorial Day*	May 30, 2022
Summer Break**	July 2-10, 2022
Final Exam Week	July 26-August 1, 2022
Semester Ends	August 1, 2022
Summer 2022 Grade Reports Posted	August 10, 2022

Fall 2022 Semester

Registration Opens	June 1, 2022
Registration Deadline	June 30, 2022
New Student Orientation (Mandatory)	August 13, 2022
Tuition Payment Due Date	August 10, 2022
Semester Begins	August 15, 2022
Labor Day*	September 5, 2022
Reading Week**	November 14-20, 2022
Thanksgiving Holiday** (23-25*)	November 21-27, 2022
Final Exam Week	December 6-12, 2022
Semester Ends	December 12, 2022
Christmas Holiday*	December 23-30, 2022
Fall 2022 Grade Reports Posted	January 11, 2023

Spring 2023 Semester

Registration Opens	October 1, 2022
Registration Deadline	October 31, 2022
New Year's Day*	January 1, 2023
January Term Begins	January 2, 2023
January Term Classes***	January 2-15, 2023
New Student Orientation (Mandatory)	January 14, 2023
Martin Luther King, Jr. Day*	January 16, 2023
Tuition Payment Due Date	January 10, 2022
Traditional Spring Classes Begin	January 17, 2023
Spring Break**	March 4-12, 2023
Good Friday*	April 7, 2023
Final Exam Week	May 2-8, 2023
Commencement Ceremony	May 5, 2023
Semester Ends	May 8, 2023
Spring 2023 Grade Reports Posted	May 17, 2023

Summer 2023 Semester

Registration Opens	March 1, 2023
Registration Deadline	March 31, 2023
Tuition Payment Due Date	May 10, 2023
Semester Begins	May 15, 2023
Memorial Day*	May 29, 2023
Summer Break**	July 1-9, 2023
Final Exam Week	July 25-31, 2023
Semester Ends	July 31, 2023
Summer 2023 Grade Reports Posted	August 9, 2023

*No Classes; Office/Library Closed.

**No Classes; Office/Library Open.

*** January Term is considered part of Spring Semester for registration, payment, and financial aid.

Deadlines which fall on weekends or holidays, are considered the next day of business. All deadlines are subject to change.

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